

Work Program Job Listings for Fall '09 Semester

Academics

<u>Dept Code</u>	<u>Cost Code</u>	<u>#Positions</u>	<u>Job Title</u>	<u>Supervisors</u>
AC	ART	7	Art Faculty Assistant	R.Huber
AC	BIO	4	Biology Faculty Assistant/Tutor	E.Zalisko
		5	Biology Faculty Assistant/Tutor	J.Bray
		6	Biology Faculty Assistant/Tutor	R.Crowell
		4	Biology Faculty Assistant/Tutor	D.Reid
AC	BUS	3	Business Faculty Assistant	R.Schweikle
AC	CHM	6	Chemistry Faculty Assistant	M.Armstrong
AC	COMM	5	Communications Faculty Assistant	D.Curtis
AC	SPC	1	Writing Center Faculty Assistant	N.Crummey
		11	Writing Center Assistant	
AC	POL	2	Criminal Justice Faculty Assistant	D.Camp
		1	Criminal Justice Research Assistant	
AC	EDC	9	Education Office Assistant	T.Reid
AC	EN	1	English Faculty Assistant	R.Draya
AC	HIS	1	History Faculty Assistant	J.Zimmerman
AC	MTH	0	Computer Science Faculty Assistant	M.Meredith
		3	Math Faculty Assistant	E.Boamah
AC	MUS	4	Performing Arts-Music Faculty Assistant	E.Zobel
AC	MUS	5	Performing Arts-Theater Faculty Assistant	R.Young
AC	PED	1	Physical Education Faculty Assistant	G.Albins
AC	POL	2	Political Science Faculty Assistant	S.Meredith
AC	PSY	1	Psychology Faculty Assistant	V.Miller
AC	MFL	6	Spanish Faculty Assistant/Tutor	M. Ramirez
AC	TOTAL	<u>1</u> 89	<u>Academic Services Department Manager</u>	<u>S.Meredith</u>

Administration

	<u>Cost Code</u>	<u>#Positions</u>	<u>Job Title</u>	<u>Supervisors</u>
AD	PUB	8	Public Relations Assistant	B. Barrows K.Warma
AD	DEV	4	Development/Alumni Office Assistant	M.McMurray
		1	Development Foundation Assistant	B.Clark
		1	Development Research Assistant	J. Enrietta
		2	Alumni Programs Assistant	J.Rowe
AD	ADM	5	Admissions Office Assistant	J.Griffith
		5	Admissions Representative Assistant	
		2	Admissions Processing Assistant	
		2	Admissions Campus Visits Coord.	
AD	FAD	2	Accounts Payable Assistant	S. Morell
		3	Accounts Receivable Assistant	R.Rives
AD	RES	6	Resident Hall Director	B.Tinsley
		16	Resident Hall Assistant	
		2	Housing/Orientation Assistant	
AD	SSV	1	Student Life Office Assistant	D.O'Brien
		1	Careers Office Assistant	TBA
		3	Student Activities Assistant	B. Tinsley
			Intramurals Coordinator	
		2	Peer Counselor	R.Weis
		1	Counseling Service office Assisant	R.Weis
		2	InterCultural Programs Assistant	J.Young
AD	IR	2	Institutional Research Assistant	D. Smalley
AD	FIN	4	Financial Aid Office Assistant	J.Kelsey K.Borgini
AD	REC	4	Records Office Assistant	D.Ruyle
			Records Office Transcript Clerk	
AD	PRS	2	Presidents Office Assistant	A.Allen
AD	WRK	2	Work Office Assistant	Miller/Pflug
		2	Work Program General Manager	R.Fenton
AD	WRK	1	Administrative Services Assistant Manager	D. Clemons
		1	<u>Administrative Services Department Manager</u>	<u>N.Rush</u>
AD	TOTAL	87		

Athletics

<u>Cost Code#Positions</u>		<u>Job Title</u>	<u>Supervisors</u>
		1 Mens Basketball Office Assistant	K.Chandler
		1 Athletic Director's Office Assistant	K.Chandler
		1 Mens Basketball Assistant	K.Chandler
		5 Trainers Assistant	Paula K.
		3 Sports Information Assistant	J. Washington
		1 Sports Information Crew Head	J. Washington
		1 Soccer Office Assistant	A.Gonulsen
		1 Soccer Assistant	A.Gonulsen
		1 Baseball Office Assistant	M.Neal
		1 Softball/Volleyball Office Assistant	K.Fraser
		2 Womens Basketball Office Assistant	M.Williams
		1 Womens Basketball Assistant Coach	M.Williams
		3 Weight Room Attendant	J. Washington
		2 Athletics Worker	J. Washington
		2 Booth Worker	J. Washington
		1 Trainers Crew Head	Paula K.
		1 Weight Room Crew Head	J. Washington
		1 Athletics Assistant Manager	J. Washington
AT	WRK	<u>1 Athletics Department Manager</u>	<u>K.Chandler</u>
AT	TOTAL	30	

Bookstore

<u>Cost Code#Positions</u>		<u>Job Title</u>	<u>Supervisors</u>
BS	BKS	12 Bookstore Worker	B. Phillips
		1 Bookstore Mailroom Assistant Manager	B. Phillips
		1 Bookstore Sales Assistant Manager	B. Phillips
		1 Auxiliary Worker	B. Phillips
BS	WRK	1 Bookstore Department Manager	K. Peterson
TOTAL	BS	16	

Campus Maintance

	<u>Cost Code#</u>	<u>Positions</u>	<u>Job Title</u>	<u>Supervisors</u>		
CM	PPT	10	Grounds Crew	R.Bowman		
		3	Carpentry Crew	S.Harding		
		5	Utilities Crew	M.Kaiser		
		4	Building Maintenance Crew	J.Lewis		
		2	Grounds Crew Head	C. McElyea		
		1	Grounds Assistant Manager	C. McElyea		
		2	Carpentry Crew Head	C. McElyea		
		2	HVAC Crew	B. Meyer		
		1	HVAC Crew Crewhead	C. McElyea		
		1	HVAC Assistant Manager	C. McElyea		
		2	Recycling Crew	A. Darken		
		1	Recycling Crew Crewhead	C. McElyea		
		1	Carpentry Assistant Manager	C. McElyea		
		2	Utilities Crew Head	C. McElyea		
		1	Utilities Assistant Manager	C. McElyea		
		1	Building Maintenance Crew Head	C. McElyea		
		1	Building Maintenance Assistant Manager	C. McElyea		
		1	Physical Plant Office Assistant	G.Ober		
		CM	WRK	1	Campus Maintenance Department Manager	G.Ober
		CM	TOTAL	42		

Campus Services

	<u>Cost Code#</u>	<u>Positions</u>	<u>Job Title</u>	<u>Supervisors</u>
CS	PPT	50	Campus Services Worker	S. Blumenschein
		3	Campus Services SAC Crew	S. Blumenschein
		1	Campus Services Desk Worker	S. Blumenschein
		10	Campus Services Crew Head	S. Blumenschein
		1	Ludlum Cleaning	S. Blumenschein
		2	Campus Services Assistant Manager	S. Blumenschein
		<u>1</u>	<u>Campus Services Department Manager</u>	<u>T.Buckley</u>
		CS	TOTAL	68

Community Services

	<u>Cost Code#</u>	<u>Positions</u>	<u>Job Title</u>	<u>Supervisors</u>	
CoS	WRK	3	Center for Developmentally Disabled	D.Lyons	S.Jackson
		1	Office Volunteer Services Assistant	C.Rosene	S.Jackson
		1	Office Volunteer Services Coordinator	R.Fenton	S.Jackson
		4	Carlinville Intermediate School Aide	T.Gwillim	S.Jackson
		4	Carlinville Middle School Aide	R.Kulenkamp	S.Jackson
		1	Carlinville Chamber of Commerce	J.Barton	S.Jackson
		2	Carlinville Public Library	J.Howard	S.Jackson
		6	Carlinville Early Childhood Center	J.DeSpain	S.Jackson
		2	Beaver Dam State Park	D.Armour	S.Jackson
		3	Food Pantry	D.Eiffert	S.Jackson
		2	Alternative Education Center	J.Bates	S.Jackson
		1	Macoupin Co. Health Department	K.Tarro	S.Jackson
		1	Head Start Center	T.Whitley	S.Jackson
		0	Catholic Charities	M.Duncan	
		2	Leave it to Beaver	M. Armstrong	S.Jackson
		4	Carlinville Primary School Aide	E.Schwartz	S.Jackson
		2	We Care Recycling Center	R.Duncan	S.Jackson
		2	Carlinville CUSD Technology Department	G.Walters	S.Jackson
		0	Community Services Assistant Manager	R.Mott	S.Jackson
		1	Community Services Department Manager	A.Watson	
CoS	TOTAL	42			

Food Service

	<u>Cost Code#</u>	<u>Positions</u>	<u>Job Title</u>	<u>Supervisors</u>	
FS	FOD	43	Food Service Worker	J. Young	
		2	Wow Crew	J. Young	
		6	Food Service Catering Crew	J. Young	
		1	Administrative Assistant	J. Young	
		8	Food Service Crew Head	J. Young	
		1	Food Service Catering Assist. Manager	J. Young	
		2	Food Service Assistant Manager	J. Young	
		1	Food Service Department Manager	M. Terhume	
FS	TOTAL	64			

Library

	<u>Cost Code#</u>	<u>Positions</u>	<u>Job Title</u>	<u>Supervisors</u>	
LI	LIB	11	Library Desk Worker	R. Jackson	
		1	Inter-Library Loan	R. Jackson	
		4	Library Audio Visual	R. Jackson	
		1	Library Archives	R. Jackson	
		1	Library A/V Crew Head	R. Jackson	
		1	Library Assistant Manager	R. Jackson	
		1	Library Department Manager	C.Schaefer	
LI	TOTAL	20			

Snack Bar

	<u>Cost Code#Positions</u>	<u>Job Title</u>	<u>Supervisors</u>
SB	FOD 18	Snack Bar Worker	T.Williams
	4	Snack Bar Crew Head	T.Williams
	2	Snack Bar Assistant Manager	T.Williams
	<u>1</u>	<u>Snack Bar Department Manager</u>	<u>L.Apps</u>
SB	TOTAL 25		

Security

	<u>Cost Code#Positions</u>	<u>Job Title</u>	<u>Supervisors</u>
SE	SSV 12	Security General Worker	M. Belmont
	1	Security Department Office Assistant	M. Belmont
	3	Security Department Crew Head	M. Belmont
	1	Security Department Assistant Manager	M. Belmont
	2	Security Department Motorpool Assistant	M. Belmont
SE	<u>1</u>	<u>Security Department Manager</u>	<u>R.Ober</u>
	TOTAL 20		

Technology Services

	<u>Cost Code#Positions</u>	<u>Job Title</u>	<u>Supervisors</u>
TS	COM 9	Technology Services Lab Assistant	K. Chronister
	1	Technology Services Training Administrator	K. Chronister
	1	Technology Services Assistant Manager	K. Chronister
	2	Technology Services Network Technician	J.Cloninger
	1	Technology Services Mail Administrator	J.Cloninger
	1	Technology Services Network Administrator	J.Cloninger
	1	Technology Services Domain Administrator	J.Cloninger
	1	Technology Services CAMS Administrator	C.Sutphen
	2	Technology Services Support Technician	S. Oberman
	1	Technology Services Department Manager	J.Cloninger
TS	TOTAL 20		

SCO

WKR

**Student Teaching
Internship
Medical Technology Clinical Semester**

OCP

WKR

**British Studies Program
Mexico Semester Program
Washington Semester Program
Cooperative Work Study Program**