



Application for Internal Fundraising Project

All departments pursuing donations or sponsorships, or seeking to raise funds through the sale of goods or services, raffles, or contests must have the approval of Vice President for Administration and Finance and coordinate their efforts through the Office of Institutional Advancement. All funds raised are the property of the College and will be deposited into appropriate revenue accounts. A full record of donations (cash and goods), including donor name, address, and date of gift must be submitted within one (1) business day of the completion of all projects.

Timestamp	11/22/2022 12:18:32 PM
Username	
Project Type	Activity
Name of Event:	LGBTQ Jeopardy
Faculty/Staff Sponsor	Nicole Lawrence
Campus Organization:	Spectrum
Project Coordinator	Nicole Lawrence
Project Coordinator Email Address	nicole.lawrence@blackburn.edu
Project Start Date	12/1/2022
Project End Date	12/1/2022
Detailed Description of Project	<p>Spectrum students have developed a Jeopardy game with facts about LGBTQ+ identity and history that is aimed at educating interested Blackburn staff, faculty, and students through a night of fun, light-hearted competition. Spectrum students have decided to use this public-facing event as a fundraiser to support Planned Parenthood of Illinois for the gender affirming, LGBTQ+ accepting healthcare they provide to Illinois. They are also interested in potentially splitting funds raised to donate to Emily Gwen, the creator of the lesbian flag, who has been experiencing homelessness and financial hardships lately (donation would be through https://ko-fi.com/emilygwen, a version of "Buy Me a cup of coffee"/ Go Fund Me platform). Students have developed the game, flyers to advertise the event, and will use the Communicate to advertise as well. Students have petitioned Student Senate for, and have received, allocations for the event which are being used to provide 1st, 2nd, and 3rd place prizes to participants at the event. Students are asking for \$2 donations from students and \$5 donations from faculty and staff, all of which will be donated. We have already reserved</p>

	Woodson 100 A + C from 7-8:30pm Thursday, December 1st for the event. We will use the tech and seating set ups already present in the rooms. Students have made a flyer for the event that will be sent in for CAB approval before it is posted.
Does this event require the use of college facilities and/or equipment?	No
Special Needs	
Does this event require the services of the PR & Marketing Department?	No
Needs	
Target Group for Solicitation	https://drive.google.com/open?id=1k6R62mCmGgSMqCSNn2TEJbhb3YclZMWz

Intended Use of Funds	Donation to Planned Parenthood of Illinois; depending on amount of funds raised, potential second Ko-Fi donation to Emily Gwen (creator of lesbian flag who is experiencing homelessness and financial insecurity)
Account Number for Income	100-2020-9900-5170
Account Number for Expenses	

Signature of Institutional
Advancement Coordinator

A rectangular box containing a handwritten signature in black ink. The signature is written in a cursive style and reads "Mary McKinney".