

**COURSE CATALOG  
2024-2025**

**Blackburn** COLLEGE

## 2024-2025 CATALOG

Blackburn College is a private, four-year liberal arts college located in Carlinville, Illinois. A town of nearly 6,000 people, Carlinville is the county seat of Macoupin County. The beautiful 80 acre campus is 40 miles southwest of Springfield and 60 miles northeast of St. Louis, Missouri. Amtrak stops twice daily, linking the town with other Midwestern cities.

Visitors are welcome at Blackburn and offices are open Monday through Friday from 8:00 a.m. to 5:00 p.m. Tour appointments can be made by calling (800) 233-3550, ext. 5517 during business hours; or by writing the Office of Admissions, Blackburn College, Carlinville, Illinois 62626; or by e-mail to [admissions@blackburn.edu](mailto:admissions@blackburn.edu).

Visit our website at: [www.blackburn.edu](http://www.blackburn.edu).



## EDUCATIONAL OBJECTIVES

The Faculty of Blackburn College expects each student to make progress toward achieving each of the following specific objectives of our concept of an effective modern liberal education: (*Adopted by the faculty on January 20, 2005*).

1. A Blackburn graduate should be able to think and communicate clearly and effectively.
2. A Blackburn graduate should be able to demonstrate depth in a field of knowledge.
3. A Blackburn graduate should be able to think critically about the ways in which humanity gains and applies knowledge. Specifically, the graduate should have an informed understanding of
  - a. the aesthetic and intellectual experience of literature and the arts;
  - b. history and the concepts and analytic techniques of social science as modes of understanding current issues, problems, and the nature of human experience; and
  - c. mathematics and the experimental and analytical methods of the physical and biological sciences.
4. A Blackburn graduate should be able to think substantively about philosophical, moral and ethical issues and problems.
5. A Blackburn graduate should be able to understand other cultures and other cultural frames or perspectives for understanding and interpreting experience.
6. A Blackburn graduate should appreciate the value and dignity of human labor.
7. A Blackburn graduate should be adaptable and demonstrate self-reliance and intellectual independence.
8. A Blackburn graduate should develop the habits and skills to sustain and cultivate a life of intellectual, physical, spiritual and emotional well-being.

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## **GENERAL INFORMATION**

### **EDUCATION AT BLACKBURN COLLEGE**

Blackburn College, founded in 1837, is primarily a residential college and currently enrolls approximately 600 students. The College has been co-educational since 1864; the enrollment is almost equally divided between men and women. Students enroll from all parts of the nation and from several other countries, but the majority comes from the Midwestern states. The College seeks a student body from diverse social, economic, and cultural backgrounds. Its relatively small size and democratic, open tradition permit and encourage wide participation by all.

Blackburn is affiliated with the Presbyterian Church (USA) and is actively committed to helping students develop their own life values and religious perspectives. Blackburn has long enjoyed a reputation for academic quality. Over 80% of the faculty has the highest graduate degree, usually the doctorate, which is available in their fields of study. Students and faculty have the opportunity to work together in small classes frequently having no more than 15 students; class discussion and individual attention are a normal part of a Blackburn education. This personal attention makes it possible for interested students to undertake independent study projects under faculty supervision or to work with a faculty member on a research project. Students who attend Blackburn are expected to have a high school academic preparation well above the average for college students.

Most institutions of higher education today focus only on the individual, establishing competitive, rather than cooperative, learning environments in which students are tested on their individual abilities to survive. But an individual's credentials and skills are not enough to prepare for the complex organizations and diverse communities that students will encounter after graduation. Collective problems require a common effort by those educated to cope with the diversity of race, gender, religion and ethnic identity, by those who have already learned from the experience of membership in a community, what it means to share a commitment, serve interests beyond their own, and contribute to a common good. And here Blackburn has much to offer as it uses its work program and attentive staff and faculty to build community on campus during a student's important undergraduate years.

Blackburn historically has been committed to providing access to all academically qualified students regardless of economic need. The total costs of attending Blackburn are kept lower than at other academically selective independent colleges through the Work Program, internships, major income received from the College's endowment funds, and generous gifts that come to Blackburn each year from alumni and friends of the College throughout the nation. Approximately 90% of the Blackburn student body receives financial aid of one kind or another.

# ACADEMIC CALENDAR 2024-2025

## Fall Semester 2024

	Tuition, room, board, & other charges MUST be paid in full OR an acceptable payment plan with a minimum of 25% down has to be established with the Business Office on or before move-in day.
Friday, August 23	New students arrive on campus
August 26-29	Week of Welcome (LE 100, LD 170)
Thursday, August 29	Returning students arrive on campus
Friday, August 30	Work Program training, Academic Advising
Monday, September 2	Labor Day Holiday
Tuesday, September 3	First day of semester-long classes; All College Convocation
Wednesday, September 11	Last day to register, add a course, declare a course to be taken pass/fail, or drop a course without a W.
September 27-29	Homecoming Weekend
October 17-18	Fall Midterm Break
Monday, October 21	Course instruction resumes at 8 a.m.
Tuesday, October 22	Midterm grade rosters due
Friday, October 25	Last day to drop a class with a "W" grade
Monday, October 28	Early registration of currently registered students begins for the Spring 2025 semester
Friday, November 8	Last day of early registration for Spring 2025 semester
Monday, November 11	Veterans Day Convocation 11 a.m.
Friday, November 22	Last day to withdraw passing from a class
Tuesday, November 21	Thanksgiving vacation begins at 9 p.m.
Monday, December 2	Course instruction resumes at 8 a.m.
Monday, December 9	Study Day; classes canceled
December 10-13	Double Instruction Period (DIP) begins
Friday, December 13	Course instruction ends
Monday, December 16	Final grade rosters due by 1:00 p.m.
Friday, December 20	Campus closed for Winter Break; Administrative and Academic Offices Closed; No Classes Held

## ACADEMIC CALENDAR 2024-2025

### Spring Semester 2025

	Tuition, room, board, & other charges MUST be paid in full OR an acceptable payment plan with a minimum of 25% down has to be established with the Business Office on or before move-in day.
Monday, January 6	Campus Opens from Winter Break; Administrative Offices Open
Monday, January 20	Martin Luther King Jr. Day Observed; Administrative and Academic Offices Closed; No Classes Held
Tuesday, January 21	All students arrive on campus
Wednesday, January 22	Work Program training, academic advising
Thursday, January 23	Classes begin
Friday, January 31	Last day to register, add a course, declare a course to be taken pass/fail or drop a course without a “W” grade.
March 17-21	Spring break begins March 14 at 5:00 p.m.
Monday, March 17	Midterm grade rosters due.
Monday, March 24	Course instruction resumes at 8 a.m.
Monday, March 24	Last day to drop a class with a “W” grade.
Monday, March 31	Early registration of currently registered students begins for the Fall 2024 semester.
Friday, April 11	Last day of early registration for Fall 2025 semester.
Friday, April 18	Good Friday Observed; Administrative and Academic Offices Closed; No Classes Held
Monday, April 21	Easter Monday Observed; Administrative and Academic Offices Closed; No Classes Held
Friday, April 25	Last day to withdraw passing from a course.
Monday, April 28	Honors Night
Tuesday, April 29	Student Worker Appreciation Day; classes canceled; Founder’s Day Celebration
Monday, May 5	Study Day; classes canceled
May 6-9	Double instruction period
Friday, May 9	Course instruction ends.
Friday, May 16	Senior Convocation
Saturday, May 17	156 <sup>th</sup> Annual Commencement
Monday, May 19	Administrative and Academic Offices Closed

## A BRIEF LOOK BACK

Blackburn College is named for the Reverend Gideon Blackburn, D.D., a Presbyterian minister and former president of Centre College in Kentucky. Like many founders of American colleges, Dr. Blackburn sought to establish an institution to train young men for the ministry.

If his ambitions were spiritual, his methods were practical indeed. He bought public lands for \$1.25 an acre and resold them at \$2.00 to people who believed in his mission. More than 16,000 acres were involved, and the people of Carlinville bought another 80 acres on the edge of town to provide Blackburn with a campus.

In 1837 these lands were deeded to a Board of Trustees. Since that time, Blackburn has been continuously governed by an independent Board of Trustees. In 1857, the trustees obtained a charter in the name of Blackburn Theological Seminary. The first building, University Hall, constructed in 1838, cost \$12,000. A year later a primary school opened and Blackburn began to function as a teaching and learning institution.

During the Civil War a full collegiate course of study was introduced, including both the classics and the sciences, and in 1869 the name was changed to Blackburn College. Until 1912 the College continued as a small liberal arts institution, largely local in its service and influence.

But that year was a turning point. Dr. William M. Hudson was elected president and good things began to happen. During the 33 years of

his administration, Blackburn grew phenomenally, in physical size certainly, but, more importantly, in the scope and effectiveness of its academic program.

Dr. Hudson initiated the internationally known Work Program at Blackburn a year after he took office. In 1916, the College began to offer an Associate of Arts degree in addition to the Bachelor of Arts degree. Accurately estimating the resources and the success of the two-year program, the College abandoned its four-year program in 1918 and concentrated on a two-year degree. The four-year curriculum was re-instituted in 1947.

Blackburn's history has been one of strong purpose and imagination. For instance, the first expansion of the physical plant in some years was in 1914, when two Pullman cars were donated by the Pullman Company and used for student housing. It was a daring act of practical wisdom and it attracted a wide and admiring audience. When fire destroyed University Hall in 1927, it destroyed the College offices, chapel, library, classrooms, and the rooms of 80 men. Again, the College took to the rails - this time obtaining two parlor cars from the Pullman Company and two day coaches from the Standard Oil Company to be used as classrooms, library, and offices.

Dr. Hudson's Work Program has had a strong influence on the character of Blackburn, and until 1943 part of its impact was agricultural. Farm work was included in the program for some 30 years with students raising livestock, poultry and produce for use in the College dining hall.



The Work Program worked wonders in other ways. Not only did it reduce costs, but it attracted the attention and generosity of a number of foundations, companies and individuals. When Dr. Hudson came to Blackburn, institutional assets were under \$100,000. When he retired in 1945, they totaled nearly two million.

Nine major campus buildings have been built by student labor under the direction of professionals. Seven others were built by outside contractors. An extended athletic facility was completed in 1984 and a library addition in 1991 - the work again being undertaken by students. In 1999, Hudson Hall was completely renovated so that classrooms and offices are all air conditioned, newly furnished and equipped with the most current instructional technology, including a 21-station computer classroom.

Enrollment has risen to approximately 600 students. Curriculum and faculty have been expanded. Major fields have been added to the academic program, and the College enjoys a reputation for high quality education within an unusual and rewarding campus environment.

### High School Preparation for College

Students can improve their prospects for academic success in college by selecting high school courses that foster analytical thinking; such thinking is basic to success in all the disciplines studied in college. Blackburn expects\* the following courses for admission because they provide the academic background needed to help students achieve success in whatever major fields they choose at the college:

4 years English: to include grammar, writing, and literature;

2 years Mathematics: one year each of Algebra I and geometry;

2 years Natural Science: to include laboratory work

2 years Social Sciences: preferably including one year of American and one year of world history;

2 years Humanities: taken from foreign languages, art, music, or fine arts;

1 year Physical Education;

3 additional years: any combination of mathematics beyond geometry, natural science, social science, or foreign language.

TOTAL: 16 units

### How to Apply For Admission

Blackburn College processes applicants on the rolling admissions plan, considering applications on the basis of six semesters of high school work. The applicant must submit an official copy of his or her high school transcript and a completed application form. The application form can be obtained from the Office of Admissions.

The admissions process consists of a holistic review of every student's application. Many factors are considered in the selection of an applicant, including a properly completed application, and official academic records. Blackburn is test-optional. In addition to these components, we value extracurricular and co-curricular activities (e.g. music ensembles, athletics, theatre), community service, character and personal qualities. Academic preparation as demonstrated through yearly improvement through

your high school or college career will also be considered when evaluating an applicant's file. All factors weigh in with regard to admissions decisions in order for us to evaluate the complete student.

As soon as the necessary credentials have been received, the Committee on Admissions will consider the application. Normally, the applicant will be notified of the Committee's decision within two weeks. Generally, the successful applicant should have at least a B average in high school. Application during the first semester of the senior year of high school is advised.

Upon a completed file, students will be notified by an Admissions Counselor of the decision rendered. The College maintains an admissions policy for all applicants and considers students regardless of race, color, religion, age, gender, disability, or sexual orientation.

## **ADMISSION TO THE COLLEGE**

### **Admission as a Commuting Student**

If a student lives with parent(s)/ guardian(s) in the area, or is married and is establishing residency in Carlinville, he or she may attend as a commuting student. Commuting students are expected to meet the same academic criteria as resident students. An individual interested in attending as a commuting student with questions concerning eligibility should contact the Student Life Office. Application for commuting status must be completed at least a week before the semester begins. Commuter students may participate in the Work Program if they petition and are approved.

### **Admission of Transfer Students**

An applicant wishing to transfer to Blackburn from another college should submit to the Committee on Admissions a transcript of work at the other institution and an indication that he or she was in good standing at that institution. Students transferring from accredited institutions will be given credit for the course work completed with a C or above.

Students transferring with an Associate of Arts or Associate of Science degree will have all credits required for that degree transferred up to the minimum number of hours required for the degree. This may permit transfer of some courses with the grade of D.

If one transfers from an unaccredited institution, work there in courses similar in content and purpose to courses at Blackburn will be accepted provisionally. If at the end of a semester at Blackburn a transferred student is making satisfactory progress toward a degree, the previous work will be accepted fully.

### **Admission of Home-Study Students**

Blackburn College considers candidates who have received a home study-based education. As is the case with all applicants to Blackburn College, home study candidates will be considered on an individual basis to determine an appropriate admission decision.

In addition to completing the application for admission, home study students are expected to present the following:

- Official copy of the academic record indicating the grade point average, a summary of all courses taught by the home school (curriculum list,

bibliography), the title of each course, the grade received, and the name of the instructor.

- Official transcripts received through any correspondence school or regional organization that provides the service for home schools.
- The Secondary School Report and Transcript Request form completed by the instructor.

If the home-schooled candidate is registered with the state department of education, the registration number and the name of the home school educator should be included on the documents.

Official results of the SAT or ACT may be requested. An on-campus interview is strongly recommended and may be required.

### **Admission of Part-time Students**

Various courses of study in the College are open to qualified students who wish to register for fewer than twelve semester hours. These Part-time Students are subject to College regulations.

### **Admission of Freshman Applicants with a GED**

Freshman applicants who have not completed their high school education but have achieved a passing score on the GED are considered for admission to Blackburn College. In addition to the application for admission form, students with a GED are expected to present the following:

- Official copy of the GED score report.

### **Admission of International Students**

Blackburn seeks to have a diversified student body and welcomes applications from international students. The

successful international applicant must have adequate financial support, must have an academic background that would indicate success in an academic program, and must have adequate facility in the English language. The international student is expected to participate fully in Blackburn, including the Work Program.

English Proficiency: Blackburn accepts those listed below for demonstrating English proficiency. Results must come directly from the testing services. Non-native English speakers must meet one of the following standards.

TOEFL iBT (Test of English as a Foreign Language, internet based) 80 or higher with certain minimum sub-scores ranging from 17- 20.

TOEFL (Test of English as a Foreign Language, paper based) 550 or above with a minimum of 50 on all sub-scores.

IELTS (International English Language Test System) 6.0 overall or higher with sub-scores of 6.0 in Reading, Listening, and Speaking, and 5.5 in Writing.

Duolingo English Test -- Minimum Score 120. An online English proficiency test that can be taken online, on-demand, in under an hour. The test is taken via computer with a camera and includes proficiency score, video interview, and writing sample which are shared with Blackburn College when you send your results. Certified results are available within 48 hours

of the test session.

Cambridg English Score (CAE  
Advanced or CPE -- Proficiency)

-- A score of 174 with no  
individual score below 169.

The close relationships in our campus community ensure that the international student will have daily contact with his or her professors and American classmates, both in and out of the classroom.

### **Admission Notification**

The Blackburn College Admission Committee begins application review on September 1 for the following fall semester. Admission notification begins on September 15 and continues on a rolling basis until the class is determined to be full. After the class is filled, admissible students will be placed on a waiting list.

### **Final Transcripts**

All admitted students must submit an official record indicating the date of graduation from a secondary school approved by a state or regional accrediting agency prior to the first day of class.

### **Health and Immunization Records**

A completed health information form and up-to-date immunization record is required by the Blackburn College Student Life Office prior to enrollment for all students.

### **Merit Scholarships**

All students who apply for admission are considered for scholarships based on academic performance. The awarding of merit-

based scholarships is the responsibility of the Office of Admission. During the admissions application process, a Committee will review the student's academic credentials and award merit-based scholarships based on the combination of the student's cumulative GPA and residency status.

### **New Student Registration**

New students to Blackburn College must register for their courses by the end of the third instructional day of the semester. Students are expected to be physically present at the next class meeting.

### **Illinois Articulation Initiative (IAI)**

Blackburn College has endorsed the Illinois Articulation Initiative (IAI). The purpose of the IAI is to facilitate the transfer of courses among two- and four-year colleges and universities throughout the State of Illinois. Completion of the transferable General Education Core Curriculum (GECC) at any participating college or university in Illinois assures transferring students that lower-division requirements will be satisfied at any other participating college or university. This agreement is in effect for students entering college during and after the summer of 1998. More information regarding the IAI can be found at <http://www.Itransfer.org>.

\*General Education credit will be evaluated as follows:

1. Students who have earned an Associate of Arts or Associate of Science degree at a participating IAI institution and completed the IAI General Education Core Curriculum will have satisfied their general education

requirements at Blackburn.

2. Students who have completed the IAI General Education Core Curriculum without completing an Associate's degree will have satisfied their general education requirements at Blackburn.
3. For students who have completed approved IAI General Education Core Curriculum courses with a 'C' or above, Blackburn will accept these IAI approved courses towards the fulfillment of general education requirements where appropriate.
4. Blackburn will only accept an IAI approved course as direct course equivalency where Blackburn's IAI number for the approved courses and the other institution's IAI number for approved courses are the same. All other transfer courses will be individually evaluated for equivalency.

*\*In addition to the General Education Curriculum, students must complete major, minor or concentration, college-specific, and other requirements to earn the baccalaureate degree at Blackburn.*

### **Special Opportunity for Area Residents**

The Special Opportunity for Area Residents program allows residents of the surrounding area who are over the age of 21 to take one course on a credit basis provided they have not been enrolled as a Blackburn student for the past ten years. Students enrolled in the SOAR program are expected to fulfill all course requirements, including the taking of examinations and writing of papers. There is a minimal registration fee.

### **Students with Disabilities**

Blackburn College shall provide, upon request, academic adjustments for students who have physical and mental impairment that substantially limits a major life activity. An academic adjustment is defined by this policy as a reasonable accommodation or modification for a student's disability as required by Federal law and regulations.

If a student with a disability requires an adjustment, the student must present relevant, verifiable, professional documentation or assessment reports confirming the existence of the disability to the Office of Counseling Services, for review by the College Counselor.

# ACADEMIC PROGRAMS

## MAJORS

Blackburn College offers the Bachelor of Arts degree with a major in the fields as listed below. A student has the option of selecting an academic minor in addition to a major, but a minor is not required for graduation. The minor represents a secondary field of interest and can enhance the strength of the student's major, particularly in the area of career planning. Blackburn offers academic minors as listed below.

### Academic Department/Major

#### Art

Art  
Graphic Design  
Visual Arts Education (K-12)

#### Biology

Biology - Environmental Track  
Biology - General Track  
Biology - Molecular Biology Track  
Biology - Pre-med & Other Health Prof. Track  
Medical Laboratory Science  
Secondary Science Education: Biology (9-12)

#### Business Administration and Economics

Accounting  
Business Administration  
Business Management  
Human Resource Management  
Marketing

#### Chemistry and Physics

#### Computer Science

Computer Science - Game Design Track  
Computer Science - General Track

#### Education

Early Childhood Education  
Elementary Education (K-9)  
Foreign Language: Spanish (K-12) Education  
Middle Grades Education  
Physical Education (K-12)  
Secondary English Education (9-12)  
Secondary Mathematics Education (9-12)  
Secondary Science Education: Biology (9-12)  
Secondary Social Science Education: History (9-12)  
Special Education (LBS I)  
Visual Arts Education (K-12)

### Minor

Art History  
Graphic Design  
Studio Art

Biology

Accounting  
Business Administration  
Business Management  
Economics  
Human Resource Management  
Marketing Communications

Chemistry

Computer Science  
Information Systems

**Academic Department/Major**

**Educational Studies**

Educational Studies–Educ. Paraprofessional Track

**English & Communications**

Communication and Media Studies

Creative Writing

English

Secondary English Education (9-12)

**History**

History

Secondary Social Science Educ: History (9-12)

**Justice Administration**

Justice Administration

**Leadership, Law, and Public Service**

Political Science–General Track

Political Science–Law Track

Organizational Leadership

**Mathematics**

Mathematics–Finance Track

Mathematics–General Track

Secondary Mathematics Education (9-12)

**Modern Languages**

Foreign Language: Spanish (K-12) Education

Spanish

**Music & Theatre**

Music–Piano Performance

Music–Voice Performance

Theatre

**Philosophy & Religion**

**Physical Education**

Physical Education (K-12)

Sport Management

**Psychology**

Psychology

**Minor**

Business Communications

Communication and Media Studies

Creative Writing

English

Gender and Sexuality Studies

Sports Communication

History

Justice Administration

Leadership

Liberal Arts and the Law

Political Science

Mathematics

Spanish

Music

Theatre

Philosophy

Religious Studies

Coaching

Exercise Science

Physical Education

Psychology

## PRE-PROFESSIONAL PROGRAMS

The pre-professional student at Blackburn College is assigned a faculty advisor who assists the student in determining the exact courses necessary to prepare for entrance into a particular professional school in the chosen profession.

### **Medicine, Dentistry, Veterinary Science:**

Majors in chemistry and/or biology include the pre-professional studies necessary for preparation for advanced work in these professional fields. Although it is possible to enter medical, dental, or veterinary science schools after three years of undergraduate work, a Bachelor of Arts degree is preferred by most such schools.

**Law:** The American Association for Law Schools and the Law School Admissions Council advise that a broadly based program in the liberal arts is the best preparation for law school. Pre-law students may choose any combination of majors and minors which they find challenging and interesting, but they should include courses that will improve writing and speaking skills, provide an understanding of social institutions, and develop analytical and logical thinking.

**Theology:** Preparation for this demanding profession calls for a broad-based undergraduate education. The Chair of the Philosophy and Religion department serves as advisor to the pre-theological student.

**Pre-Nursing:** The College offers the required courses necessary for entry into the nursing program at St. John's College of Nursing in Springfield, IL. Courses included in the prerequisite list are chemistry, biology, psychology, political science, writing, and ethics. Successful completion of the required courses (available from the Records Office) does not guarantee admission to St. John's College of Nursing, as the application process is competitive. However, with proper planning a degree in biology or psychology is a viable alternative.

Prospective students should contact the Admissions Office for additional information on particular pre-professional programs and the courses to be included in each one.

### **Opportunities for Off-Campus Study**

There are a few options for study abroad. These are open to all Blackburn students, but first preference is given to those for whom studying abroad is necessary to their major or minor. Please contact the Coordinator of Study Abroad, or the chair of the Department of Modern Languages.

### **Directed Study**

Directed study is available only to students who, due to extenuating circumstances, cannot enroll in a regularly scheduled course. Directed study allows a student to do the work of a regular, specified course by studying the material without regular classroom attendance. This may be done either during the semester the class is offered or when the class is not currently offered. The same learning must be demonstrated as that achieved by students attending the regular class; alternative arrangements for exams and other requirements are subject to approval of the instructor. The Department Chair for the division in which the directed study is proposed must approve proposals for directed study.

Students should be advised that appropriate reasons for a directed study include:

- An advising error that may cause a student to be out of sequence for an infrequently offered required course.
- Course schedules have resulted in a conflict between required courses for students to complete a major.
- Undue hardship caused by a student's transferring into the college out of sequence.
- Personal health or family issues that caused a student to get out of sequence.

### **Independent Study**

Independent Study is an optional mode of study available on a limited basis to students who have obtained high academic levels of performance. Independent study courses



answer the need for individual research and expression in areas of special interest for which the college does not offer a specific classroom course. It provides a learning experience in selecting a scholarly or creative project, mastering the necessary library and research techniques for gathering data when appropriate, and devising a suitable means of communicating the results of the project.

A course by independent study is one that is initiated by the student with the goals, objectives, learning outcomes, and assessment procedures designed by the student and an appropriate faculty advisor. An independent study course may not duplicate a regular classroom course of study offered by the college. The Department Chair for the division in which the independent study is proposed must approve proposals for independent study.

### *Procedures*

Prior to the early registration period, students must submit to the proposed faculty supervisor a specific plan that must include the following components:

- What do you want to learn/create? (Objectives)
- Why do you want to learn/create it? (Rationale)
- What resources are available for you to draw on? (Resources)
- How do you plan to use the resources to meet the objectives? (Work Plan)
- How will you evaluate the effectiveness of your work?
- How will you document your learning? (Evaluation/Documentation)
- When will you accomplish this learning? (Tentative Schedule)

The faculty supervisor will ensure that the student proposal appropriately addresses each of the seven questions above. The proposal should be submitted to the Department Chair. Completed projects, along with faculty evaluations, should be retained in the faculty member's files, to be available for review, if necessary, by appropriate college or accreditation committees.

## **Internships and Experiential Learning**

Experiential learning theory holds that student learning can occur in an internship setting when: students establish clear, thoughtful learning objectives; students have an opportunity during the internship to analyze and synthesize information, problem-solve, research, and write; and students reflect on the experience during and after the internship.

Internships conducted under the auspices of an academic department at Blackburn College foster these conditions in providing opportunities for student learning experiences in a variety of business, arts, social service, government, scientific, and other settings.

### *General Guidelines*

Internships usually involve working and learning experiences off campus. Some work program jobs on-campus may be eligible for internship credit. Each student's program is developed according to established college guidelines under the sponsorship of a faculty member. Students must follow all the procedures for seeking approval and registering for an on-campus internship as for an off-campus internship. Internships are not open to any student who is on academic, social, or Work Program probation. Students are to work 45 hours at the internship site for every credit hour they are enrolled. Students must complete and return weekly time sheets with their site supervisor's signature. Falsification of any portion of these time sheets constitutes a serious breach of academic integrity and will result in a grade of 'F' for the internship hours. Such incidents will be reported to the Office of the Provost and handled according to the provisions of the Student Handbook. Matters involving dishonesty or unprofessional behavior at the workplace will be handled on a case-by-case basis. The faculty supervisor and the work supervisor have the authority to take appropriate action to address such problems, which may include immediate termination of the internship and a resulting grade of 'F'.

### *Responsibilities and Rights of Student Interns*

- Students must arrange their internship. Faculty assistance is available, but the ultimate responsibility is the student's. However, students must have their internship formally approved by the instructor of record and by the Chair of the academic department offering the internship credit.
- Students must complete the internship proposal form prior to their internship. The form is available in the Records Office.
- Students may not receive academic credit for past experiences.
- Students are expected to abide by all regulations of their internship site.
- Students are expected to communicate their plans for break periods with their employer at the beginning of their internship. Internship sites have the right to require work during break periods.
- Students enrolled in a spring semester internship may begin the day following the last day of final exams of the fall semester. Students enrolled in a fall internship may begin the day faculty contracts commence, usually around August 15.
- Students may be eligible for work program credit for an approved internship (excluding summer interns). Students should consult the Associate Dean of Work for further information.
- Students should relate any concerns or problems related to their internship with their faculty supervisor immediately.
- Students do not have any rights to workers compensation claims. They also waive and release any and all claims against Blackburn College and its faculty harmless with respect to all such claims, and all related costs and expenses.
- Students who complete an internship outside a 100-mile radius of Carlinville may be asked to identify an instructor outside the Blackburn College faculty.

Such arrangements must be made with the advice and consent of the instructor of record and the department chair.

- Students who are fired for cause or who quit their internship prior to its completion will receive a grade of 'F'. Situations in which students are laid off, or whose internship site ceases operation will be handled on a case-by-case basis.
- Students are afforded the same due process rights to appeal grades or pursue other grievances in their internship as they would in any other class. Students should refer to the *Student Handbook* for further information.

### *Responsibilities and Rights of the Internship Site Supervisor*

- The employer may not discriminate against any group protected under the Blackburn College non-discrimination policy as it pertains to their employment of interns. This policy protects individuals on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap, sexual orientation, military status, or unfavorable discharge from the military service. Blackburn College has the right to refuse to allow students to intern at locations where there is credible knowledge of such discrimination.
- The internship site supervisor must complete and return an evaluation form to the faculty supervisor by a predetermined date at the internship's conclusion. Evaluation forms are available in the Records Office. Students are responsible for ensuring that their supervisor receives, completes and returns the evaluation form to the supervising faculty member. Forms are to be received by the first day of the double instruction period for fall and spring semester interns and Labor Day for summer interns. Students have access to review the form upon request.

Supervisors should be advised that student interns retain this right.

- The employer should communicate any concerns with the student, and if appropriate, the faculty supervisor in a timely and direct manner.
- The employer should strive to assure that the bulk of student work is relevant to knowledge and skills needed and valued by the student's academic major.
- It is not the responsibility of the employer to pay the student. However, they may do so.
- Employers should be aware of The 1938 Fair Labor Standards Act as it pertains to unpaid internships.
- The employer must understand that neither Blackburn College nor any of its staff or faculty members are responsible for any action, deliberate or otherwise, on the part of a student intern.

#### *Responsibilities of the Supervising Faculty Member*

- The faculty supervisor must be informed about college policies and practices relating to internships.
- Prior to the internship, the faculty supervisor should assist the student in the formulation of learning objectives and strategies.
- Academic assignments appropriate to the nature, amount of course credit, and duration of the internship must be planned. Examples of appropriate assignments are formal papers, journals, presentations, and projects that link the internship experience to the curriculum of the academic program under which the internship is offered.
- The faculty member and her or his Department Chair must approve an internship before it begins. The faculty member should make a direct, personal inquiry to the site supervisor about the setting before granting final approval. The faculty member must be sure the internship site is appropriate.

- The faculty member is to conduct a minimum of one on-site visit if logistically possible. Logistically possible includes a 200-mile round trip under normal circumstances. The visit will be announced and scheduled with the employer and the student. Mileage, tolls and meal expenses (when appropriate) are to be paid by Blackburn College under normal business office procedures.
- The faculty member will be available to address concerns of students and employers in a timely fashion.
- The faculty member will make informal and formal inquiries to the student on a regular basis. Formal inquiries should occur at the beginning of each month following the review of the previous month's journals.
- Plans to be away should be communicated to the student and the internship supervisor, especially in the case where the faculty member would be unavailable up to one week.
- Blackburn College faculty members are not obligated to observe or instruct summer internships.
- The approved internship proposal form and related documents, including faculty and site supervisor evaluations, should be retained in the faculty member's files to be available for review, if necessary, by appropriate college or accreditation committees.

#### **Cooperative Education**

Cooperative education is a work/study program wherein periods of study may be regularly alternated with intervals of employment or may be concurrent with the employment. Primary emphasis is on preparing students for related careers following graduation. Requirements may be obtained from the Associate Dean of Work located in the Work Program office.

#### **The Mueller Humanities Fellowship**

The Mueller Fellowship was established by

the friends of Gustav H. and Myrtle Barber Mueller. Mr. Mueller '09 was the Building Superintendent of Blackburn from 1933 to 1942 and supervised the construction by Blackburn student workers of the College Barn, which burned in the early 1940's, and Dawes Gymnasium. The Fellowship annually provides monies to fund student proposed self-enrichment projects by Blackburn students majoring in the Humanities, i.e., Art, English, History, Music and Theatre, Spanish, or Communications. It offers Blackburn students the opportunity, at no cost to the individual, to create, develop and pursue special projects in their specific areas of interest.

## TUITION, FEES & REFUNDS

Blackburn College offers a quality education at an affordable cost. The tuition, fees and financial policies are listed below.

### Tuition Charges

Blackburn Full-Time (before Work Credit, per academic year).....	\$28,149.00
Blackburn Part-Time (per credit hour) .....	\$913.00
Blackburn Summer Course (per credit hour) - Matriculating Students.....	\$275.00
Blackburn Summer Course (per credit hour) - Visiting Students.....	\$420.00
Blackburn Summer Internship (per credit hour).....	\$275.00
SOAR Program (per course).....	\$150.00
Macoupin Auditor Program (per course).....	\$75.00
Blackburn & Beyond (added to full-time tuition) .....	\$7,000.00
Teacher Licensure Program (TLP) (per 16 week semester) .....	\$7,200.00**

*\*Full-time Blackburn-registered students participating in the Work Program will receive a Work Credit of \$5,000 with 300 required hours of work participation*

*\*\*Teacher Licensure Program cost with start of each new cohort for the three semester program; starts in summer each year. This cohort begins summer 2024.*

### Tuition

The tuition charges shown above are for full-time students registered for 12 or more credit hours per semester. Students registering for less than 12 hours per semester are considered “part-time” and are charged the per credit hour rate based on the date of initial enrollment.

### Academy Courses

Blackburn College will pay during the fall and spring semesters if the course is needed for progression for graduation and either the course is not being offered, or the student needs two Blackburn courses that are scheduled at the same time. Blackburn will only pay to repeat a course (whether D, F, or W) once. Otherwise, the student pays the cost of the course plus a \$50 processing fee. If a student drops a course during the fall or spring semester and requests to take another during that semester, for whatever reason, the student will pay the cost of the course plus a \$50 processing fee. Courses taken through the Academy consortium during the summer or winter term will be charged at the following rates:

Summer Acadeum courses ..... Summer Blackburn rate\*  
 \*If the Acadeum course charge is more than the summer Blackburn rate, the tuition charge will be the cost of the Acadeum course plus a \$50 processing fee.

Winter Acadeum courses ..... Cost of course plus \$50 processing fee

**Acadeum Credit Hour Limit**

Students are limited to no more than 13 credit hours earned through the Acadeum consortium. Any exception to this limit must be approved by the Committee on Academic Standing prior to course enrollment.

**Work Program Credit**

Resident students are required to participate in the Work Program and full-time commuting students are encouraged to participate as well. Participants will receive a Work Credit of \$5,000 with 300 required hours of participation annually. (\$2,500 per 150 hour semester.)

**Room Charges**

Double Occupancy, Air Conditioning.....	\$5,330.00
Double Occupancy, No Air Conditioning.....	\$4,485.00
Single Occupancy, Air Conditioning.....	\$6,230.00
Single Occupancy, No Air Conditioning.....	\$5,385.00
Double Single Occupancy, Air Conditioning.....	\$6,630.00
Double Single Occupancy, No Air Conditioning.....	\$5,785.00
Summer, Double Occupancy (per week).....	\$70.00

**Board Plans**

Meal Block 19 meals a week.....	\$4,585.00
Meal Block 30 (ONLY for Commuting Students, Faculty, Staff).....	\$280.00
Summer Meal Plan (Declining Balance).....	\$400.00

**Miscellaneous Charges**

Tuition Deposit.....	\$150.00
Special Examination (per credit hour).....	\$240.00
External Online Course Administration Fee.....	\$100.00
(in addition to summer course actual costs and full-time tuition)	

*Tuition Deposit:* All new students must pay a \$150.00 Tuition Deposit prior to course registration. The deposit is applied toward tuition charges for the following semester of attendance. This fee is refundable to new students enrolling in the fall semester upon written request by May 1. Students enrolling in the spring semester must request a refund in writing prior to December 1. Students with demonstrated financial need may seek a waiver from the Financial Aid Office.

## **Payment of Tuition and Fees**

Blackburn College is a not-for-profit corporation that is dependent on the tuition and fees that are generated by student enrollment to meet its educational objectives. Therefore, the College must enforce the following financial policies.

Upon registration, students are considered financially responsible for all tuition and related fees. Tuition and fees are assessed on a semester basis. A summarized student statement is issued prior to the beginning of each semester and is available via student portals.

*Payment Options:* Tuition, fees, room, board and other charges MUST be paid in full or an acceptable payment plan with a minimum of 25% down has to be established with the Business Office on or before move-in day for the Fall semester, and the Spring semester, and May 20 for the Summer semester. Students will not be permitted to occupy a resident room until appropriate payment arrangements are accepted by the Business Office. Payment of cash, check, money order, Visa, MasterCard and Discover are accepted in U.S. currency only and can be made at the Business Office, mailed to Blackburn College, c/o Business Office, 700 College Ave, Carlinville, IL 62626, or made via phone by calling (217) 854-5515. Monthly payment plans can be set up at the Business Office. There is no fee to set up a payment plan and interest is not charged. Payment plans require a 25% deposit prior to the original due date and three additional payments due each month thereafter. A Payment Plan Form must be filed with the Business Office.

*Delinquency and Defaults:* Holds will be placed on accounts that are past due. Students on hold will not be allowed to register for the next semester, receive diplomas, or receive money on books returned to the Bookstore. Students on hold will not be allowed to move into a residence hall. Students who become delinquent on payments may also be withdrawn from all courses during the academic period and removed from the residence halls. In addition, services such as check cashing and dining services may be denied until arrangements have been made with the Business Office to pay the debt. Debts that become past due are in default and may be remitted to a collection agency. If the account is placed in the hands of an agency or attorney for collection or for legal action, the student agrees to pay an additional charge equal to the cost of collection including agency and attorney fees and court costs.

*Credit Balances/Excess Funds:* Credit balances that result from financial aid funds are processed after the student's attendance is confirmed, the financial aid funds are received, and all institutional charges are satisfied. The Business Office will issue a check within 14 days for the excess funds to the student or to the parent if there is a PLUS loan. A form can be completed in the Business Office allowing a student to apply excess funds to the following semester rather than receiving a check. Until an excess funds check is issued, a student can use the credit balance to purchase books in the campus bookstore by asking the bookstore for a book loan to be applied to their account. If the student receives a credit balance check and subsequently ceases class attendance, they will be subject to the Return of Title IV Funds Policy and must return and/or repay any unearned portions of financial aid that they received toward their educational expenses.

## STUDENT WITHDRAWAL OR STATUS CHANGE AND REFUNDS

Students are considered financially responsible for all institutional charges. It is also the responsibility of students to officially withdraw by completion of the appropriate form, with approvals, and returning the completed form to the Student Life Office, located in Demuzio Campus Center. Failure to attend class does not constitute official withdrawal and does not remove financial or academic responsibility nor qualify students for refunds. Students must follow the official withdrawal procedure to be eligible for a tuition refund. Tuition, Room, and Board charges will be refunded on a weekly pro-rated basis through the fourth week for Fall and Spring semesters according to the schedule below. No refunds will be made after the fourth week for Fall and Spring semesters. For the purpose of calculating refunds for Summer semester, 1 day of class equals one week. The withdrawal process requires a written signature from several College offices.

Students seeking to change status from resident student to commuter student must complete a status change application available in the Student Life Office in DCC. If the student is approved to move off campus, the appropriate status change date will be determined after completing the status change procedure.

### *Tuition, Room, and Board Refund Schedule Fall/Spring Term:*

Through the 1st Day of Classes .....	100% Refund
Through the End of the 1st Week of Classes .....	90% Refund
Through the End of the 2nd Week of Classes .....	75% Refund
Through the End of the 3rd Week of Classes.....	50% Refund
Through the End of the 4th Week of Classes.....	25% Refund

### *Summer Term*

One day of class equals one week for purposes of calculating refunds for the summer term.

## WITHDRAWAL/RETURN OF TITLE IV FUNDS/INSTITUTIONAL REFUNDS

The withdrawal date is determined by the Office of Student Life and is the date the student was last present in either class attendance and/or work attendance.

- If the student does not provide notification of his or her intent to withdraw, the withdrawal date will be determined as the date the Office of Student Life became aware the student was not attending class and/or work.
- If a student does not return from an approved leave of absence, the withdrawal date is the date the Office of Student Life determines the student began the leave of absence.
- If a student takes a leave of absence that does not meet the requirements of an official leave of absence, the withdrawal date is the date the student began the leave of absence.
- Students wishing to return from a leave of absence must receive approval from the Office of Student Life.

The Office of Student Life provides official withdrawal notices to the appropriate departments through email. Upon receipt of a withdrawal notice from the Office of Student Life, the Office of Financial Aid performs a Return of Title IV funds calculation using the web-based application provided by Department of Education via the Common Origination & Disbursement site: <https://cod.ed.gov/cod/HeaderNavigation>.

A Return of Title IV Funds (R2T4) calculation is processed for a student who meets the following conditions:

- receives grant funds (or who meets the conditions that may entitle the student to a late disbursement)
- begins attending classes and,
- completely withdraws his/her period of enrollment.

The Return of Title IV Funds calculation is a policy of the United States Department of Education that determines the amount of grant funds Blackburn College and/or the student are to return to a grant program. The term "Title IV Funds" refers to the Federal Financial Aid Programs authorized under the Higher Education Act of 1965 (as amended) that Blackburn College receives and includes the following programs:

- Federal Pell Grants
- Federal Supplemental Opportunity Grants (FSEOG)
- UnSubsidized Direct Loans
- Subsidized Direct Loans

The calculation uses the school calendar. The school calendar is determined by:

- Calculating the days in the particular semester, from the first day of classes to the last day of finals.
- Weekend days are included in the total number of days.
- Breaks of five or more days are excluded.
- When counting the number of days attended, the date of withdrawal is counted as a day attended.

Institutional costs are used to determine the amount of refund due from the school versus the student but do not change the amount of aid earned by the student. These costs refer to the original amounts charged to the student for educational expenses for the term of withdrawal and not prorated amounts used by the institution based on the date of withdrawal. Any required fees are included. Aid disbursed or aid that could have been disbursed is determined by:

- Counting the aid accepted for the semester in question only.
- Aid that could have been disbursed refers to aid accepted by the student and for which all paperwork/application materials and federal verification have been completed by the student.
- If loan fees are taken out, the net amount disbursed or that could have been disbursed is used.

The percentage of Title IV aid earned is found by dividing the number of calendar days completed by the time of withdrawal date by the number of calendar days in the term. If the student has completed more than 60% of the term, the student is considered to have earned 100% of the Title IV aid.



The amount of Title IV aid earned is found by multiplying the amount of aid disbursed for the term plus what could have been disbursed by the percentage of Title IV aid earned. If the amount earned is less than the amount of aid disbursed, the difference must be returned. If the student earned more than what was disbursed, a late disbursement may be owed to the student. The Business Office will issue a check within 14 days for the excess funds to the students or to the parent if there is a PLUS loan. If the amount earned equals the amount disbursed, no return and no disbursement are to be made.

The amount of aid Blackburn College returns is determined by subtracting from the amount of Title IV aid to be returned to find the initial amount of unearned Title IV aid for the student to return. The total of the Title IV grant that was disbursed and could have been disbursed for the payment period is multiplied by 50% to find the amount of Title IV grant protected. The amount of Title IV grant protected is subtracted from the initial amount of unearned Title IV aid for the student to return in order to find the amount of Title IV grant funds for the student to return.

In the event of an overpayment, the College notifies the student, and the student is allowed 45 days to pay the amount in full to the Business Office. If full payment is not made to Blackburn College within 45 days, the payment must be made to the U. S. Department of Education. While the overpayment is due, the student remains eligible for financial aid generally for 45 days from the date of the overpayment. The amounts returned by either Blackburn or the student are then distributed based upon the following priority schedule:

- Federal Pell Grants and
- FSEOG

The Financial Aid Office processes the Return of Title IV Funds calculation. Once the calculation has been agreed upon, the Director or the Assistant Director adjusts the student's aid according to the calculation and returns any loan funding within 45 days of the date of the student withdrawal. A copy of the Return of Title IV calculation is provided to the Business Office to notify them of the adjustments made to student aid. Once the calculation has been completed, a pdf copy of the calculation and withdrawal notice is emailed to the student via their Blackburn email and the notices are placed in the student's financial aid file.

# THE WORK PROGRAM

## Another Way to Learn

The mission of the Blackburn College student-managed work program is to meet the labor needs of the campus community, and better prepare students for a successful transition to life, work and career after college by:

- Involving students to the maximum extent feasible in the provision of all goods and services needed and/or provided by the College.
- Reducing the cost of a four-year, private college education.
- Providing “hands-on” work, service and leadership learning opportunities.
- Providing an added dimension of community involvement, and student character development emphasizing a strong work ethic, responsibility and accountability.

The Work Program provides students with a means of reducing their college costs. Students receive a tuition reduction in exchange for working 150 hours per semester (10 hours per week) in a College assigned job. Some students may have the opportunity to earn extra money working up to an additional ten hours per week. Resident students are required to participate in the Work Program. Non-resident students may apply to participate in the Work Program but must commit to a minimum of one full semester under all the same conditions as a resident.

The Work Program is an important part of student learning and personal growth and development including hands-on leadership experience. In addition to the many different job-specific skills acquired by students, the dynamics of Blackburn’s student-managed Work Program create opportunities for the development of student abilities and attitudes that are of life-long value. It is the objective of the Work Program to facilitate student learning and development in the following eight areas, which have been identified as the program’s learning goals. Student work learning and development is accomplished through the students’ active engagement in work, internship, and service experiences both on and off-campus, and guided with the active support and collaboration of college faculty and staff “teaching supervisors”, community partners, and student leaders.

- Personal Responsibility
- Social Responsibility
- Effective Communication
- Adaptability
- Interest in Learning
- Leadership
- Effective Problem Solving/Analytical Skills
- Job Specific Knowledge

The work program is a community effort, with student work being relied upon to help provide virtually all services essential to college operations. By sharing, belonging and contributing through their work students gain an added sense of community engagement.

## FINANCIAL AID

Blackburn's tradition of attracting top students is in part a result of a comprehensive financial aid program of academic scholarships, grants-in-aid, loans, and its nationally recognized Work Program. These programs provide Blackburn students with the opportunity to obtain a quality private education with a minimum out-of-pocket expense. In order to be considered for any type of financial aid, a student should file a Free Application for Federal Student Aid (FAFSA). As a NCAA Division III college, athletic achievement is specifically excluded from consideration when awarding financial aid.

### Programs and Policies Statement

Blackburn financial aid packaging is governed by the following conditions:

- A student must be enrolled in at least 12 credit hours per semester for full-time aid (part-time students must enroll for a minimum of 6 credit hours); and
- A student must make acceptable academic progress toward a B.A. degree at Blackburn as stated below.
- The student is responsible for verifying all information submitted regarding his/her dependency status and the number of family members attending college. If there have been any changes since the time of application, the student is responsible for reporting this information to the Financial Aid Office by the start of classes.
- The student must use all Title IV funds received only for expenses related to study at Blackburn College or schools with which we have an approved agreement. The student must not owe a refund on any grant or loan, must not be in default on any loan, and must not have borrowed in excess of the loan limits allowed under the Title IV programs at any institution.
- The student must adhere to the drug abuse policy as outlined in the Student Handbook as a condition of any federal and state awards received.

### Satisfactory Academic Progress (SAP) Policy for Financial Aid

#### What are the standards of Satisfactory Academic Progress?

The United States Department of Education requires institutions of higher education to establish minimum standards of "satisfactory academic progress" for students receiving federally funded financial aid. These federal regulations require the college to establish and implement a policy to measure if an aid applicant is making satisfactory academic progress toward a degree.

Satisfactory Academic Progress (SAP) is measured by evaluating three criteria: quantitative progress, qualitative progress and progress toward degree completion.

#### What financial aid does this apply to?

- Federal, State, and Institutional grants and scholarships
- Federal and Private Student Loans
- Federal Work-Study

#### Who must meet these criteria?

Students currently receiving financial assistance under the aid programs listed above. This includes students who have not applied for financial assistance, but have attended Blackburn College. Satisfactory academic progress is determined considering all periods of enrollment, whether or not the student received financial aid.

### **When is a satisfactory progress determined?**

Students are reviewed for Satisfactory Academic progress at the end of each semester with the various summer terms considered together as one term.

SAP will not be rechecked or recalculated as a result of grade changes that occur between formal SAP evaluations (at the end of each payment period).

### **Qualitative - Grade Point Average (GPA)**

For Financial Aid purposes, students must maintain a minimum cumulative GPA of 2.0 (which equals a C) or better on a 4.0 scale, as determined by the College and described in the student catalog.

Grades of W, WP, P and AU are reported on the official College transcript but are not included in the GPA since grade points are not assigned to those letter grades. For students receiving a WF, the course does have a punitive effect on GPA when the SAP Cumulative GPA is recalculated at the next SAP evaluation.

### **Quantitative Measure**

All students in good standing must complete 67% of all attempted credit hours. Note: A completion rate of 66.5% is rounded to 67%. Attempted hours are defined as the hours for which the student has been enrolled in all terms. Earned hours are defined as the sum of hours for which a student has earned a grade of A, B, C, or D. Grades of F, I, W, are considered attempted hours but are not considered as completed credit hours. IP grades are considered attempted hours until a final grade is posted once the course is completed. At that point the grade received determines if the credits are earned. Passing credits received for pass/fail courses are considered attempted and earned hours; failing grades in pass/fail courses are considered attempted but not earned.

The Quantitative Measure is calculated by dividing the cumulative number of earned hours the student has successfully completed by the cumulative number of hours the student has attempted. These percentages will be calculated to three decimal places.

- Course grades of A, A-, B+, B, B-, C+, C, C-, D+, D, D-, and P (pass) will be considered attempted and successfully completed.
- Course grades of F (fail) will be considered attempted and unsuccessfully completed.
- Course grades of P (pass) will be considered attempted and successfully completed, but they will not affect the student's grade point average
- Course grades of I (incomplete) indicate a student has not yet completed the course and therefore, will not be considered as successfully completed. An incomplete grade will count toward total credit attempted. If an 'I' grade is later changed to a grade, the student's progress will be re-evaluated
- Course grades of W (withdrawn from class and WP (withdraw from class passing) do not earn credit toward graduation or toward satisfying the minimum credit hours requirement; however, these credits will count toward the total attempted credits and the Maximum Time frame requirement. WF (withdraw from class failing) will be treated as an F.
- Repeated courses will be considered as additional attempted credits. However, for any successfully completed course (A, A-, B+, B, B-, C+, C, C-, D+, D, D-, P grade), only one repetition of the course is allowed to be funded with financial aid during their academic career. Additional repeats of the course must be paid for by the student. Any unsuccessfully completed course (F or those requiring at least a C-) may be repeated until successfully completed. It should be noted that continuous repeats make it hard for the student to reach

the 67% Completion Rate and may negatively impact the Maximum Time frame requirement. Repeatable courses, where the topic varies by semester, or Performance courses are permitted if the student does not exceed the maximum times repeatable per the departmental rules in the Blackburn College catalog.

- Audit courses (AU) are not counted as either attempted or completed credits and are not eligible for financial aid funding.
- Transfer credits for students transferring credit hours from other institutions: if there is an associated grade with the transferred credit hours, it will be counted in the grade point calculation.
- For purposes of determining satisfactory academic progress, the various summer terms are considered together as one term

### **Maximum Time Frame Rule**

In addition to the two measures of academic progress, a student must complete their program of study within 150% of the standard time frame required to earn their degree. With 122 hours needed to complete degree requirements, a Blackburn College student must complete a degree within 183 attempted hours

- A student is ineligible for financial aid if more than 183 semester hours have been attempted.
- Periods when a student doesn't receive Title IV aid but still attempts credit hours must still be counted toward the maximum time frame.
- Courses that are attempted but not completed (such as withdrawals) are still counted toward the 150% limit.
- Please note that maximum time frame cannot be rounded up or down.

### **Financial Aid Good Standing Status**

Financial Aid Good Standing Status A student who is meeting all of the SAP Standards above is considered in good standing and is eligible for financial aid funding. For students not in compliance with these standards, the following action will be taken:

#### **Financial Aid Warning**

In the first semester that a student is not in compliance with the standards, the student will receive a Financial Aid Warning letter from the Office of Financial Aid explaining what standard was not met. The student will have one additional semester to regain compliance.

- If the student meets the minimum standards at the end of following semester, he/she will return to good standing.
- If the student does not meet the minimum standard at the end of the following semester, he/she will be placed on Financial Aid Suspension.

#### **Financial Aid Suspension**

A student who fails to meet SAP Standards requirements at the end of their warning semester will be placed on Financial Aid Suspension. The student will receive a letter from the Office of Financial Aid stating the reason for the suspension and the procedure for appealing the suspension. A student may appeal this status; however, submitting an appeal does not guarantee approval. Students may appeal to have financial aid reinstated for one additional semester. Financial aid will not be reinstated unless the student's appeal is granted or the student requests reinstatement after making satisfactory academic progress (e.g. the deficiency is removed or I's are completed). Without an approved appeal, students who are on Financial Aid Suspension are not eligible for federal, state, or institutional aid. Please note that the deadline to submit a financial aid suspension appeal is:

- **September 11th for the Fall Semester**
- **January 31st for the Spring Semester**

## **Appeal Procedures for Students on Financial Aid Suspension**

For an appeal to be considered the student must either be able to meet SAP requirements by the end of the next term; or the student must be placed on an Academic Plan which, if followed, will ensure that the student will be able to meet SAP at a future date.

An appeal must document extenuating circumstances such as illness, death of a relative or other circumstances addressing why the student failed to meet SAP requirements. Appropriate third party documentation (doctor's statement, death certificate, police report, etc.) to verify his or her claim is also required.

Appeals must also address what has changed in the student's situation that will allow the student to achieve progress and address steps that will be taken to meet the SAP requirements in future terms

The appeal cannot be based upon the student's need for assistance or student's lack of knowledge that his or her funding was in jeopardy. The decision of the Financial Aid Committee is final.

### **SAP Reinstatement**

A student who loses financial aid eligibility because he or she is not meeting SAP Standards may restore his or her eligibility in one of the followings ways:

- Successfully appealing the loss of eligibility. To appeal, the student must submit a Satisfactory Academic Progress (SAP) Appeal with supporting documentation to the Financial Aid Committee.
- By completing needed credit hours at another college/university which allow the student to achieve the SAP standards. Keep in mind that credits taken elsewhere may resolve the Cumulative GPA component of SAP and may be used to resolve the Completion Rate requirement.

Neither paying for one's classes nor sitting out a term affects a student's academic progress standing, so neither is sufficient to reestablish financial aid eligibility. If a student's aid is canceled due to not maintaining satisfactory academic progress, the student can have their eligibility reinstated once he/she is in good standing with all SAP requirements.

Students may re-establish eligibility for financial aid at any point during the academic year and be given the same consideration for aid as other students maintaining satisfactory academic progress. Depending upon when students regain their eligibility, they may become eligible for financial aid for the payment period in which it is determined they have met the SAP requirements, otherwise it would become effective the following payment period.

Students should track their progress as it is their responsibility to notify the Financial Aid Office in writing if they feel they have regained their financial aid eligibility.

### **Financial Aid Probation**

A student who successfully appeals a Financial Aid Suspension is placed on Financial Aid Probation. During the probationary period a student has one semester to satisfactorily meet the SAP Standards unless his or her Academic Plan indicates otherwise.

An Academic Plan should be developed with the student by the Registrar's Office or their Academic Advisor to ensure the student will be able to meet all SAP standards within a given period of time.

The Academic Plan may set individual goals for a student which do not bring the student into compliance with SAP at the end of the semester but do move the student toward timely graduation. A student can continue on SAP Probation if he or she meets the goals of their Academic Plan while on probation but is still not achieving the SAP standings. Evaluation is at the end of each semester until the student returns to good standing.

## **Other Considerations**

**Changes in majors** - Students who change majors or degree plans are still subject to qualitative and quantitative measures of this policy. A change in majors or degree plans may be considered in an appeal of financial aid probation or suspension.

**Summer Terms** - For purposes of determining satisfactory academic progress, the various summer terms are considered together as one semester.

**Withdrawals** - Students who withdraw from Blackburn College and re-enroll at a later date, re-enter using the same Satisfactory Academic Progress status used at the time of withdraw (i.e. if the student was ineligible upon withdrawing from school, they are ineligible when they return). Once the maximum credit hours attempted cap is reached, the student is placed on Financial Aid Suspension until the appropriate certificate or degree is completed.

## **Notification**

A student will be notified of decisions regarding their Satisfactory Academic progress through mailed written notification or through their Blackburn College email.

## **Withdrawal Funds**

A student may be eligible for a post-withdrawal disbursement if, prior to withdrawing, the student earned more federal financial aid than was disbursed. If a student is eligible for a post- withdrawal disbursement for Title IV funds, it will be processed for the student and a refund will be issued within 14 days of the credit balance.

If the post-withdrawal disbursement includes loan funds, Blackburn College must get the student's permission before it can disburse the loan. Students may choose to decline some or all of the loan funds so that s/he does not incur additional debt. A notice will be sent to the student, and a response is required within 14 days.

Blackburn College may automatically use all or a portion of the post-withdrawal disbursement of grant funds for tuition and fees. However, the school needs the student's permission to use the post-withdrawal grant disbursement for all other school charges. If the student does not give his/her permission, the student will be offered the funds. However, it may be in the student's best interest to allow the school to keep the funds to reduce the student's debt at the school.

It is also important to understand that accepting a post-withdrawal disbursement of student loan funds will increase a student's overall student loan debt that must be repaid under the terms of the Master Promissory Note. Additionally, accepting the disbursement of grant funds will reduce the remaining amount of grant funds available to the student should the student decide to continue his/her education at a later time.

# SCHOLARSHIPS

## Blackburn College Tuition Work Credit

All students enrolling in a full-time academic schedule and participating in Blackburn's nationally renowned work program receive \$5,000 of work credit while completing 150 work hours each semester. The tuition work credit will be the first type of financial assistance applied to the student's financial aid award to assist in meeting financial need. *Students enrolling part-time academically are not eligible to participate in the Blackburn College Work Program.*

## Scholarships

The awarding of merit-based scholarships is the responsibility of the Office of Admission. During the admissions application process, the Committee on Admissions will review student academic credentials and award merit-based scholarships based upon the combination of student's cumulative GPA, standardized test scores, and residency status. The three types of merit-based scholarships are: *BC Scholarship*, *BC Grant*, and *BC Opportunity Grant*.

## The Macoupin Promise

Awarded to new full-time undergraduate students who are graduates of a Macoupin County high school, meet admission requirements, participate in the College's Work Program, and have a household income of less than \$60,000. The new TUITION-FREE program recognizes the potential of area students and is a way for Blackburn to thank local communities for their support over the years.

## Grants

**Blackburn Award:** Full-time undergraduate students who demonstrate financial need may qualify for this award; the amount varies and is dependent upon calculated need. Need is determined by the Expected Family Contribution (EFC) on the 2022-2023FAFSA.

**Federal Pell Grant:** Undergraduate students who exhibit financial need as determined by the federal government are eligible. The maximum grant is \$6,845\* per academic year and is contingent upon continued financial need.

**Federal Supplemental Educational Opportunity Grant:** Undergraduate students who exhibit extremely high financial need may qualify for \$200 to \$500 annually.

**Illinois Monetary Award Program (IL Map Grant):** By applying for financial aid and agreeing to share that information with the Illinois Student Assistance Commission (ISAC) you have been considered for the State of Illinois (IL) Monetary Award Program (MAP) Grant. If you were determined to meet the eligibility criteria for the MAP grant, an award is included on the award letter. This award may be an estimate made by the financial aid office and, if so, is identified as an "Estimated" IL MAP Grant." MAP grants are limited based on the number of applicants and funding levels appropriated by the Illinois General Assembly. Please be aware that in light of state funding constraints, reductions to estimated or actual MAP grants are possible.

Eligibility for a MAP grant is tracked by the number of semester credit hours of MAP benefits paid on your behalf. These are called MAP Paid Credit Hours. Payment for each term is made according to the equivalent number of credit hours eligible for MAP payment, with a minimum of 3 and a maximum of 15 MAP Paid Credit Hours.

The limit on the number of MAP Paid Credit Hours that can be paid while you are classified by your school as a freshman or sophomore, is the equivalent of 75 MAP Paid Credit Hours. If this maximum is reached you must attain junior status for your MAP grant eligibility to resume. The maximum number of MAP Paid Credit Hours that can be received is capped at 135.

The Anticipated IL MAP Grant on your award letter from Blackburn College is based on the



assumption that you are taking a minimum of 15 credit hours per semester. If you are taking less than 15 credit hours per semester, the grant will be reduced according to state guidelines. Please note that if an anticipated IL MAP Grant is not included in your award letter, you are not eligible for the grant at Blackburn College.

## **LOAN PROGRAMS**

### **Undergraduate Stafford Loans**

#### **Eligibility:**

FAFSA required, no credit check and cannot be in Default on any previous Direct Loans. Subsidized loans require financial need; unsubsidized loans are available regardless of need.

Blackburn College offers eligible students Direct Loan amounts up to the total of their direct costs (minus any other financial aid), not to exceed the federal annual loan limits. Students may be eligible for additional loan amounts up to the annual Cost of Attendance, but must submit a request to the Financial Aid Office, [financialaid@blackburn.edu](mailto:financialaid@blackburn.edu), to determine any remaining loan eligibility.

#### **Annual Loan Limits:**

- Dependent students: \$5,500 as freshmen (including up to \$3,500 subsidized); \$6,500 as sophomores (including up to \$4,500 subsidized); \$7,500 as juniors and seniors (including up to \$5,500 subsidized).
- Independent students: \$9,500 as freshmen (including \$3,500 subsidized); \$10,500 as sophomores (including up to \$4,500 subsidized); \$12,500 as juniors and seniors (including up to \$5,00 subsidized).

#### **Aggregate Loan Limits:**

- Dependent students: \$31,000.
- Independent students (undergraduate): \$57,500.

#### **Interest Rates for loans disbursed after July 1, 2024:**

6.53% on Direct loans. On subsidized loans, no interest is accrued while you are enrolled at least half time (6 credits or more) and in some deferment periods.

**Origination Fees:** 1.057%

### **Parent Plus Loans**

#### **Eligibility:**

FAFSA required, available regardless of need to parents of dependent students (Parent PLUS). Credit check must show no delinquencies in the previous 90 days (some exceptions for extenuating circumstances) and no bankruptcy in the previous five years. The credit requirement can be met by an Endorser.

Blackburn College offers eligible students/parents Direct PLUS Loan amounts up to the total of the student's direct costs (minus any other financial aid). Students/Parents may be eligible for additional loan amounts up to the student's annual Cost of Attendance, but must submit a request to the Financial Aid Office, [financialaid@blackburn.edu](mailto:financialaid@blackburn.edu), to determine any remaining loan eligibility.

**Interest Rate for loans disbursed after July 1, 2024:**

9.08% in the Direct Loan Program.

**Origination Fees:** 4.228%

**Blackburn College financial aid programs and policies are subject to change based on Federal Student Aid Program guidelines. Financial aid is awarded annually, (including non-need based scholarships), based on the filing of the Free Application For Federal Student Aid form In some cases the amount of the Blackburn College Scholarship may be funded (all or in part) by other need based grants or scholarships. Recipients of Blackburn College Institutional funds must maintain good academic, social and Work Program standing while enrolled at Blackburn College.**

**Veterans Assistance**

The Blackburn College Office of Financial Aid serves as the Veterans Affairs (VA) certifying official for Blackburn College. Student Veterans and certain dependents may receive assistance with matters relating to educational benefits and payments. Veterans must submit a copy of their DD214 to the Office of Financial Aid.

Beginning August 1, 2019, and despite any policy to the contrary, Blackburn College will not take any of the four following actions toward any student using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation and Employment (Ch. 31) benefits, while their payment from the United States Department of Veterans Affairs is pending to the educational institution:

- Prevent their enrollment;
- Assess a late penalty fee to;
- Require they secure alternative or additional funding;
- Deny their access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students may be required to:

- Produce the VA's Certificate of Eligibility by the first day of class;
- Provide written request to be certified;
- Provide additional information needed to properly certify the enrollment as described in other institutional policies (see our VA School Certifying Official for all requirements).

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at:  
<https://www.benefits.va.gov/gibill>.

Further information regarding veterans' specific concerns may be obtained by contacting the Office of Financial Aid at: [financialaid@blackburn.edu](mailto:financialaid@blackburn.edu)

## SCHOLARSHIPS, PRIZES AND HONORS

A number of prizes and honors have been established at Blackburn in each of three areas: academic achievement, the Work Program, and certain aspects of campus life such as athletics, student government, and student life.

### Academic Recognition

Blackburn College degree recipients who have maintained high grade point averages during their collegiate careers are recognized as outstanding students during the Commencement program. Effective Fall 2009, academic honors are based solely on Blackburn grade point average and a minimum of 61 Blackburn hours. Students who have a cumulative grade point average of 3.8 or higher graduate *summa cum laude*. Those with 3.6 or 3.7 averages graduate *magna cum laude* and those with 3.4 or 3.5 averages graduate *cum laude*.

Students who have achieved excellence in their academic majors are awarded departmental honors at Commencement. To be granted departmental honors, students must have earned a minimum cumulative grade point average of 3.8 in the courses included in their major and a minimum cumulative grade point average of 3.5 in all courses presented for graduation, must have been a student at Blackburn for at least two years, and must have been recommended by the faculty of the major department.

The Provost each semester publishes the Dean's List, including those students who have achieved a grade point average of 3.6 or higher.

The Illinois Beta Chapter of Alpha Chi, National Honor Scholarship Society, was installed at Blackburn in May 1971. Alpha Chi recognizes students who have demonstrated exceptional academic achievement.

### The Student Marshal

Each autumn the faculty elects the Student Marshal from among the senior class. This is the highest honor that the faculty can bestow on a graduating senior; it recognizes the recipient as being outstanding in all areas of campus life. The Marshal leads the student body at academic convocations. In addition, the Student Marshal addresses the Blackburn community at the Honors Banquet in the Spring.

Seniors eligible for nomination by the faculty for election as Student Marshal must (a) have provided a positive contribution to the campus through participation in at least three significant activities and support of the community life, (b) have displayed exemplary participation in the Work Program if a resident student or comparable experience if a commuter student, and (c) have a cumulative grade point average of at least 3.3 or be in the top 20% of their class (whichever number includes a larger number of students). Activities to be considered significant will be determined near the end of each year by the Student Life Committee in consultation with the Student Senate and the Student Life staff.

### Awards and Prizes

*The Louise Allen Creative Writing Award.* Funded annually by former Trustee Louise Allen, Ph.D. This award is presented to the student winners of the Louise Allen Creative Writing contest.

*The Allison Economics Prize.* This award is presented to the graduating senior with the most outstanding record as a minor in Economics, and upon the recommendation of the faculty in that department. It is supported from funds contributed as a memorial in grateful memory of Professor John P. Allison, a member of the Economics Department from 1977 to 1981.

*The Asbury Journalism Prize.* An endowed prize established in 1999 by an anonymous donor in tribute to Earl E. Asbury, Class of 1943, and Sara Carstens Asbury, Class of 1945, of Colorado Springs, CO.

*The Baird-Ziegler Prize.* Established by Professor Harold J. Ziegler and his wife, M. Elizabeth Baird Ziegler, as a family memorial. This prize was formerly designated as the Social Science Prize and is awarded to the senior majoring in the social sciences that has the highest grade point average in the Division of the Social Sciences.

*The Bierd Senior Honor Prize.* In memory of W.G. Bierd, for many years a member of the Board of Trustees of Blackburn College, a prize is awarded to the candidate for the Bachelor of Arts degree whose academic average for the four-year period is highest in the class.

*The Blackburn Humanities Prize.* The Humanities Prize is awarded to the senior majoring in the humanities who has the highest average in courses in the Division of the Humanities.

*The Virgil G. Bretthauer Prize.* Established by anonymous donors in tribute to the long service to Blackburn College by Mr. Bretthauer and to his lifelong devotion to the field of mathematics. This prize is awarded to a senior graduating with a major in mathematics, if the student has done outstanding work in upper division courses in the Department of Mathematics.

*The Marion E. Carlson Athletic Award.* This award is presented to a junior female student who has exemplified outstanding qualities of citizenship, scholarship, sportsmanship and athletic ability. The award is a tribute to Miss Carlson for her long service to Blackburn and her long devotion to the field of physical education.

*The Computer Science Prize.* The Computer Science Prize is awarded to the most outstanding senior majoring in Computer Science.

*The Senators Vince and Deanna Demuzio Awards in Leadership Studies & Education Fund.* This is a two-part award. The Senators Vince and Deanna Demuzio Award in Leadership Studies will be given to a graduating senior student in Political Science who demonstrates strong leadership potential as evidenced through leadership in the Work Program, community service and demonstrates the ability to mentor others. The candidate will have demonstrated strong spoken and written communication skills. Awardee will be determined by faculty in Political Science and Leadership Studies program. The Senators Vince and Deanna Demuzio Award in Education will be awarded to a graduating senior teacher candidate who has demonstrated leadership and the ability to be a successful teacher and who has financial need (per FAFSA or other tools). The candidate will also demonstrate excellent communications skills and the ability to mentor. Awardee will be selected by the faculty members in the Education Department.

*The Anna Deschu Prize in Elementary Education.* Established by Anna Deschu Wray, this award is presented to the graduating senior majoring in Elementary Education who has achieved a cumulative G.P.A. of 3.0 or higher and who best exemplifies such qualities of professionalism as ethical responsibility, intellectual curiosity, sensitivity to the needs of students and overall active interest in education as a profession.

*The Frueauff Leadership Award.* Established through a gift from the Charles A. Frueauff Foundation, this endowed award is presented annually to the Leadership Program participant deemed by the program's faculty, the Provost and the President to be the outstanding Leadership student.

*The Scott Hawley Memorial Marketing Award.* The recipient is to be selected by the Business Department faculty and the award is to be presented during the annual Honors Banquet or during Commencement. The award is meant to honor the memory of Dr. Scott Hawley, former professor of marketing, who dedicated his career to education of students in and out of the classroom and who gave unselfishly of his time and talents to his community.

*The Leadership Prize.* There are at least two prizes (one-time) granted to freshmen who work in Food Service or Campus Services for exemplary leadership. These awards are presented at the annual spring awards banquet. These students are strongly encouraged to enroll in the Leadership Program.

*The McConagha Academic Cups.* The academic trophies were presented to the College in 1966 by Dr. and Mrs. Glenn L. McConagha to stimulate and recognize academic achievement by students in the residence halls and various co-curricular groups.

*The McEwan Prize in Art.* Established by former faculty member Richard V. Matteson in honor of Dr. Robert Ward McEwan, president of the College from 1945 to 1949, the prize is awarded annually to the outstanding student in Art as determined by the Art faculty.

*The Political Science Prize.* The Political Science Prize is awarded to the most outstanding senior majoring in Political Science or Public Administration.

*The Samuels-Werner Biology Prize.* Donated by Dr. Larry D. Samuels, A. B. '55, first Blackburn biology major, in honor of his far-seeing parents, Mr. and Mrs. Arthur Samuels and honoring Dr. William E. Werner, former Blackburn biology professor and mentor, to be awarded to the graduating senior student with a major in biology who holds the highest overall grade point average.

*The Elizabeth Wright Steidley Prize.* The late Mrs. W.A. Ashmore of Zanesville, Ohio, provided a fund from which a prize is given to the senior majoring in chemistry who has demonstrated the greatest aptitude in courses in the Department of Chemistry. The prize is given in memory of Mrs. Ashmore's mother, Elizabeth Wright Steidley.

*The Stoddard Prize.* Awarded for excellent study of the language and the literature of England and America. The Stoddard Prize is granted within the senior class, and only when the excellence appears. The prize was instituted at the One Hundredth Commencement Convocation of Blackburn College, in honor of Harriet Corwin Stoddard, M.A., L.H.D., a member of the faculty in English at Blackburn College, 1926-1969.

*The Drew Thurston Memorial Award.* The Drew Thurston Memorial Award is given annually to a junior male student who has exemplified outstanding qualities of citizenship and scholarship, and who has earned an athletic letter award. The award is given in the memory of Drew Thurston of the Class of 1960.

*The Wagner Essay Prize.* An endowed prize created by a gift from the estate of Dr. Jerome Wagner. It is awarded to the winner of a competitive essay contest administered by the Social Science Division. The essay topic is the American Free Enterprise System.

*The Wray Business Administration Prizes.* Established by Mr. and Mrs. Ruby Wray, three prizes are awarded annually, one each to a sophomore, a junior and a senior with declared majors in Business Administration, who have achieved the highest overall cumulative grade point averages among those students majoring in Business Administration, and who are full time students in good standing. The senior prize is further restricted to an individual with a minimum grade point average of 3.4, who has made a significant contribution to the Work Program (achieved status of Honor Worker, Department Manager, General Manager, etc.) and who has participated in the social, cultural and extracurricular life of the College. (Contribution to the College may be substituted for contribution to the Work Program in the case of an otherwise qualifying commuter student.)

## WORK PROGRAM PRIZES

**The following Work Program prizes for the year are announced in the spring at the annual Honors Dinner.**

*The Anderson Work Prizes.* Mr. C.H.C. Anderson of Dallas, Texas, a graduate of Blackburn in the Class of 1899, provided four work prizes to be awarded to the young men and women with the best work records for the year.

*The Bierd Work Prizes.* In memory of W.G. Bierd, for many years a member of the Board of Trustees, prizes are awarded to the man and woman who are judged to have been most efficient in their participation in the Work Program.

*The William Dehler Memorial Award.* This award, established by the Work Committee, is given annually to the student janitor whose work for the year has been outstanding.

*The Peter J. Slavish Memorial Work Award.* An award in memory of Peter Slavish, a long-time faculty member and Work Program Advisor. The award is given annually to a student worker, faculty or staff member who has overcome considerable personal obstacles and who has made an exceptional contribution to the Work Program.

## CAMPUS LIFE PRIZES

**The following annual prizes in certain aspects of campus life are announced at the Honors Ceremony. These prizes were established through the generosity of William Mestrezat Hudson, President of the College from 1912 to 1945, as a tribute to his wife, Florence Barclay Hudson. They are as follows:**

*The Blackburn Citizenship Prize.* This prize is awarded annually to the student whose example and influence in the social and extracurricular life of the College has been most outstanding, as evidenced by participation and leadership in co-curricular activities, and by the influence wielded by the student to uphold standards of right conduct in the social life of the College and to develop a spirit of social responsibility among students. The Student Senate makes suggestions regarding recipients to the faculty, and the faculty makes the award.

*The Blackburn Choir Prize.* This award is made to a member of the College Choir, which was for many years led and inspired by Mrs. Hudson, in recognition of the winner's contribution to the work of the group. The recipient is nominated by the Choir and its officers and the choir director, and selected by the members of the Choir.

*The Blackburn Student Government Prize.* This award is made to the student who has done the most to strengthen student government as a constructive influence on the Blackburn Campus. The prize is awarded in accordance with a choice made by the Student Senate and its advisors.

*Student Senate Club or Organization of the Year Award.*

This award is given annually by Student Senate to the club or organization that contributes the most to bettering campus life for all students. Whether in the area of community service or in providing fun campus activities for students throughout the year, this club or organization has gone "above and beyond" the normal call of duty. In addition to a certificate, the recipient of this award also receives a monetary award from Student Senate.

## GENERAL ACADEMIC FUNDS

### The Pegram Chair in Fine Arts

This endowed faculty position is made possible by a 2002 gift from the estate of the late Enid Jane Pegram of Jacksonville, Illinois. While her gift was made without restriction, the College Trustees chose to honor Mrs. Pegram by setting aside \$1,000,000 as a Board-restricted fund to create Blackburn's first fully endowed professorship. The Trustees accepted the recommendation of the faculty that the endowed chair be allocated to a professor in the area of fine arts.

### The William and Leonie Walton Endowment

This endowment was established by Dr. Charles W. Walton '28, a former Blackburn Trustee and retired Vice President of 3M Company, in memory of his parents. Income from the Walton endowment is used to support, in part, the annual operating budgets of the departments of business and biology.

### The Wilson Staff Development Fund

The Wilson Staff Development Fund was established in memory of Dr. Christopher W. Wilson, a former member of Blackburn's Board of Trustees; Counsel of Hopkins, Sutter, Mulroy, Davis, and Cromartie; and Executive Vice President of The First National Bank of Chicago. Funds are provided annually to Blackburn staff members to keep abreast of the latest resources, developments, and techniques in their area of expertise.

## ACADEMIC REGULATIONS

*Academic Advisement:* Each freshman is assigned an academic advisor to assist the student in the exploration of academic majors, explain graduation requirements, and provide guidance in selecting first year classes. The advisor is provided with information concerning the student's academic background. Students normally select a major by the end of the sophomore year.

*Advising and Student Responsibility:* Advisors guide students through the process of planning class schedules and meeting graduation requirements. However, it is the responsibility of the student to observe such requirements. Advisors are expected to provide correct information to students. All students are responsible for becoming familiar with the requirements for graduation and observing such requirements in planning their class schedules. Students must meet graduation requirements as stated in any one catalog in effect during their attendance. Requirements as stated in the Catalog take precedence over other information as to Blackburn academic requirements. In case of uncertainty, students may consult the Registrar or the Provost.

*Academic Integrity:* The College strongly encourages personal and professional integrity in all endeavors, and disapproves of cheating and plagiarism in any form. Academically, cheating involves giving or receiving unauthorized assistance on any test, quiz, report, project, or other graded exercise completed as part of a Blackburn class or program. Helping another student cheat is an act of academic dishonesty and is subject to the same disciplinary action as cheating itself. Plagiarism is discussed in detail in the next section below.

The following procedures outline Blackburn policy regarding cases of cheating or plagiarism in any class:

- When faculty members discover an incident of cheating or plagiarism, they shall apply penalties as described in the course syllabus, which may include failure of the course.
- In any case in which a faculty member has determined that a student has cheated or committed plagiarism, the faculty member will complete an Academic Disciplinary Notice. The faculty member will meet with the accused student to go over the Notice and both will sign documentation that the accusation has been discussed and understood. Copies of the Academic

Disciplinary Notice will be distributed to the Provost and to the student's academic advisor. The academic advisor should follow up by meeting with the student to discuss the behavior in question, the penalty that resulted, and the student's right to appeal, as outlined below.

- If the Provost receives two Academic Disciplinary Notices for the same student for two different infractions, he or she will report the charges to the Committee on Academic Standing. The Committee on Academic Standing will review the charges and determine whether there is need for a formal hearing to consider further disciplinary measures, up to and including academic probation.
- If a third Academic Disciplinary Notice is submitted to the Provost for the same student, he or she will report the charge to the Committee on Academic Standing, which will again determine the need for another hearing that could result in penalties up to and including suspension. Any final appeal is to the President of the College.
- A student who feels that they are wrongly accused of cheating and wishes to appeal must submit a written appeal within thirty days. The appeal should be submitted to the person who ranks above the accuser in the following order: Program Coordinator, Department Chair, Division Chair, or the Provost. If the student is not satisfied with the outcome of the appeal, they may request review at the next level. If the student is not satisfied with the outcome of these reviews, they may request a hearing before the Committee on Academic Standing.
- The Committee on Academic Standing will review the case and decide either to uphold the faculty member's charge or to exonerate the student. Either the student or the faculty member making the charge may exercise a right of final appeal to the President of the College.
- In the event that the student is exonerated of the charges, all documentation relative to the charge of cheating shall be removed from the student's college records.

*Academic Program Changes:* The College reserves the right to make changes in requirements for academic majors, minors, and for graduation. Where previously required courses have been discontinued or are no longer appropriate to meet an earlier requirement, the faculty will arrange for alternative ways to fulfill requirements, or will grant waivers, in order to avoid jeopardizing any student's progress toward graduation. In the event an academic major is discontinued, the College will arrange for students who are in the sophomore year or beyond, who have officially declared that major as their first major prior to a specified date, and who could realistically be expected to complete the major within the normal four years at Blackburn, to complete that major if they wish to do so. Such arrangements may involve coordinated study at Blackburn and at other institutions.

*Academic Probation:* Students will be placed on probation when their cumulative grade point average is less than the minimum stated below at the end of the semester. A student in the first three semesters of college attendance shall not, however, be placed on probation as long as the current semester grade point average (GPA) is 2.0 or above. Starting with the fourth semester of college attendance, the student must achieve the minimum cumulative GPA of 2.0 to remain in good standing. The student will remain on probation until the student's average is above the minimum indicated and/or until the student's grade point average for a full-time semester of study is 2.0 or more. Students on academic probation may not enroll in more than 15 semester hours without the consent of the Provost. Although the College may release a student from probation, rules of financial aid are sometimes more stringent. A student may be in good academic standing with the College yet be ineligible for financial aid. In the event a student receives one or more Incomplete grades, academic standing will be determined by the grade point average in courses completed.



	First semester Minimum Cumulative GPA	Second Semester Minimum Cumulative GPA
First Year	1.6	1.8
Second Year	1.9	2.0
Third Year	2.0	2.0
Fourth Year	2.0	2.0

Students on academic probation may not participate on any intercollegiate athletic team. Transfer students are expected to meet the standards for both suspension and probation according to the total number of full-time college semesters attempted at all post-secondary institutions, regardless of class standing.

*Academic Suspension:* If a student earns less than a 2.0 average in a given semester and has a cumulative grade point average less than the minimum stated below, the student shall be suspended from the College for at least one semester unless granted readmission by the faculty Committee on Academic Standing, which acts on student petitions specifying extenuating circumstances and plans for academic improvement. In the event a student receives one or more Incomplete grades, academic standing will be determined by the grade point average in courses completed.

	First semester Minimum Cumulative GPA	Second Semester Minimum Cumulative GPA
First Year	1.0	1.4
Second Year	1.6	1.8
Third Year	2.0	2.0
Fourth Year	2.0	2.0

A student who receives less than a 1.0 average during a given semester will be suspended at the end of that semester – whether or not on probation during that semester. Students wishing to be readmitted after being on academic suspension must submit an application for readmission (available from the Admissions Office or Records Office). The grade point average earned in Blackburn College coursework will be one of the factors considered by the Committee on Academic Standing when reviewing readmission petitions. Readmission is not guaranteed simply by achieving the minimum cumulative grade point average for good standing based on the number of college semesters completed.

*Summer Course Enrollment if a Student is Academically Suspended at the end of Spring Term:* Students academically suspended at the end of the spring semester are not permitted to take summer courses at Blackburn. Those who believe taking Blackburn courses can be a benefit to continuing their educational progress, however, may petition for permission to take summer courses.

The petition process follows these procedures:

1. The student should prepare a written petition to the Provost requesting permission to enroll in summer courses. The petition must specifically describe

- b. what course or courses the student wishes to take;
  - c. why taking those courses is important to the student's educational progress; and
  - d. what steps the student will take to assure that taking the course(s) will result in academic success.
2. For a petition to be considered
- c. the student may not have a cumulative grade point average below 1.3 for Freshmen, 1.7 for Sophomores, or 1.9 for Juniors or Seniors. The Registrar must verify that successful completion of the proposed hours can make a significant improvement in the student's cumulative grade point average; and
  - d. the student must make arrangements with the Business Office to assure that he or she has no outstanding balances and that there is a plan in place to pay for summer enrollment.
5. The Provost will consult with the Registrar, the student's advisor, and any other college personnel who may have information to support an informed decision. The decision of the Provost will be final in these cases.

*Assessment:* As demonstration of its commitment to continuous improvement of its curriculum, Blackburn College has in place a plan for assessing learning outcomes in its general college requirements, in each major field, and in co-curricular areas. These assessment measures may require students to take certain evaluative tests, submit papers, create portfolios, or engage in other assessment activities at certain points in their academic career at Blackburn. Also as part of the assessment process, alumni are asked to respond to questions about their current work and the judged effect of their learning at Blackburn.

*Audit Policy:* Any individual in good standing with the college may audit a course with the approval of the instructor. Auditing a class does not entitle the auditor to take exams or receive feedback on written assignments or projects that may be completed as part of the course for those earning academic credit. A fee of \$50.00 per credit hour is charged to audit a course. Students who are enrolled full time in credit bearing courses may audit a course at no additional fee or tuition charge. Audited hours do not meet any graduation requirements of the college. In cases in which a course carries an enrollment cap students who are registering for credit will be given preference over auditors for a place in the course. Non-degree seeking students registered for a single course may change their status to "Audit" before the last day to drop a course with the written approval of the instructor, but will not receive a refund of tuition paid for the course. Students who enroll to audit a course are entitled to a refund of 50% of their fees if they drop the course before the last day to register. A student who enrolls and drops after the last day to register will not be entitled to a refund.

*Baccalaureate and Commencement:* All seniors are required to attend both of these services. Formal academic regalia are worn by members of the academic procession on both occasions. Members of the senior class rent caps and gowns. The company from which these items are rented determines the cost.

*Cheating and Plagiarism:* Blackburn College disapproves of cheating and plagiarism in any form and will take disciplinary action in any instance that involves intentional violation of College policy. For a complete statement of the official college policy on cheating and plagiarism, as adopted by the Faculty, see the Student Handbook Blackburn "B" Book section entitled, "Academic Dishonesty."

*Class Attendance:* The attendance policy is stated in each course syllabus. Penalties for violating the attendance policy may range up to the assignment of an "early F" as a course grade. This grade may be assigned at any time in the semester after the last date to withdraw with a "W". The instructor sets the attendance requirements for each course. Officially excused absences are issued only by the Provost. All students absent for illness or officially excused reasons are expected

to make up the class work they miss.

*Classification of Students:* To be classified as a sophomore one must have earned 24 semester hours; juniors need 58 and seniors must have at least 90. Anyone enrolled for less than 12 semester hours is classified as a Part-time Student.

*Classroom Behavior Policy:* Blackburn College actively supports the right of all students and faculty to work in an environment that is conducive to teaching and learning. Therefore, the College does not condone behavior that, in the judgment of the instructor, interrupts, obstructs, or inhibits the teaching and learning process. Disruptive behavior may include, but is not limited to, verbal attacks, intimidation, shouting, inappropriate gestures, attending class under the influence of drugs or alcohol, unauthorized use of electronic devices, consistently coming to class late or leaving early, sleeping during class, threatening or harassing comments, bullying, profanity, incessantly whispering/talking in class, or other similarly intrusive or disrespectful behavior. Disruptive behavior may also include other behavior that appears attention seeking in nature, monopolizing of class time, interrupting the instructor or classmates, or creating an uncomfortable class environment for other students.

Instructors have the right to ask students exhibiting such behavior to leave the class session. If the same student repeatedly exhibits this behavior or if a student refuses to leave a class session when requested to do so, the instructor should contact campus security at campus extension 5550 or student life at campus extension 5512. In cases of repeated disruption, faculty may drop a student from the class when there is documented written evidence that the student was warned that continued disruptive behavior could result in being administratively dropped from the class with loss of credit for the class.

*Commencement Participation Policy:* **Petition Requirements:** Students with no more than one course to be completed for fulfillment of all requirements for the Bachelor of Arts degree may petition the Provost to participate in the May Commencement ceremony. Petitions to participate in commencement should state clearly 1) when the student expects to graduate, 2) why she or he was not able to complete the missing requirements in time to participate in the commencement ceremony for which he or she is petitioning, and 3) her or his plan for degree completion. The Provost will submit these plans for degree completion to the Records Office, where they will become part of the student's permanent academic record.

**Honors, Awards, and Prizes:** Students who are granted petitions to participate in May commencement prior to degree completion will not be eligible for any Blackburn College awards or prizes that are awarded at the May commencement ceremony. Students who are granted petitions to participate in May commencement prior to degree completion will be eligible for Latin honors and departmental honors; however, Latin honors and departmental honors for such students will not be recognized in the commencement ceremony program. Upon completion of the degree, Latin honors and departmental honors will be recorded on the student's transcript in accordance with college policy.

**Denial of Petitions:** The Provost will typically grant petitions except in cases in which 1) student misconduct is the fundamental cause of the delay in completing requirements (e.g., violations of academic integrity have resulted in unsuccessful completion of a course; academic, social, or work probation made a required internship impossible to complete in a timely way; improprieties resulted in early termination of an internship or clinical semester), or 2) in the Provost's professional judgment the student's failure to meet all degree completion requirements in a timely way is attributable to poor judgment, unethical behavior, or failure to follow college timelines, policies and regulations communication through the College Catalog, Student Handbook, or other regularly distributed or publicly available vehicles for the dissemination of such information.

*Credit by Examination:* Students may receive academic credit or satisfy certain requirements upon the successful completion of a variety of examinations, namely: Advanced Placement Tests, College Level Examination Program examinations, and special examinations. The program of credit by examination is administered under the following stipulations:

1. Credit by examination is limited to a total of thirty (30) semester hours except in highly unusual circumstances. The Committee on Academic Standing must approve any such special cases. The granting of credit for special Blackburn examinations is limited to the field of Spanish.
2. For credit to be given, the student must score at least “Three” (3) on the Advanced Placement Test or have a scaled score of 50 on all CLEP Subject Examinations. No grade will be assigned to such credit. A list of subjects for which credit may be given is available in the Records Office.
3. The CLEP General Examination in English Composition (90-minute version) may be taken for exemption from the College’s composition requirement. To earn exemption a scaled score of 50 must be achieved. (The minimum scaled score required for credit awards has been recommended by the American Council on Education’s Commission on Educational Credit and Credentials and Educational Testing Services). This examination is given for exemption only and not for course credit. The CLEP General Examinations in Natural Sciences can be used for determining proficiency and satisfying the all-college Natural Science requirement but no credit shall be given for these examinations. The 75th percentile must be achieved in either the Biological or Physical Science section to satisfy the requirement.
4. Students must be in residence or pursuing a degree program at Blackburn College to receive credit by examination.
5. Students may not receive credit by examination during their final semester of residence at the College except through the use of a CLEP Subject Examination.
6. All restrictions that apply to enrolling in a course shall apply to credit by examination in that course.
7. Examination for credit may not be taken to raise grades or remove failures in courses that have previously been taken at Blackburn or elsewhere.
8. Examination for credit may not be taken in a course that a student attended as a listener, visitor, or auditor.
9. A special fee will be charged for granting credit toward graduation for all examinations for credits taken at the College at the Student’s request.

*Credit for Correspondence and Extension Courses:* Up to 30 semester hours of credit for correspondence courses will be accepted toward a degree when approved in advance by the chairman of the department involved. An official transcript of credits earned must be given to the Records Office at least four weeks prior to the date of Commencement.

*Credit for Military Service:* Veterans who have completed college level Service courses or courses in a United States Armed Forces Institute may apply to have that credit transferred to Blackburn College.

*Course Load:* Most students enroll for an average of 16 semester hours of course credits per semester. Registration for more than 21 hours of coursework (not including physical education activity courses) requires the special approval of the Provost. Resident students who wish to register for less than 12 hours must have the special approval of the Student Life Office. Normally one semester hour of credit is given for each hour a class meets weekly, except for laboratory

sessions and fine arts studio or performance courses. A semester runs approximately 16 weeks.

*Course Numbers:* The courses for which college credit is given are numbered from 100 through 499 in each academic department, except that physical education activity courses are numbered from 1 through 100. Courses at the 100-200 level are designed primarily for freshmen and sophomores; courses at the 300-400 level are normally for juniors and seniors.

*Examinations:* Written examinations are given at the close of each semester and other tests are given during the course as the instructor chooses. Unexcused absences from announced examinations result in failure of the examination. Double instruction period exams may not be taken any other time than that scheduled without special permission of the Provost. These examinations may be rescheduled only for serious reasons that are unforeseen and outside of the student's control.

*Grades:* These academic grades are used at Blackburn: A, A-, excellent range; B+, B, B-, good range; C+, C, C- satisfactory range; D+, D, D-, poor range; P, pass; F, failure; AU, audit; and Inc., incomplete. Incomplete grades may be given at the discretion of the faculty member when in the judgment of the faculty member an incomplete serves some sound educational purpose. Incomplete work must be made up, and grades reported to the Records Office by the deadline established by the instructor but not later than the week preceding double instruction periods of the succeeding semester or the Incomplete is converted to an F.

Course withdrawal requires completion and submission of the necessary paperwork by the student. If a student withdraws from a course during the first week of classes, the course will not appear on the record. If a student withdraws from a course during the next eight weeks of classes, the record will indicate W (withdrawn). If a student withdraws from a course after the first nine weeks and is doing satisfactory work, the record will indicate a WP (withdrawn passing). If failing the course at that time, the record will indicate a WF (withdrawn failing). A WF is included as an F in determining Grade Point Average. Students may not, however, withdraw from a course with a grade of WP after November 22 of the first semester and April 21 of the second semester in the case of full semester courses. Consult the Records Office for withdrawal dates for other than full semester courses. Should a student have to withdraw from a course for medical reasons, the record will indicate WM (the student must furnish the Student Life Office with a doctor's written recommendation).

Midterm grades must be assigned to all students in all classes. These grades should not be inflated or deflated but should accurately reflect the student's performance in the class to date. Final grade reports are issued to all students at the end of each semester. A record of each student's progress is kept on file in the Records Office on the student's permanent record.

A	100-93%	C	76-73%
A-	92-90%	C-	72-70%
B+	89-87%	D+	69-67%
B	86-83%	D	66-63%
B-	82-80%	D-	62-60%
C+	79-77%	F	59-0%

*Grade Appeal Policy:* Students who wish to appeal a course grade must do so no later than 5 p.m. on the last regular class day of the semester following that in which the grade was received (not including the summer semester).

Students may appeal a grade on the basis of a belief that the instructor either made an error in the grading process, or was demonstrably unfair or discriminatory in assigning a grade. Students may not use the grade appeal process to appeal a determination of academic dishonesty. To appeal a grade the student should first make an appointment with the instructor of the course in question

and discuss the matter with them. If this is not possible or if the student is not satisfied with the outcome of the discussion, the student may appeal to the Division Chair, who will meet with the student and the instructor in the role of mediator. If after such a meeting the student continues to believe that the grade in question is inappropriate the appeal may proceed to the Committee on Academic Standing (CAS). The outcome of CAS review will result in one of three decisions.

That the

- student's appeal has no merit and the grade should stand;
- grade should stand but that the faculty member in question should be advised to improve grading policies and practices; or
- grade in question is inaccurate or unfair, and the instructor should submit a revised grade. CAS will report its findings to the Provost, who will then review the report and recommendations, ensuring that all parties receive formal notice of the disposition of the case.

A student may appeal the decision of CAS only on the grounds that fair procedures were not followed or that new information has become available that would materially affect the decision. Such an appeal must be made in writing to the Provost within one week of the submission of the CAS report. On appeal the Provost will review the report and recommendations from CAS and decide either that the committee's decision should stand or be reconsidered on the basis of either procedural inadequacies or the availability of substantial new information bearing on the case. If the Provost concludes that the case should be reconsidered, CAS will reconvene and act on the recommendations for reconsideration from the Provost.

*Grade of Pass-Fail:* Pass-Fail grades are used in some courses to encourage students to study outside their field of principal interest. Courses used to fulfill a requirement cannot be taken Pass-Fail. It is necessary to get a C grade or better to get a Pass. A D counts as a D and an F counts as failing the course. Students may enroll for no more than one course per semester to be graded on a pass/fail basis.

*Grade Point Average:* Effective Fall 2011, the following 12 point scale will be used to calculate grade point averages: A: 4 points; A-: 3.67 points; B+: 3.33 points; B: 3.00 points; B-: 2.67 points; C+: 2.33 points; C: 2.00 points; C-: 1.67 points; D+: 1.33 points; D: 1.00 points; D-: 0.67 points; F: 0.0 points. No grade point is given for F or WF. Points earned for each class are then multiplied by the semester hours for that class and added to yield the number of quality points. The quality points, divided by the total number of hours carried, is the GPA. Grades in only the first 8 hours of Physical Education activity courses completed are included in the calculation. When a student repeats a course, the higher grade earned is calculated in the grade point average.

*International Students and Language Requirement:* International students who obviously have a command of their native language, which is not English, may be exempted from Blackburn's foreign language /minor requirement by the Committee on Academic Standing. This exemption will require an expert assessment. This exemption will not lower the total number of semester hours required for graduation.

*Performance Credits:* All students may earn up to twenty four semester hours toward graduation through participation in specified faculty-sponsored and supervised performance activities in two or more of these areas: music, Theatre, journalism, and intercollegiate athletics. The limit is two hours in athletics and journalism and twenty four hours in music ensembles and theatre productions. Students majoring in a discipline that requires performance participation, as stated in this catalog, shall be allowed to earn the required number of performance hours in that major in addition to the total of twenty four hours as a non-major in a combination of all performance areas. Performance hours beyond those specified here will be shown on a student's transcript but will not be counted in computing hours for graduation.

*Registration:* The Records Office sets registration dates.

*Registration Change:* A student may change his or her registration without penalty during the first week of the semester by filing a Change of Registration form. The Faculty Advisor must approve all such changes. During the following eight weeks, he or she may withdraw from a course by filing a Drop Slip, which requires the approval of the Faculty Advisor. During this time period, no grade is assessed, and the listing of “W” will appear on the student’s permanent record. After the ninth week, (unless for health reasons) he or she may withdraw from a course with the approval of the Faculty Advisor; a grade of “WP” or “WF” will be assigned by the instructor and will appear on the student’s permanent record. One cannot withdraw passing from a full-semester course after November 22 of the first semester or April 21 of the second semester.

*Repeated Courses:* Students should check with the Office of Financial Aid whenever repeating a course because there are some circumstances where financial aid will not cover enrollment in a repeated course.

*Withdrawal from the College:* Students who find it necessary to leave the College before the close of a semester must report to the Student Life Office. Failure to meet this requirement will result in a loss of credit in all subjects in which the student is enrolled, a loss of refund, and in the refusal of the College to issue a transcript of record.

*Administrative Withdrawal Policy:* The Provost, in consultation with the Dean of Students, Dean of Work, and Athletic Director, may administratively withdraw a student who is exhibiting significant problems in one or more areas across campus. Examples include, but are not limited to, lack of serious academic effort, and/or disruptive, abusive, or offensive behavior or actions. Failure to demonstrate a serious academic effort is defined as when in the judgment of the instructor the student’s ability to derive a meaningful educational experience with regard to the content and learning objectives of the course is impaired. This may include, but not be limited to, excessive absences, failure to submit homework, complete quizzes, exams, or other classroom based measurements of progress as required by the specific course. Disruptive, abusive, or offensive behavior or actions are defined as those which result in written actions of reports within Student Life, Athletics, or the Work Program.

When such failure is reported to the Provost, the Provost shall communicate with each of the student’s instructors to determine whether the student has demonstrated or failed to demonstrate a serious academic effort, as defined above. The Provost will solicit information from the Student Life, Athletics, and Work Program Offices to determine if the student has exhibited disciplinary issues. If a student fails to demonstrate serious academic effort, as defined above, he or she may be administratively withdrawn from the college by action of the Provost.

Prior to any decision, the Provost will schedule a meeting with the student to discuss the findings and consult with the student about the circumstances and the possible consequences. In the event of an administrative withdrawal, students may lose eligibility for financial aid. Resident students will be required to vacate college housing, and other services, activities, and benefits of enrollment at the college will be terminated. Grades will be assigned in accordance with current withdrawal policies.

In the event of a decision to withdraw a student, the student may, within 24 hours, appeal to the Committee on Academic Standing solely on the basis of procedural error. The Committee may either uphold or reverse the decision of the Provost.

Students administratively withdrawn retain the right to petition the Committee on Academic Standing for readmission in a future semester.

## REQUIREMENTS FOR A BACHELOR OF ARTS DEGREE

A candidate for the Bachelor of Arts degree must complete the following requirements:

### General College Requirements

- I. The student must have
  - A. a total of 122 semester hours;
  - B. a cumulative grade point average of 2.0 or above on all course work completed at Blackburn College;
  - C. completed the last 30 hours or 36 of the last 45 hours as a Blackburn-enrolled student.
  - D. completed 20 hours of upper division coursework in the major and 29 hours of upper division coursework overall in order to graduate. (This requirement may be waived for students transferring from a closing institution with a Memorandum of Understanding (MOU) with Blackburn College.)
- II. General Education Program Requirements
  - A. 39-42 semester hours in Foundations of Learning. Students are introduced to various academic disciplines represented in the college curriculum, which serves as foundations for further learning. See section following for Foundations of Learning course requirements and options.
  - B. Four Foreign Language courses OR an 18 hour approved concentration OR an approved minor. This component enables students to explore relationships between different fields of knowledge and supports the specialized coursework in their major.
- III. All students must complete an academic major, with a 2.0 or C average for all courses taken in the major that are used to fulfill requirements of the major. Individual departments may set higher minimum standards for classes counted for the major. Students electing a second major may use coursework fulfilling the requirements for that major to fulfill any other degree requirement. In order to earn a double major at Blackburn College, the second major must have a minimum of 24 hours of different coursework than the first major. A second major must include 18 hours of coursework from a different discipline than the first major in order to count in lieu of the minor requirement. Discipline is indicated by course prefix.

An academic minor is not required for graduation; students who select a minor must earn a 2.0 or C average for all courses taken in the minor that are used to fulfill requirements of the minor. No student may both major and minor in the same discipline. A first minor must include 18 hours of coursework outside of the discipline of the major. Discipline is indicated by course prefix.

### Foundations of Learning: Student Learning Objectives

Any of these courses may also be counted in a student's academic major or minor where they are appropriate.

### Humanities Division: Communications (15 semester hours)

- Communication: Critical Expression (3 semester hours): *Learn to communicate clearly in written, spoken, and visual forms in a way that will work best for the recipients.*
  - WR 111
- Communication: Media & Information (3 semester hours): *Learn to find, analyze, and evaluate information and media, then communicate what you have discovered through your own creations.*
  - WR 112
- Communication: Critical Reading (3 semester hours): *Learn to understand and analyze the background, purpose, content, and structure of written communications.*



- o One course chosen from EN 140, 200, 211, 217, 234, 236, 262, 265, SP 304, 498; TH228, 321,322.
- Creative Thinking (3 semester hours): *Learn to create new and interesting solutions to problems and issues.*
  - o Three credit hours chosen from AR 109, 110, 151, 170, 180, 210, 219, 240, 251, 252, 253, 288, 358, 368, MU 120, 174, 195, 196, 200, 240, 250, 260, 295, 296, 395, 396, 495, 496, TH 131, 161, 284, 292, 331, 332.
- Philosophical and Religious Literacy (3 semester hours): *To help students lead a purposeful and meaningful life, you will consider/compare your values and beliefs to those from other world traditions.*
  - o One course chosen from PR 200, 202, 210, 212, 232, 250, 256, 273, 275, 304, 311, 325, 370, 374, 380, 390, 399, 499

### **Natural Science Division (10-12 semester hours):**

**Analytical Thinking - Quantitative:** *Learn to think deeply and logically about numeric information and apply it to real-world ideas and situations.*

- o One laboratory course from Biology, Chemistry, or Physics: BI 100, 132, 202, 208; CH 100, 101, 110; PH 201.
- o One additional course chosen from CS 120, 211, MA 122, MG 251 or a second discipline from any of the listed laboratory courses. All courses must be a minimum of three credits.
- o **Problem Solving (3-4 credit hours):** *Learn how to identify problems and create, evaluate, communicate, and implement solutions.*
- o One course chosen from MA 120, 140, 254, CS 120, 211.

### **Social Science Division (6 semester hours):**

**Analytical Thinking - Qualitative:** *Learn to collect ideas and concepts from a variety of sources and bring them together to form logical conclusions.*

Two courses from two different departments:

EC 200, 202; HI 210, 211, 212, 232, 252; MG 155, 171; PS 102, 105, 347; PY 101, 230; SS 152, 230.

**Emotional Intelligence (3 semester hours):** *Learn to improve your personal and professional interactions by recognizing and responding to your own and others' feelings and behaviors.*

- o One course chosen from CO 131, 141, 227, ED 217, 227, 240, LD 110 & PY 110, LD 225, MG 310, SS 331, TH 137, 238, 239

**Physical Education and Fitness (2 semester hours):** *Learn to increase your feeling of accomplishment and enjoyment from lifelong physical activities.*

- o Any activity courses PE 040 through PE 100 and PEPR 02 through 14. A maximum of two hours may be earned through PEPR courses. Not more than 8 hours from P.E. and PEPR activity courses may be used for graduation.

**Vocation (3 semester hours):** *Explore leadership, life's purpose, and making the world a better place.*

- o One course chosen from CA 275 & 401, ED 290, LD 225, PR 201, 222, PS 347.

**Diversity/Multiculturalism (3 semester hours):** *Learn to respectfully consider different beliefs, behaviors, cultures, and perspectives, and learn how to productively use that understanding.*

- o One course chosen from AR 253, CO 141, 227, ED 200, EN 236, 262, 265, HI 151, 152, 252, JA 124, PR 202, PS 201, 345, SO 104, SP 101, 102, 103, 201, 202, 301, 331, 333, 498, SS 152, 212, 331.

• **Foreign Language OR Concentration OR Minor**

1) Students may satisfy this requirement through the completion of a basic series of courses in Spanish. The courses to be taken are SP 101, 102, 201, and 202. Students with prior experience with Spanish can receive credit for some or all of those courses by taking a placement exam, administered by the Department of Modern Languages.

- International students may be exempted from this requirement by the Committee on Academic Standing if English is not the native language, and the student has a good command of the native language. This exemption does not lower the total number of hours required for graduation.

**OR**

2) Elementary Education majors may use the coursework required for Illinois teaching licensure in lieu of the minor requirement. Secondary and K-12 education majors may use the professional education courses in lieu of the minor requirement. Middle Grades majors must complete coursework in two content areas of teaching OR complete requirements for a minor.

**OR**

3) Students may complete an approved minor. Approved minors are listed on pages 14-15.

# DIVISIONS AND COURSES OF INSTRUCTION

Course offerings are organized on a divisional basis with instruction provided through the following departments and program areas:

**I. The Division of the Humanities**

Art	Music & Theatre
English & Communications	Philosophy and Religion
Modern Languages	

**II. The Division of the Natural Sciences**

Biology	Medical Laboratory Science
Chemistry	Physical Education
Computer Science	Physics
Mathematics	

**III. The Division of the Social Sciences**

Business Administration & Economics	Justice Administration
Careers	Leadership, Law and Public Service
Education	Psychology
History	Sociology

The course offerings under each department or program of instruction are described on the following pages. The College reserves the right to withdraw courses for which there is insufficient registration or staff and to make curricular, staff or other changes without prior notice in the catalog. The official list of scheduled courses prepared each semester by the Records Office for the ensuing registration period takes precedence over the listing of the catalog.

Normally, courses will meet 50 minutes per week for each semester hour of credit. Exceptions are those having laboratory requirements, studio courses, and certain other courses. For such courses, class meeting requirements are given in the course description.

## ART

Faculty: Ms. Cloud, Ms. Jedlicka, Mr. Newsom, Ms. Walker

### ART REQUIREMENTS

#### Requirements for an Art Major

AR 109, 110, 170, 180, 219, 251, 252, 290, 356, 390, 490; AR 253 or 358; 18 hours (at least 12 hours at the 300/400 level) selected from AR 210, 240, 254, 270, 280, 288, 310, 319, 332, 346, 368, 370, 380, 388, 410, 419, 432, 470, 480, 488

TOTAL: 52 semester hours

#### Requirements for a Graphic Design Major

AR 109, 170, 219, 240, 251, 252, 270, 290, 319, 356, 368, 390, 419, 490; AR 253 or 358; 9 hours (at least 3 hours at the 300/400 level) selected from AR 210, 254, 280, 288, 300, 310, 332, 346, 370, 380, 388, 410, 432, 470, 480, 488

TOTAL: 52 semester hours

#### Requirements for a Visual Arts Education (K-12) Major

AR 109, 110, 170, 180, 219, 240, 251, 252, 346; AR 253 or 358; 18 hours (at least 12 hours at the 300/400 level) selected from AR 210, 240, 254, 270, 280, 288, 310, 319, 332, 346, 368, 370, 380, 388, 410, 419, 432, 470, 480, 488; plus courses required for certification; ED 100, 110, 200, 240, 280, 290, 326, 330, 350, 391, 400, 422, 491, 492

TOTAL: 48 semester hours in Art, 49 semester hours of professional education courses required for certification

#### Requirements for an Art History Minor

AR 109, 110, 251, 252, 356; AR 253 or 358

TOTAL: 18 semester hours

#### Requirements for a Graphic Design Minor

AR 109, 219, 319, 368, 419; 9 hours chosen from AR 170, 240, 251, 252, 270, 346

TOTAL: 24 semester hours

#### Requirements for a Studio Art Minor

AR 109, 110, 170, 180, 251, 252; 9 hours selected from AR 210, 219, 240, 270, 280, 288, 310, 319, 332, 368, 370, 380, 388, 410, 419, 432, 470, 480, 488

TOTAL: 27 semester hours

**Studio courses meet two hours per week for each credit hour.**

### ART COURSES (AR)

#### 109. Foundations: Design and Visual Perception, 2D Design (3 hours)

*First Semester*

This is a studio course in which students create two-dimensional designs based on the fundamental principles of Art and Design as presented in the course text and by lecture.

#### 110. Foundations: Design and Visual Perception, 3D Design (3 hours)

*Second Semester*

This is an introductory studio course in which students explore the fundamentals of three-dimensional design as presented in demonstrations and lectures. Students will use a variety of

mediums not exclusive to, but including plaster, wood, wire and clay. Students will use power tools.

**151. Art Appreciation (3 hours)**

*Each Semester*

The purpose of this course is to provide students with a general overview of art from ancient to postmodern times. Periods, styles, and processes of two-dimensional and three-dimensional art will be explored.

**170. Foundations: Basic Drawing (3 hours)**

*First Semester*

This is an introductory studio course in which students work with a variety of mediums not exclusive to, but including charcoal and graphite. The instructor will present assignments by means of lectures and demonstrations. Students are not expected to have significant drawing skills prior to this course.

**180. Foundations: Basic Ceramics (3 hours)**

*Each Semester*

This is an introductory studio course in which students will investigate principles of Art and Design using the potter's wheel and hand building processes with clay.

**210. Studio Course: Painting (3 hours)**

*Second Semester*

This is an introductory studio course in which students create paintings based on historical processes and principles of Art and Design. Color theory is emphasized in this course.

**219. Introduction to Graphic Design (3 hours)**

*Each Semester*

This is an introductory art course in which the fundamental principles of art and design are explored on a Macintosh computer. All projects will be completed in Adobe Illustrator and Adobe Photoshop.

**240. Introduction to Photography (3 hours)**

*Each Semester*

Students will be introduced to the basics of digital photography and digital image processing. This course will focus on camera operations, image resolution, image editing, composition, artificial and natural light, Photoshop, as well as other creative processes. Additionally, darkroom techniques will be introduced and may be implemented.

**251. Survey of Western Art: Ancient to Gothic (3 hours)**

*First Semester, alternate years. Offered 2025-2026.*

A survey of Western Art from Prehistoric through the Gothic period, emphasizing the intrinsic qualities of Art as well as the relationship of Art to its cultural context. (IAI: F2 901)

**252. Survey of Western Art: Renaissance to the Present (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

A survey of Western Art from the Renaissance through the present, emphasizing the intrinsic qualities of Art as well as the relationship of Art to its cultural context. (IAI: F2 902)

**253. Non-Western Art History (3 hours)**

*First Semester*

An exploration of Art produced by non-European cultures such as Asian, Indian, African, Latin American and Oceanic.

**254. Women in Art from the Renaissance to the Present (3 hours)**

*Second Semester, alternate years. Offered 2025-2026.*

The course will offer an intensive survey of the lives and artwork of female artists that have helped to shape Western culture.

**270. Studio Course: Drawing (3 hours)**

*Second Semester*

In this course students will work with a heavy emphasis on color theory. Materials used will include pastels. Students will draw from the nude model several times throughout the semester.

Prerequisite: AR 170.

**280. Studio Course: Ceramics (3 hours)**

*Each Semester*

This is a continuation of AR 180. This course is redesigned each year to include materials not discussed in previous semesters. Students will have the opportunity to work on hand building techniques and the potter's wheel. Prerequisite: AR 180.

**288. Studio Course: Sculpture (3 hours)**

*Second Semester*

In this course students will build a variety of sculptures based on formal principles of Art and Design. Course materials will be presented by means of lectures and demonstrations. References will be made to contemporary and ancient figures in Art History.

**290. Sophomore Review (1 hour)**

*Each Semester*

A prerequisite to AR 390. Sophomores will write their philosophy of art. The review will meet weekly during the combined AR 390, Junior Seminar and AR 490, Senior Seminar. Students will participate in daily critiques. One finished piece of artwork will be required of all students enrolled in Sophomore Review. There will be no exhibition requirements for this course. Graphic Arts students will base their Sophomore Review work on graphic arts.

**299. Special Topics in Art (1-3 hours)**

*As Needed*

Topics specific to and relevant to the needs of art and graphic design majors.

**300. Internship (1-12 hours)**

*Each Semester*

Internships involve working and learning experiences off campus. Each student's program is developed according to established College guidelines under sponsorship of a faculty member. See index under "Internships" for reference to additional information on internship guidelines, or consult the department chair. Prerequisite: Junior standing or above. Not open to any student who is on academic, disciplinary, or Work probation.

**310. Studio Course: Advanced Painting (3 hours)**

*Second Semester*

This is a continuation of AR 210. There will be a heavy emphasis on color theory and technique. May be repeated for credit. Prerequisite: AR 210.

**319. Studio Course: Advanced Graphic Design - Color and Type (3 hours)**

*Each Semester*

This course will build on concepts and ideas from AR219 while focusing on the use of color and type. Students will use fundamental principles of color theory and typography to strengthen and inform contemporary design projects. Prerequisite: AR 219.

**332. Studio Workshop: Advanced Photography (3 hours)**

*Each Semester*

Continuation of AR 240. A materials fee will be assessed. Prerequisite: AR 240.

**346. New Media (3 hours)**

*Second Semester*

Students will implement digital technology in creation of artwork and expansion of studio practice. Emphasis will be placed on experimentation with the technology in the graphic design lab. Projects will focus on adapting traditional to digital art making methods and creating hybrid works.

**356. Modern Art (3 hours)**

*Second Semester, alternate years. Offered 2025-2026.*

Twentieth century Art from the Impressionists to the present, emphasizing the intrinsic qualities of the Art as well as the relationship of Art to its cultural context. Prerequisite: Sophomore standing.

**358. American Art (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

A history of American Art from the Colonial period to the present emphasizing the intrinsic qualities of Art as well as the relationship of Art to its cultural context. Prerequisite: Sophomore standing.

**368. Illustration (3 hours)**

*Second Semester*

This course will emphasize conceptualization and production of illustrations using the Adobe Creative Cloud as well as traditional approaches. Second half of the semester will focus on collaborating with the English and Communications Department's online literary journal. AR219 is recommended or knowledge of Adobe Creative Cloud applications.

**370. Studio Course: Advanced Drawing (3 hours)**

*Second Semester*

In this course students will be expected to do a significant amount of work outside of class. There will be a heavy emphasis on color and technique. Students will work from the nude model several times throughout the semester. Prerequisite: AR 270.

**380. Studio Course: Advanced Ceramics (3 hours)**

*Each Semester*

This is a continuation of AR 280. Students will have the opportunity to choose their direction in this course using a variety of processes and tools including the potter's wheel. Students will be expected to do a significant amount of work outside of class. Glaze theory will be emphasized. Prerequisite: AR 280.

**388. Studio Course: Advanced Sculpture (3 hours)**

*Second Semester*

This is a continuation of AR 288. The course is redesigned each semester to include content not discussed in previous semesters. Students will use power tools. Course content will be presented by means of demonstrations and lectures. Prerequisite: AR 288.

**390. Junior Seminar (3 hours)**

*Each Semester*

A prerequisite to AR 490. Students will prepare work for the junior exhibition to be staged at the end of the semester either in the VAC gallery or the gallery in the Renner Art building. Students will meet during regularly scheduled class times to critique their work using the process of formal

analysis. Graphic Arts students will base their Junior Seminar work on graphic arts. Prerequisite: Second semester junior.

### **399. Independent Study (1-3 hours)**

*Each Semester*

Independent studies in the art department may include special topics in art history or studio art. Prerequisite: Sophomore, junior, or senior standing and consent of the instructor. May be repeated for credit up to 6 credit hours.

### **410. Studio Course: Senior Painting (3 hours)**

*Second Semester*

In this course students will be expected to maintain a rigorous pace and to produce a considerable amount of work outside of class. Technique, color theory and concept will be emphasized. May be repeated for credit. Prerequisite: AR 310.

### **419. Studio Course: Senior Graphic Design - Portfolio (3 hours)**

*Each Semester*

This course will focus on student development and maintenance of a competitive portfolio. Students will develop and curate their own projects for inclusion in online and print presentation formats. May be repeated for credit. Prerequisite: AR 319.

### **432. Studio Workshop: Senior Photography (3 hours)**

*Each Semester*

Continuation of AR 332. A materials fee will be assessed. May be repeated for credit. Prerequisite: AR 332.

### **470. Studio Course: Senior Drawing (3 hours)**

*Second Semester*

In this course students will work at a rigorous pace with a variety of drawing materials including pastels. Color theory will be emphasized. Students will be expected to do a considerable amount of drawing outside of class. Students will work from the nude model several times throughout the semester. May be repeated for credit. Prerequisite: AR 370.

### **480. Studio Course: Senior Ceramics (3 hours)**

*Each Semester*

This is an advanced studio course. Students will be expected to work at a professional pace, further exploring the possibilities of clay and glazes. A working knowledge of kilns will be emphasized. May be repeated for credit. Prerequisite: AR 380.

### **488. Studio Course: Senior Sculpture (3 hours)**

*Second Semester*

A continuation of AR 388. Prerequisite: AR 388.

### **490. Senior Seminar (3 hours)**

*Each Semester*

In this course students will prepare works for their senior exhibitions, write their artistic statement, refine their resumes, and assemble images for their portfolios. Graphic Arts students will base their Senior Seminar work on graphic arts. Prerequisite: Senior standing.



## BIOLOGY

Faculty: Dr. Bray, Dr. Kahl, Dr. Reid

### BIOLOGY REQUIREMENTS

#### Requirements for a Biology Major–Environmental Track

BI 201, 202, 203, 205, 208, 299, 301, 307, 308, 499 (taken twice); three additional courses selected from BI 305, 312, 318, 372, 374, 402, 413; CH 101, 102; MA 122

TOTAL: 48 semester hours in Biology, plus 11 hours from the additional courses listed above.

#### Requirements for a Biology Major–General Track

BI 201, 202, 203, 205, 299, 301, 307, and 499 (taken twice); BI 402 or 413 OR 251 and 252; three additional courses selected from BI 305, 308, 312, 314, 318, 320, 331, 372, 374, 402, 404, 413; CH 101, 102; MA 122, 140, or 254

TOTAL: 42-48 semester hours in Biology, plus 11 hours from the additional courses listed above.

#### Requirements for a Biology Major–Molecular Track

BI 201, 202, 203, 205, 299, 301, 307, 312, 314, 331, 404, 499 (taken twice); BI 374, 402 or 413 OR 251 and 252; CH 101, 102, 241, 312; MA 122 or 254

TOTAL: 48-52 semester hours in Biology, plus 20 hours from the additional courses listed above.

#### Requirements for a Biology Major–Pre-Med and Other Health Professions Track

BI 201, 202, 203, 205, 299, 301, 307, 314, and 499 (taken twice); BI 402 OR 251 and 252; two additional courses selected from BI 312, 374, 318, 320, 331, 374, or 404; CH 101, 102, 241, 242; MA 254; PH 201, 202

TOTAL: 44–48 semester hours in Biology, plus 29 hours from the additional courses listed above.

\*BI 404 is recommended for Pre-Med students.

#### Requirements for a Biology Minor

24 hours of Biology courses, excluding Biology 100, 299, 399, and 499

TOTAL: 24 semester hours

### BIOLOGY COURSES (BI)

#### 100. Fundamentals of Biology (4 hours: 3 lectures, 1 lab)

*First Semester*

Introduction to biological principles as part of liberal study. Includes historical contributions of biology to society, fundamental concepts of biology, and biological implications of topics of human concern such as ecology, reproduction, development and genetics. Not open to students who have taken Biology 201, 202, or 205 or to students with junior or senior standing. (IAI: L1 900)

#### 132. Plants, Humanity, and Life (4 hours: 3 lectures, 1 lab)

*Second Semester, every third year. Offered 2026-2027.*

An introduction to the importance of plants worldwide including their domestication and human uses. Discussions about plant evolution, the rise of agriculture, medicine, and other such developments in the world of plants will be the central focus of the course. Students will work hands-on with plants in relation to everyday life.

#### 201. Introductory Zoology (4 hours: 3 lectures, 1 lab)

*Second Semester*

A survey of the anatomy, life history, and classification of animals. Also includes an emphasis on

scientific methods and experimental design. Representative animals are dissected in the laboratory. (IAI: L1 902L)

### **202. Introductory Botany (4 hours: 3 lectures, 1 lab)**

*First Semester*

General survey of major groups in the plant kingdom, including structure and function of leaves, stems, and roots, reproduction, metabolism and evolution of plants. Laboratory work supplements lecture topics. (IAI: L1 901)

### **203. Evolution (4 hours: 3 lectures, 1 lab)**

*Second Semester*

The history, mechanisms, and evidence of evolution will be explored to understand the origins of biodiversity and the ways in which life changes over time. Laboratory activities will include discussions and activities. Prerequisite: BI 201 or concurrent enrollment and sophomore standing. (IAI: L1907)

### **205. Cell Biology (4 hours: 3 lectures, 1 lab)**

*First Semester*

Study of cellular phenomena basic to most living organisms. Morphology, biochemistry, and functions of cells are discussed and related to Cell Theory. Basic histotechnique is introduced in the laboratory. Prerequisites: Either BI 201 or 202 and CH 101 or consent of the instructor.

### **208. Environmental Science (4 hours: 3 lectures, 1 lab)**

*First Semester, alternate years. Offered 2025-2026.*

An introduction to the interrelationships of human and the natural world. Topics will include ecological principles and the impact of human activity on ecosystem function and biodiversity. There will be emphasis on renewable and non-renewable energy sources and the impact of various pollutants on the environment. When appropriate, economic, political, ethical and social issues related to the environment will be addressed. Prerequisite: BI 100, BI 201, or BI 202, or with consent of instructor. (IAI: L1 905)

### **210. Human Nutrition (3 hours)**

*Offered Summer*

This course will address the important nutrients including proteins, lipids, carbohydrates, vitamins, minerals, and water with emphasis on the digestion, absorption, and utilization. Nutritional aspects of development, aging, and disease will be explored. Cultural and social norms associated with diet will be studied.

### **251. Human Anatomy and Physiology (4 hours: 3 lectures, 1 lab)**

*First Semester*

Introduction to the general principles pertaining to the anatomy and physiology of major organ systems of the human body, stressing study of cells, tissues, and integumentary, skeletal, muscular, nervous, circulatory, and sensory systems. Prerequisite: BI 100 or consent of instructor. (IAI: L1 904)

### **252. Human Anatomy and Physiology II (4 hours: 3 lectures, 1 lab)**

*Second Semester, alternate years. Offered 2025-2026.*

Introduction to the general principles of anatomy and physiology relevant to human biology with particular emphasis on the physiology of the reproductive, excretory, circulatory, respiratory, and endocrine systems. Prerequisite: BI 100 or consent of instructor.

### **299. Communication in Biological Sciences (2 hours)**

*First Semester*

Techniques involved in literature search and preparation of biological reports. Prerequisites: Open only to biology majors with at least sophomore standing.

### **300. Internship (1-12 hours)**

*Each Semester*

Internships involve working and learning experiences in Biological Sciences or related technologies off campus. Each student's program is developed according to established College guidelines under the sponsorship of a faculty member. See the index under "Internships" for reference to additional information on internship guidelines, or consult the department chair. Prerequisite: Junior standing or above. Not open to any student who is on academic, disciplinary, or Work Program probation.

### **301. Genetics (4 hours: 3 lectures, 1 lab)**

*First Semester*

Principles of Mendelian genetics are studied in detail as well as principles of molecular genetics. Prerequisites: Junior standing and any two of the following: BI 201, 202, 205.

### **305. Animal Behavior (4 hours: 3 lectures, 1 lab)**

*First Semester, alternate years. Offered 2024-2025.*

The principles of biology taught by studying behavior of animals, with examination of various aspects of ecology, physiology, and evolution of behavior. Prerequisite: BI 100, BI 201, BI 202, or with consent of instructor.

### **307. Ecology (4 hours: 3 lectures, 1 lab)**

*First Semester*

Principles and concepts of environmental relationships and interactions of living organisms. Most laboratory work is conducted in the field and may include weekend trips. Prerequisites: BI 201 and 202.

### **308. Field Biology (4 hours: 3 lectures, 1 lab)**

*Second Semester, alternate years. Offered 2024-2025.*

Identification of the common plants and animals of the area, historical development of field biology, and community and ecosystem ecology. Most laboratory work is conducted in the field and may include evenings and weekend trips. Prerequisite: Either BI 100, 201, or 202.

### **312. Microbiology (4 hours: 2 lectures, 2 labs)**

*Second Semester*

Introduction to morphology, physiology and biochemical activities of microorganisms. The study of bacterium will be the focus of the course but viruses, parasites and fungus will also be reviewed. The laboratory portion of the course will deal with techniques of handling, culturing and identification of microorganisms. Prerequisite: Either BI 201, 202, or 205.

### **314. Immunology (4 hours: 3 lectures, 1 lab)**

*Second Semester, alternate years. Offered 2025-2026.*

An introduction to the concepts and terminology of immunity. Course content will include; components of the immune system and the function, malfunction and manipulation of the immune system. Immunological techniques will be introduced in the laboratory concentrating on the function and interaction of antibodies with antigens and the complement system. Prerequisite: BI 205, CH 241.

**318. Introductory Mycology (4 hours: 3 lectures, 1 lab)**

*Second Semester, alternate years. Offered 2024-2025.*

Fungi are a major component of the ecosystem as they are one of the main decomposers recycling nutrients back into the biosphere. This course will focus on the anatomy, physiology, and lifecycles of fungi along with proper culture techniques and field identification of common fungi in central Illinois. Prerequisite: BI 202

**320. Human Reproductive Biology (2 hours)**

*Second Semester, as needed.*

The course includes lectures and discussions of anatomy, physiology, and diseases of human reproductive systems, human sexuality, and human embryonic and fetal development through birth. Sexually explicit material will be presented and discussed. Prerequisite: Either BI 100, 201, or 251.

**331. Molecular Biology (4 hours: 3 lectures, 1 lab)**

*Second Semester, alternate years. Offered 2024-2025.*

Study of the principles of molecular biology concerning gene replication, transcription, translation, and molecular control of these mechanisms. Prokaryotic and eukaryotic genome structure and function will be compared and contrasted. Molecular techniques will be introduced and demonstrated in the laboratory. Prerequisite: BI 205, CH 241.

**350. Topics in Biology (1-4 hours)**

*As Needed*

In depth study of a selected topic in advanced biology. Prerequisites: BI 201, 202 and 205 or consent of instructor.

**372. Plant Morphology (4 hours: 2 lectures, 2 labs)**

*As Needed*

A comparative study of the structure and life cycles of all major plant groups with a focus on evolutionary history. Representative specimens from the algae through the flowering plants will be an integral part of the laboratory. Prerequisites: BI 202, sophomore standing or consent of the instructor.

**374. Comparative Vertebrate Anatomy (4 hours: 2 lectures, 2 labs)**

*First Semester, alternate years. Offered 2025-2026.*

This laboratory intense course examines the evolution of vertebrate form and function relationships. The lectures and laboratories explore how these relationships are constrained by 1) the size of the organism, 2) the properties of biological materials, 3) their function(s), and 4) their evolutionary histories. Students are extensively engaged in the dissection of a cat, salamander, and shark. Prerequisites: BI 201, 203 and junior standing or consent of the instructor.

**399. Independent Study in Biology (1-6 hours)**

*Each Semester*

The student selects and independently conducts a project to be investigated by the experimental method. May be repeated to a maximum of eight semester hours. Prerequisites: BI 201, 202, 205, junior standing, and consent of the instructor.

**402. Animal Physiology (4 hours: 3 lectures, 1 lab)**

*Second Semester, alternate years. Offered 2024-2025.*

Study of general principles concerning functioning, integration, and control mechanisms involved in tissues, organs, systems and the organism. Prerequisites: BI 201, 205, and junior standing.

**404. Development (4 hours: 2 lectures, 2 labs)**

*First Semester, alternate years. Offered 2025-2026.*

Lectures include gametogenesis, fertilization, and the establishment of all major vertebrate organ systems. The microscopic anatomy of living and preserved amphibians, birds, and mammals are studied in the laboratory. Prerequisites: BI 201, 205, and junior standing or consent of the instructor.

**413. Plant Physiology (4 hours: 3 lectures, 1 lab)**

*Second Semester, every third year. Offered 2024-2025.*

Basic principles of plant physiology, including plant-water relationships, photosynthesis, respiration, carbohydrate and nitrogen metabolisms, plant hormones, and growth. Prerequisites: BI 202, 205, or concurrent enrollment, sophomore standing or consent of the instructor.

**499. Biology Seminar (1 hour)**

*Each Semester*

Discussion of current and controversial topics of biology, especially designed to introduce the student to modern trends and advances in biology research. Two semesters required of majors. Prerequisite: Senior standing.

## BLACKBURN & BEYOND

Faculty: Ms. Sutton, Ms. Jamie Emmons

Blackburn and Beyond (B&B) is a four-year postsecondary Comprehensive Transition Program (CTP) opportunity, for young adults, with intellectual and developmental disabilities (IDD) who have exited high school to engage in an inclusive and immersive college education that equips students for employment and independent living. B&B aligns coursework, internship opportunities, and extracurricular activities with each student's academic interests and employment goals.

Students may follow the traditional curriculum to attain a Bachelor of Arts degree or seek a Certificate of Accomplishment by participating in a course of study designed with their individual goals.

### BLACKBURN & BEYOND COURSES (BB)

#### **015. Health I – Personal Care and Nutrition (3 hours)**

*First Semester*

This course examines all the dimensions of health and wellness. An emphasis is placed on the factors that influence health and wellness, particularly individual behaviors. Students participate in self-assessments that provide information about their health and wellness behaviors and their overall health status. In addition, students will learn strategies that improve lifetime health and wellness.

#### **017. Health II – Human Sexuality and Relationships (3 hours)**

*First Semester*

This course seeks to foster healthy attitudes toward sexuality by providing knowledge and having discussions about the formation of sexual attitudes and myths, the physiology of human sexual systems, psychological aspects of sex roles, love and human sexuality, sexual minorities, and the legal aspects of sexuality.

#### **031. Career Exploration I – Conflict Resolution (3 hours)**

*First Semester*

Examines the dispute resolution and communication tools necessary to create and maintain rewarding workplace and personal relationships. Focuses on straight talk, uncovering hidden agendas and resolving conflict in ways that maintain respectful relationships and support for professional success.

#### **033. Career Exploration II – Rights and Responsibilities (3 hours)**

*First Semester*

Fundamental tools and techniques for getting a job; students create a resume, including references and updated work history; interview techniques, information gathering, thank-you letters, work-related vocabulary, appropriate behaviors and attitudes for a successful job search; role playing, demonstrations, real-world practice.

#### **041. Expressive Writing and Communication I (3 hours)**

*First Semester*

This course will help students build language stores and develop strategies to recall words. The goal is to build funds of knowledge, increase connections between representations, increase the responsiveness to cueing, and develop the skill to self-monitor and self-cue. Students will increase

comprehension of both spoken and written material, speak and write clearly with meaning and efficiency. Students will examine various means of communicating in the workplace, in school, in the community and in their personal lives.

#### **046. Reading Group – Informational Reading (3 hours)**

##### *Second Semester*

The purpose of this course is to provide instruction that enables students to accelerate the development of reading and writing skills and to strengthen those skills so they are able to successfully read and write text independently. Instruction emphasizes reading comprehension, writing fluency, and vocabulary study through the use of a variety of literary and informational texts encompassing a broad range of text structures, genres, and levels of complexity.

#### **062. Personal Finance I – Wages and Benefits (3 hours)**

##### *Second Semester*

The goal of *Personal Finance* is to help students to become financially responsible, conscientious members of society. This course develops students understanding and skills in such areas as money management, budgeting, financial goal attainment, the wise use of credit, insurance, investments, and consumer rights and responsibilities. This course will give students the tools and resources needed to make wise financial decisions. Students will analyze their personal financial decisions, evaluate the costs and benefits of their decisions, recognize their rights and responsibilities as consumers, and apply the knowledge learned to financial situations encountered in life.

#### **064. Personal Finance II – Budgeting (3 hours)**

##### *Second Semester*

Students learn core skills in creating budgets, developing long-term financial plans to meet their goals, and making responsible choices about income and expenses. They gain a deeper understanding of capitalism and other systems so they can better understand their role in the economy of society.

#### **066. Advanced Financial Literacy (3 hours)**

##### *Second Semester*

Students will meet with various community individuals to establish accounts and financial services. Students will learn online banking, savings, automatic withdraws for bill paying. Students will finalize plans for housing and housing contracts, rent, and utilities. Students will advocate independently for work benefits and seek the appropriate guidance for determining best course of action in financial matters.

#### **072. Transition to Independent Living I – Living in a Dorm (3 hours)**

##### *Second Semester*

This course helps students to prepare to transition to living in the dorms. Discussions and practice include: personal hygiene, safety, living with a roommate, personal scheduling, laundry, keeping your space clean, organizing your own belongings, sharing responsibilities and advocating for yourself.

#### **073. Transition to Independent Living II – Living on My Own (3 hours)**

##### *First Semester*

This course introduces students to the concepts and responsibilities of living by one's self. Discussions and practice include: personal safety, hygiene, operating home appliances, cooking, cleaning, scheduling, leisure time activities, navigating social interactions, transportation, budgeting and bill paying.

**074. Transition to Independent Living III – Utilities for Life (3 hours)***Second Semester*

This course is designed to bring together a cohesive understanding of what independence means for each individual. Topics include personal and familial relationships, community supports, emergency situations, different types of insurance, banking and money management assistance, state agencies for support, communicating with different entities and understanding legal responsibilities.

**075. Community Engagement (3 hours)***First Semester*

Components of successful independent and community living; personal safety issues, effective communication skills for interacting with peers and college personnel, how to access broad community resources for living, work, and leisure; students develop a plan for personal daily routines; classroom activities, practical experiences on campus and in the community.

**076. Living in the Modern World (3 hours)***Second Semester*

Utilizing community resources while promoting self-advocacy and leadership; student support for transitioning from a university setting to community living; exploration of community resources related to recreation, entertainment, and independent living using multiple media sources for information gathering; field trips to investigate local resources; research related resources within students' home communities.

**077. Navigating the Community (3 hours)***First Semester*

Work on transition plan during spring semester of final year – goal setting and planning for independent living after college; how to use daily living skills from college in students' planned home communities; using community resources and agencies; meeting basic needs; how to be interdependent and independent in student's home community; identification of transition team members; plan and lead transition meeting.

**095. Capstone Preparation (3 hours)***First Semester*

Internship experience with opportunities to develop more advanced skills for independent communication, problem solving, and workplace performance in the student's career emphasis area; employers and mentors observe the student in the workplace; students maintain a journal and discuss their experience with their advisor or instructor.

**096. Now What? Life Beyond/Capstone Development and Presentation (3 hours)***Second Semester*

Development of advanced workplace skills in time management, communication, problem solving, and performance; one or more internships individualized to meet needs for further workplace soft skill development; observation in workplace by instructor, employers and mentors; journaling and discussion of experience with Blackburn and Beyond staff; tracking time via method that works for individual needs; internship experiences and classroom seminars; emphasis on work skills in any career area and soft skills needed to be an independent worker. Presentation of portfolio of achievements and experiences to college community and program stakeholders.



**099. B&B Work Experience (1-6 hours)***Each Semester*

The Work Experience course is designed to assist students in making the transition from school to work. It emphasizes self-awareness, social development, work adjustment, and employability skills. Curriculum is place based so students attain the learner outcomes necessary for success in specific types of work utilizing group paced and individualized approaches. Students will learn habits and behaviors related to job success and work skills; including communication strategies. Students will participate in and evaluate careers of their choosing in relation to life goals, personal attributes, and daily living skills. Students will apply principles of personal and family resource management and informed decision-making skills. They will learn necessary skills to work with people from diverse backgrounds. This course is only open to students admitted to the Blackburn and Beyond program.

## BUSINESS ADMINISTRATION AND ECONOMICS

Faculty: Mr. Barth, Ms. Beeler, Mr. Leggett, Dr. McCurley, Ms. McNamee, Dr. Swalley, Ms. Swearingen, Ms. Watson

### BUSINESS ADMINISTRATION AND ECONOMICS REQUIREMENTS

#### Requirements for an Accounting Major

AC 211, 212; 303, 304, 332, 441, 443, 456; EC 200, 202; MA 122, 140; MG 155, 215, 231, 245, 321, 460; MG 307 or 308; MK 211; MG/WR 151

TOTAL: 60 semester hours

#### Requirements for a Business Administration Major

AC 211, 212; EC 200, 202; MA 122, 140; MG 155, 215, 231, 245, 321, 330, 403, 405, 460; MG 307 or 308; MK 211; MG/WR 151; 6 credits from the following: MG 310, MG/MK 334, any class from 300 or 400 level EC courses, or MG 300 (3 hours max with a management focus)

TOTAL: 60 semester hours

#### Requirements for a Business Management Major (MBA/Graduate School Track)

AC 211, 212; EC 200, 202; MA 122, 140; MG 155, 215, 231, 245, 251, 321, 330, 403, 405, 460; MG 307 or 308; MK 211; MG/MK 421; MG/WR 151; Six credits from the following: MG 300 (3 hours max. with a management focus), MG 310, 416, MG/MK 334, or any 300 or 400 level EC course

TOTAL: 66 semester hours

#### Requirements for a Human Resources Major\*

AC 211, 212; EC 200, 202; MA 122, 140; MG 155, 215, 231, 245, 251, 310, 321, 330, 403, 405, 460; MG 307 or 308; MK 211; MG/MK 421; CA 275, 401; LD 110 or 170; LD 303; MG/WR 151

TOTAL: 70 semester hours

#### Requirements for a Marketing Major (MBA or Master's of Marketing Track)

AC 211, 212; EC 200, 202; MA 122, 140; MG 155, 215, 231, 245, 251, 321, 460; MG 307 or 308; MK 211, 236, 331, MG/WR 421; **MK 335**; Six credits from the following: MK 324, 418; MG/MK 334, 424, CO 338, MG 403, one 300 or 400 level EC course, or MG 300 (3 hours max. with a marketing focus)

TOTAL: 66 semester hours

#### Requirements for Business Marketing Major (non-MBA or Master's of Marketing Track)

AC211, 212; EC 200, 202; MA 122, 140; MG 155, 215, 231, 245, 321, 460; MG 307 or 308; MK 211, 236, 331, MG/MK 421; **MK 335**; 6 credits from the following: MG 300 (3 hours max with a marketing focus; MK 324, MG/MK 334, 418, 424, CO 338, MG 403 or any 300 or 400 level EC course

TOTAL: 60 semester hours

\*Students may earn the Society for Human Resource Management Certified Professional designation (SHRM-CP). In addition to completion of the Human Resources Management emphasis, completion of 500 hours experience must be completed. To complete these hours, students must work with the Certification Coordinator—Professor of Business and Management. Please see Dr. McCurley for additional information.

**Requirements for an Accounting Minor**

AC 211, 212, 303; three courses chosen from AC 304, 332, 441, 443, 456

TOTAL: 18 semester hours

**Requirements for a Business Administration Minor (designed for non-business majors)**

AC 211; EC 200 or 202; MK 211; MG 155, 215, 330, 405

TOTAL: 21 semester hours

**Requirements for a Business Management Minor (designed for MK and AC majors)**

AC 211, MG 155, 215; EC 200 or 202; 9 hours chosen from MG 307, 308, 310, 330, 403, 405, or 416

TOTAL: 21 semester hours

**Requirements for an Economics Minor**

EC 200, 202; MA 122; and three additional upper division Economics classes to total 18 hours

TOTAL: 18 semester hours

**Requirements for a Human Resource Management Minor**

AC 211; EC 200 or 202; MG 310; MG 330; LD 303; LD 110 or 170; CA 275, 401

TOTAL: 19 semester hours

**Requirements for a Marketing Communications Minor**

MG 155; MK 211, 236, 331; CO 217; CO 338; MG/WR 151

TOTAL: 21 semester hours

**ACCOUNTING COURSES (AC)****211. Financial Accounting (3 hours)**

*First Semester*

Introduction to financial accounting. Basic accounting concepts and practices involved in the preparation, interpretation and use of financial statements. Prerequisites: Concurrent enrollment in MA 120 or 140, sophomore standing, or consent of the instructor.

**212. Managerial Accounting (3 hours)**

*Second Semester*

Introduction to managerial accounting, emphasizing the managerial uses of accounting data in decision making, budgets, standard costs, cost-volume-profit analysis, and quantitative techniques. Prerequisite: AC 211.

**303. Intermediate Accounting I (3 hours)**

*First Semester*

Theory and preparation of financial statements as well as accounting for monetary, physical, and intangible assets, with emphasis on current problems and professional literature. Prerequisites: AC 211, 212.

**304. Intermediate Accounting II (3 hours)**

*Second Semester*

Continuation of Intermediate Accounting I. Accounting for long-term liabilities, special problems of income determination, long-term investments, and statement of changes in financial position. Emphasis on current problems and pronouncements in accounting. Prerequisite: AC 303.

**332. Accounting Information Systems (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

The design and flowcharting of an adequate internal control system and research of computerized accounting software for the needs of different businesses and discussion of data management tasks necessary to protect the assets, operations, and information of a business. Excel, QuickBooks, and other databases will be used to compile and analyze computer generated reports. Prerequisite: AC 211, 212, Junior standing or consent of instructor.

**441. Cost Accounting (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

Development and use of cost accounting information for planning, control, and decision making. Topics include job order cost, process cost, standard cost, cost allocation, responsibility accounting, flexible budgeting, variance analysis, direct costing, transfer pricing, cost-volume-profit analysis, inventory management, and capital budgeting. Prerequisites: AC 211, 212, and Junior standing.

**443. Federal Income Tax (3 hours)**

*First Semester, alternate years. Offered 2025-2026.*

Practical application of federal income tax provisions for individuals and corporations under the latest amendments to the Internal Revenue Code. Prerequisites: AC 211, 212, and Junior standing.

**456. Auditing (3 hours)**

*Second Semester, alternate years. Offered 2025-2026.*

Contemporary approach to the theory and practice of auditing. Introduction to the basic concepts underlying assurance, attestation and auditing services. Practical application of concepts in examination of financial statements. Development of communication and computer skills necessary in an audit. Prerequisite: AC 211, 212, 303, 304 (or concurrent enrollment in AC 304).

**ECONOMICS COURSES (EC)****110. Fundamentals of Economics (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

An overview of economic theory and economic thought including macroeconomic and microeconomic concepts, comparative economic systems, international trade, and the history of economic thought. (IAI: S3 900)

**200. Macroeconomic Principles (3 hours)**

*Each Semester*

A beginning course in the determination of the level of national income, output, and employment; money, the banking system, fiscal policy, and inflation. Prerequisite: Sophomore standing or consent of instructor. (IAI: S3 901)

**202. Microeconomic Principles (3 hours)**

*Each Semester*

A beginning course in the composition and pricing of the national output, the theory of the individual business firm and the distribution of income. Prerequisite: Sophomore standing or consent of instructor. (IAI: S3 902)

**319. Money and Banking (3 hours)**

*First Semester, alternate years. Offered 2025-2026.*

Structure, functioning and regulation of the commercial and central banking systems. Monetary theory and policy. Prerequisites: EC 200, 202; MA 122.

**334. Labor Economics (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

An economic analysis of labor markets. Topics include the theory of labor supply, the theory of labor demand, wage and employment determination, wage differentials, human capital, unemployment and labor unions. Prerequisites: EC 200, 202; MA 122.

**399. Independent Study (1-3 hours)**

*Each Semester*

Independent study in a selected field culminating in an oral or written presentation. May be repeated for a total of 6 semester hours. Prerequisites: Junior standing in Economics and consent of the instructor.

**433. Public Finance (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

An economic analysis of the public sector. Topics include public goods, externalities, government expenditures and revenues, taxation, income distribution and current issues. Prerequisites: EC 200, 202; MA 122.

**442. Economics of Sports (3 hours)**

*Second Semester, alternate years. Offered 2025-2026.*

An economic analysis of sports. Topics include monopoly markets, antitrust issues, competitive balance, stadium financing, free agency, salary caps, wage determination and monopsony markets. Prerequisites: EC 200 or 202; MA 122.

**499. Selected Topics in Economics (2-3 hours)**

*As Needed*

Reading and discussion of current topics of interest from a theoretical or social policy viewpoint. Prerequisite: Consent of the instructor.

**MANAGEMENT COURSES (MG)****MG. 151. Intro to Professional Communications**

*Each Semester*

Overview of professional writing contexts: business (memos, newsletters, reports), media, technical, legal, reporting, event and profile description, proposals and grants, and specialized information for non-specialists. Prerequisite: WR 112 or equivalent.

**MG 155. Entrepreneurship (3 hours)**

*First Semester*

This course will introduce students to rewards and challenges of starting and operating a small business. Topics will include type of business, marketing, management and financial side of starting the business.

**MG 171. Personal Finance (3 hours)***First Semester*

Introduction to business and personal finance. Students will explore personal finance and investing topics as an intelligent approach to understanding our daily lives as citizens, workers, managers and consumers. Topics will include time value of money, economics of investing, the stock market, bonds market, mutual funds, retirement, auto and home loans, insurance (health and property), and real estate.

**180. Topics in Business (1-3 hours)***As Needed*

In-depth study of a selected topic in business.

**215. Principles of Management (3 hours)***Each Semester*

This course is an introduction to the theory of management of organizations. The course focuses on the management functions of objective setting, planning, organizing, staffing, and controlling. Also includes the skills required of managers and the history of management theory.

**231. Business Ethics (3 hours)***First Semester, alternate years. Offered 2025-2026.*

An examination of situations and facts that give rise to ethical problems in the business setting. Causes and alternative courses of action will be discussed. Various ethical theories will be analyzed as well as the constituencies that will be affected by making certain decisions. Prerequisites: MG 215; MK 211.

**245. Business Analytics -- Communicating with Data (3 hours)***First Semester*

An introductory course to understand and communicate large amounts of data to help make better business decisions. The course integrates case studies and a hands-on approach to learn techniques and methodology to extract information and knowledge using data analytics concepts such as summarizing data using visualization, statistical and data mining techniques. Emphasis is also placed on interpretation and communication of results to the business audience.

**251. Business Calculus (3 hours)***First Semester*

A course covering topics such as functions, limits, derivatives, optimization and differentiation for one and several variables. Prerequisite: MA 140 with a C- or higher grade and Sophomore standing.

**300. Internship (1-12 hours)***Each Semester*

Internships involve working and learning experiences off campus. Each student's program is developed according to established College guidelines under the sponsorship of a faculty member. See the index under "Internships" for reference to additional information on internship guidelines, or consult the department chair. Prerequisite: Junior standing or above. Not open to any student who is on academic, disciplinary, or Work Program probation.

**307. Business Law I (3 hours)***First Semester, alternate years. Offered 2024-2025.*

A study of the origins of laws, the court system, and legal procedures with emphasis on their impact in business. In-depth study of torts, criminal law, ethics, property and insurance. Prerequisite: Junior standing or above.

**308. Business Law II (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

The study of the law relating to business organizations and financing of transactions. Topics include agency, partnerships, corporations, contracts, commercial paper, credit transactions, and debtor-creditor relationships. Prerequisite: Junior Standing or above.

**310. Organizational Behavior**

*Second Semester, alternate years. Offered 2025-2026.*

This course will focus on issues that all organizations face and how managers can use leadership skills to address these issues. Prerequisites: MG 215; MK 211; Junior standing or consent of instructor.

**321. Corporate Finance (3 hours)**

*First Semester*

Study of the concepts of financial management, with emphasis upon the corporation; acquiring capital, financial controls, financial policies and the integration of the financial management function into the total business strategy. Prerequisites: AC 212, EC 200, 202; MA 122; MG 251 or MA 140, MG 215, MK 211, Junior standing.

**330. Human Resource Management (3 hours)**

*First Semester*

Functions of a personnel program in a business organization, including recruitment and development, understanding and motivating personnel, labor management relations, compensation and benefits, and employee rights. Prerequisite: Junior standing, MG 215 for Business majors; consent of instructor for non-Business majors.

**334. Retail Management (3 hours)**

*First semester, alternate years. Offered 2024-2025.*

This course examines the consumer purchase process as well as factors that influence the buying decision process. Prerequisite: MK 211.

**380. Topics in Business (1-3 hours)**

*As needed*

In depth study of a selected topic in business.

**399. Independent Study (1-3 hours)**

*Each Semester*

Independent study of topics in the field of business, selected by the student with the aid and advice of the instructor. Periodic discussion seminars and a concluding written presentation of the material covered by the study will be required. May be repeated up to a total of six semester hours. Prerequisites: Junior standing in business and consent of the instructor.

**403. International Business (3 hours)**

*Second Semester*

The integration of all business functions into a comprehensive approach to international business strategy. Cultural differences are also emphasized as they are an integral part of international business. Prerequisites: AC 212; MG 215; MK 211, EC 200 or 202 and Junior standing or consent.

**405. Operations Management (3 hours)**

*First Semester*

Examination of global issues facing the responsible executive in the operation of a manufacturing

facility or a service organization. Prerequisites: MA 140; MG 215, EC 200 or 202, MK 211, Junior standing or consent.

#### **416. Sustainability Management (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

This course focuses on sustainability issues in today's business world. Focusing on what sustainability issues are, how they impact society, and how businesses can make more sustainable related decisions throughout operations. Prerequisites: MG 215; MG/WR 151, Junior standing or consent of instructor.

#### **421. Information Management**

*First Semester*

This course investigates the role of information in business, strategy, artificial intelligence, e-business, information ethics and security, data warehouse, mobile technology, supply chain management and customer relationship management. The focus is managing data – not creating data management software, and the collection of information about customers, operations and competitors. Prerequisites: MG 215; MK 211; MK 324 or 331 or MG/MK 334; and MA 122 or SS 330 or MA 308.

#### **460. Strategic Management/Senior Seminar (3 hours)**

*Second Semester*

A final course for seniors in business. The integration of all business functions into a comprehensive company-wide approach to business strategy, business policy and the role of the firm in society. Prerequisites: AC 212; MG 215, 321; MK 211, Senior standing, and MA 122. A grade of C or higher is required in this course.

### **MARKETING COURSES (MK)**

#### **211. Principles of Marketing (3 hours)**

*Each Semester*

The business activities necessary to affect the transfer in ownership of goods and services, along with the social and economic variables are covered in this course from the marketing manager's perspective.

#### **236. Introduction to Advertising (3 hours)**

*First Semester*

Survey of the field of advertising and career areas within the field with emphasis on the relationship between marketing and advertising and the media which serve as channels of advertising communication. Prerequisite: sophomore standing.

#### **324. Consumer Behavior (3 hours)**

*First Semester, alternate years. Offered 2025-2026.*

Role of retailing in the marketing process. The managerial view is taken in the study of retailing, topics of location, layout, promotion, pricing, stock control, buying, and assortment planning. Prerequisite: MK 211.

#### **331. E-Marketing (3 hours)**

*Second Semester*

A study of current and emerging trends in marketing in non-traditional channels such as e-mail, internet and social media. Topics include integrating non-traditional strategies into current business



models, foundations of e-marketing, customer relationship management, privacy and security, and strategies for e-mail, internet, and social media marketing. Prerequisites: MG 215; MK 211.

### **334. Retail Management (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

This course examines the consumer purchase process as well as factors that influence the buying decision process. Prerequisite: MK 211.

### **335. Marketing Communications (3 hours)**

*First Semester*

This comprehensive marketing communication course provides valuable industry insights and tools necessary for creating strong, creative content for advertising and marketing strategies, that goes beyond standard academic writing. As content is King, students will learn how to create relevant content that focuses on the customer journey, needs, benefits, and more. Developed to enhance your learning experience, this course offers insights on how to build your brand through storytelling, how to create compelling headlines, write Search Engine Optimization (SEO)-friendly content, and how to attract and retain customers through online communications. In all aspects of marketing, creating captivating content sets your strategies apart, creates better businesses, and emphasizes strategic creation. This course provides a comprehensive and practical approach to marketing communications. Prerequisite MK 211, MK 236.

### **411. Marketing Management (3 hours)**

*Second Semester*

Planning and implementation of the firm's marketing program. Identification and analysis of internal and external factors associated with the marketing program. Prerequisite: MK 211; MK 324 or 331 or MG/MK 334, Senior standing or consent of instructor.

### **418. Event Marketing & Management (3 hours)**

*Second Semester*

This comprehensive event marketing and management course provides valuable industry insights and tools necessary for creating, managing, and coordinating events that focus on corporate and business events, festivals, general management, virtual and in-person, and more. By exploring practical aspects of event planning, marketing and management, students will develop a solid foundation for organizing, mastering the art of design, and executing successful events. This course ensures that you will be well-prepared to manage the marketing and advertising side also, through strategic planning, content creation, and communication management. Whether you aspire to become a professional event planner or include this in your marketing repertoire, this course provides a comprehensive and practical approach. Prerequisite MK 211, MK 236, MK 324 or MK 331, senior standing or consent of instructor.

### **421. Information Management (3 hours)**

*Second Semester*

This course investigates the role of information in business, strategy, artificial intelligence, e-business, information ethics and security, data warehouse, mobile technology, supply chain management and customer relationship management. The focus is managing data – not creating data management software, and the collection of information about customers, operations and competitors. Prerequisites: MG 215; MK 211; MK 324 or 334; and MA 122 or SS 330.

### **424. Market Research (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

This course will analyze methods of collecting market data and how to use quantitative and qualitative methods of analysis. Prerequisites: MG 215; MK 211; MK 324 or 331 or MG/MK 334; Junior standing or consent of instructor.

## CAREERS

Faculty: Ms. Beeler

### CAREERS COURSES (CA)

#### **275. Career and Life Planning (1 hour)**

*Each Semester*

Designed to aid students in making the most of their Blackburn experience while preparing for life after college, this course will focus on developing interpersonal and transferable skills and will include career interest inventories, career mentoring, career and life planning, communication skills, managing a household budget, household finance and investment. Prerequisites: Sophomore standing; no concurrent enrollment in CA 275 and CA 401.

#### **401. Career Entry Seminar (2 hours)**

*Each Semester*

Focus is on job-search-related skills. Location of career information, production of a resume package, utilization of career resource personnel and development of the art of interviewing will be emphasized. Prerequisite: Junior or senior standing.

## CHEMISTRY

Faculty: Dr. Hammann

### CHEMISTRY REQUIREMENTS

#### Requirements for a Chemistry Minor

Chemistry courses to total 21 semester hours, excluding CH 100, 110, 299, 301, 399, 499. Chemistry courses from the Hospital based coursework (regardless of prefix) can be counted towards the minor for Medical Laboratory Science Students.

TOTAL: 21 semester hours

### CHEMISTRY COURSES (CH)

#### 100. Contemporary Chemistry (4 hours: 3 lectures, 1 lab)

*As Needed*

Introduction to chemical principles and their application to the contemporary world, centering on the chemistry of subjects of current interest to today's consumer and citizen. Assumes no previous knowledge of chemistry. Not open to students who have completed CH 101 or its equivalent, or to students with senior standing. (IAI: P1 903L)

#### 101. General Chemistry I (4 hours: 3 lectures, 1 lab)

*First Semester*

Introduction to the fundamental principles and applications of chemistry. Includes measurements, structures, properties, and reactions of atoms, ions, and molecules and the three phases of matter as applied to elements, compounds, and mixtures. (IAI: P1 902L)

#### 102. General Chemistry II (4 hours: 3 lectures, 1 lab)

*Second Semester*

Continuation of Chemistry 101, covering chemical kinetics, equilibrium and thermodynamics, and electrochemistry. Prerequisite: CH 101.

#### CH 106. Chemistry in Daily Life (4 hours: 3 lectures, 1 lab)

*Second Semester*

Introduction to the ways in which chemistry is relevant to our daily lives. This course will assume no previous knowledge of chemistry and will be geared towards a general education level and students from all areas of study.

#### 110. Process and Principles of Physical Science (4 hours: 3 lectures, 1 lab)

*As Needed*

Greek philosophers were great thinkers – but they were not scientists. Their mistakes include the nature of matter, motion, and light. This course will focus on the scientific process used to develop the scientific models/explanations of matter, motion, and light. Assumes no previous knowledge. Not open to students who have completed CH 101 or its equivalent.

#### 241. Organic Chemistry I (5 hours: 4 lectures, 1 lab)

*First Semester*

Introduction to the preparation, properties, transformations and analysis of organic compounds. Laboratory training in the use of important apparatus and techniques. Prerequisite: CH 102.

### **242. Organic Chemistry II (5 hours: 4 lectures, 1 lab)**

*Second Semester*

A continuation of Chemistry 241. Laboratory designed to illustrate representative organic reactions and techniques of synthesis and analysis. Prerequisite: CH 241.

### **300. Internship (1-12 hours)**

*As Needed*

Internships involve working and learning experiences off campus. Each student's program is developed according to established College guidelines under the sponsorship of a faculty member. See the index under "Internships" for reference to additional information on internship guidelines, or consult the department chair. Prerequisite: Junior standing or above. Not open to any student who is on academic, social, or Work Program probation.

### **301. Astronomy and Earth Science (3 hours)**

*As Needed*

This course considers the planetary characteristics of Earth and notes the most important relationships between our planet and its basic source of energy, the Sun. This course introduces common physical features on the Earth's surface, such as the atmosphere and related weather conditions, landforms, and water resources. Dynamic forces of the Earth such as plate tectonics, earthquakes, and volcanic activities are explored. Special emphasis is placed on man's impact on the environment and the problems that result.

### **312. Biochemistry (4 hours: 3 lectures, 1 lab)**

*First Semester*

Introduction to the fundamental chemical and physical processes of life. Lectures will cover the synthesis and function of proteins, carbohydrates, lipids, and non-protein nitrogen-containing molecules. Also covered in lecture are enzyme kinetics, bioenergetics, protein synthesis, and metabolism. Laboratory includes techniques used to analyze biological compounds. Prerequisite: CH 241 or consent of instructor.

### **390. Topics in Chemistry (3 hours)**

*As Needed*

In depth study of a selected topic in advanced chemistry. Prerequisites: CH 242 and consent of instructor.

### **399. Chemical Problems (1-4 hours)**

*As Needed*

A study of problems, methods, and preparation in chemistry, designed to encourage independent study and research. May be repeated for credit. Conferences and laboratory periods. Prerequisite: Consent of instructor.

## COMPUTER SCIENCE

Faculty: Mr. Frye, Mr. Schaad

### COMPUTER SCIENCE REQUIREMENTS

#### Requirements for a Computer Science Major – Game Design and Development Track

CS 210, 211, 212, 220, 254, 255, 313, 370, 372, 382, 383, 384, 385, 491, 492; AR 219; PY 101; MA 240, 254, 341; WR/MG 151, WR 152

TOTAL: 44 semester hours in Computer Science, plus 21 hours outside Computer Science.

#### Requirements for a Computer Science Major - General Track

CS 210, 211, 212, 220, 254, 255, 313, 372, 385, 491, 492; three area courses from CS 320, 350, 355, 356, 370, 382, 383, 384, 390; MA 240, 254, WR/MG 151.

TOTAL: 41 semester hours in Computer Science, plus 9 hours outside of Computer Science.

#### Requirements for a Computer Science Minor

CS 210, 211, 212; 220 or 254; CS 313; plus one additional 3 credit Computer Science course: MA 240.

TOTAL: 20 semester hours in Computer Science, plus 3 hours outside of Computer Science.

#### Requirements for an Information Systems Minor

CS 210, 211, 254; AC 211; MG 215; EC 202; SS 330; One additional course from CS 220, MG 405, or MK /MG 421

TOTAL: 24 semester hours

All Computer Science majors and minors must earn a C- or better in all CS prerequisites for CS 212, 220, 254, 255, and CS 313.

### COMPUTER SCIENCE COURSES (CS)

#### 120. Liberal Arts Computing (3 hours: 2 lectures, 1 lab)

*First Semester*

This course is an introduction to fundamentals of computing technology and the principles that make computers work. Students will learn a brief history of Computer Science, the basics of numbers systems and data representation in computers, introductory logic, and the basics of computer programming.

#### 210. Essentials of Computing (2 hours)

*First Semester*

Provides background in the concepts, tools, and techniques essential to the study of Computer Science. Beginning with a study of the logic behind computer hardware and software, the representation of information in a computer, and ways humans interact with technology, students will investigate basic website and mobile app development.

#### 211. Computer Science 1: Algorithms (4 hours: 3 lectures, 1 lab)

*First Semester*

Introduction to computer science with particular emphasis on the development of algorithms for problem solution. At least one programming language will be mastered. Prerequisites: Three years college prep math or concurrent enrollment in MA 140 (or higher).

**212. Computer Science 2: Paradigms (4 hours: 3 lectures, 1 lab)***Second Semester*

Continuation of CS 211 with emphasis on nonnumerical applications and programming language paradigms. Fundamental data structures. At least two programming languages from different language paradigms will be covered. Prerequisite: CS 211.

**220. Software and Information Systems (3 hours)***First Semester*

User-centered software development and professional practice with particular emphasis on the structure and use of information systems. Topics will include the software lifecycle, design and architectural patterns, the relational database model and its implementation, and a study of database design and normalization. Prerequisites: CS 210, CS 211.

**254. Computer Organization and Systems (3 hours)***Second Semester*

Provides an integrated introduction to computer architecture and operating systems. Topics include: data representation, digital logic, introduction to assembly language, memory organization and management, resource allocation and scheduling, concurrency, introduction to system security, performance evaluation and reliability. Prerequisite: CS 210 or consent of instructor.

**255. Introduction to Network and Systems Security (3 hours)***First Semester*

Course presents the basics of computer systems security in the context of network infrastructure. Topics will include network fundamentals, the network protocol stack, basic network protocols, introduction to cryptography, the application of cryptography to enable authentication and secure communication, and malware. Prerequisite: CS 211, 254.

**256. Systems Computing (2 hours)***Second Semester, alternate years. Offered 2025-2026.*

Programming in C, including memory management, data structures, system functions and calls, and bit manipulation. Unix topics, including debuggers, makefiles, shell programming, and other topics that support C programming. Prerequisites: CS 212, 254, or consent of instructor.

**285. Techniques in Computing (1-2 hours)***Each Semester*

Hands-on aspect of some practical aspect or skill in computing. May be repeated for credit. Prerequisite: consent of instructor.

**300. Internship (1-12 hours)***Each Semester*

Internships involve working and learning experiences off campus. Each student's program is developed according to established College guidelines under the sponsorship of a faculty member. See the index under "Internships" for reference to additional information on internship guidelines, or consult the department chair. Prerequisite: Junior standing or above. Not open to any student who is on academic, disciplinary, or Work Program probation.

**313. Data Structures and Algorithm Analysis (4 hours: 3 lectures; 1 lab)***Second Semester*

Searching, sorting, algorithm analysis. Construction, manipulation and application of advanced data structures. Data structure design and analysis. Implementation of data structures, serial and distributed algorithms in a modern production-level language. Prerequisites: CS 212; MA 240, 254.

**320. Software Engineering and Analysis (3 hours)**

*As Needed*

A study of the software process from initial concept to eventual retirement. Special emphasis on the specification and design of object-oriented systems. Prerequisite: CS 313.

**350. Networks and Distributed Systems (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

Concepts and principles of computer networks. Topics include data transmission, packet switching, sockets, internetworking, TCP congestion control, resource allocation, security. Prerequisite: CS 255

**355. Computer Security (3 hours)**

*Second Semester, alternate years. Offered 2025-2026.*

Students examine the many aspects of Computer Security in depth, including cryptography and cryptanalysis, authentication and access, network protocols and vulnerabilities, system level vulnerabilities and advanced malware techniques. Prerequisite: CS 255.

**356. Digital Forensics (3 hours)**

*First Semester, alternate years. Offered 2025-2026.*

Covers techniques for collecting and analyzing information for the purpose of finding and labeling important content out of large datasets, with special attention to information relevant to legal proceedings. Topics include securing and isolating computing equipment, capturing disk images and performing file carving, and capturing and analyzing RAM dumps and network traffic, and other information extraction processes. Prerequisites: CS 255, 256, JA 124, 222 or consent of instructor.

**370. Artificial Intelligence/Cognitive Science (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

A survey of the principles, paradigms, and techniques of artificial intelligence, accompanied by in-depth study of one or more seminal works in the field. Programming in Scheme, Prolog, or another A.I. language, culminating in a research project. Prerequisites: CS 313; MA 240.

**372. Horizons of Computer Science (3 hours)**

*First Semester*

A broad overview of the current state of Computer Science. Students will learn concepts from computer and programming language theory and techniques from fields such as Artificial Intelligence, Parallel Programming, and Graphics and Visualization in preparation for advanced work both in the field and across other disciplines. Prerequisites: CS 313.

**382. Introduction to Human Computer Interaction (3 hours)**

*First Semester, alternate years. Offered 2025-2026.*

Human Computer Interaction (HCI) blends computer science, design, and applied psychology to student the communication between humans and computers. In this course students will learn to iteratively design, prototype, and evaluate user interfaces to produce satisfying and usable interfaces. Readings and project work will culminate in a final user interface product.

**383. Game Programming (3 hours)**

*Second Semester, alternate years. Offered 2025-2026.*

Covers fundamental aspects of developing video games with an emphasis on two-dimensional games, multiple platforms, and using game development engines. Issues related to graphics, three-dimensional games, and procedural content generation will be addressed. Prerequisites: CS 313 or consent of instructor.

**384. Game Design (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

Covers the full development cycle for games focusing on designing engaging work in areas including instructional, social, narrative, experimental, and serious games. Prerequisites: WR 152, AR 219, or consent of instructor.

**385. Practicum in Computer Science (2 hours)**

*Second Semester*

This course is taken after successful completion of any 300 level area course. Student teams will design, develop and implement a substantial project based on the area courses represented by the individual team members. Course may be repeated for credit. Prerequisites: any designated area course; acceptance of project proposal by instructor. In addition, Cybersecurity students must have completed CS 256 and one upper-division security course. Game design and development students must have completed WR 152 and CS 383.

**390. Topics in Computer Science (3 hours)**

*As Needed*

Special topics in computer science depending upon demand and staff. Prerequisites: Junior standing and consent of the instructor. May be repeated for credit.

**399. Independent Study and Research in Computer Science (1-3 hours)**

*Each Semester*

Independent study and research under the guidance of the department, culminating in an oral and written presentation of a well-documented programming project of considerable size and complexity. Prerequisite: Junior standing and consent of the instructor.

**491. Seminar in Computer Science 1 (2 hours)**

A. Computer Science                      B. Game Design and Development

*First Semester*

Individual research in computer science, culminating in a research paper and a related project design. Discussion of current ethical issues facing practitioners and researchers in the field. Prerequisite: WR 151, Senior computer science major.

**492. Seminar in Computer Science 2 (2 hours)**

A. Computer Science                      B. Game Design and Development

*Second Semester*

Continuation of CS 491. Prerequisite: CS 491.



**COOPERATIVE EDUCATION COURSES (CE)**

**300. Cooperative Education I (3 hours)**

*Each Semester, Summer*

Cooperative education is a work/study program wherein periods of study may be regularly alternated with intervals of employment or may be concurrent with the employment.

Primary emphasis is on preparing students for related careers following graduation. Students should contact the Associate Dean of Work in the Work Program for current information on requirements. Junior standing is required. Three semester hours credit for a semester or summer of full-time work (minimum of 30 hours per week). May be repeated provided the total credits earned in CE 300 and CE 400 together do not exceed 12.

**400. Cooperative Education II (4 hours)**

*Each Semester, Summer*

Same as CE 300 except that senior standing and at least one previous cooperative experience at the 300 level are required. May be repeated provided the total credits earned in CE 300 and CE 400 do not exceed 12 hours.

## EDUCATION

Faculty: Dr. Addis, Dr. Bauer, Dr. Bolton, Dr. Essington, Dr. Frisch, Dr. Jackson, Dr. Kane, Dr. Lesane, Dr. Piontek, Dr. Rea Preston, Dr. Scussel, Dr. Smith, Dr. Toms, Ms. Ward

### EDUCATION REQUIREMENTS

Coursework for teacher education programs listed reflects Illinois State Board of Education requirements for licensure at the time this catalog was printed. See the Department of Education for the most recent Education Department Procedures Manual. Students majoring in teacher education should review the Education Department Procedures Manual carefully. The information within the manual serves as a guide to the policies, procedures, and rules for those seeking to complete a state-approved teacher education program leading to Illinois state licensure at Blackburn College.

#### Emphasis

Majors:

- **Teacher Education**—the emphasis of these majors is to provide candidates with the professional coursework and field experiences needed for Illinois state licensure. Programs are offered in the following areas:
  - Early Childhood Education
  - Elementary Education
  - Foreign Language: Spanish (K-12) Education
  - Middle Grades Education
  - Physical Education (K-12)
  - Secondary English Education
  - Secondary Mathematics Education
  - Secondary Science Education: Biology
  - Secondary Social Science Education: History
  - Special Education
  - Visual Arts Education (K-12)
- **Educational Studies**—the emphasis of this major is to provide candidates with professional coursework needed to pursue a career in education-related roles. This major **does not** lead to teacher licensure.
- Education Paraprofessional

#### Admission to Education Major Programs

All students wishing to pursue one of the above listed teacher education programs must be formally admitted to the education department. Once admitted, students must fulfill specific criteria to advance in the program. Please refer to the Education Department Procedures Manual for program completion requirements.

#### Illinois State Board of Education Requirements

Blackburn College Teacher Education Programs are fully accredited by the Illinois State Board of Education. Teacher candidates are required to meet all standards and criteria as set forth by the Illinois State Board of Education to become licensed teachers at the time of program completion. The Illinois State Board of Education standards and criteria for licensure are subject to ongoing changes. Program requirements in the Blackburn College Catalog and in the Education Department Procedures Manual reflect the Illinois State Board of Education standards and criteria at the time the documents were printed. Future changes made by the Illinois State

Board of Education to standards and criteria for licensure may take precedence over the catalog of record for students seeking teaching licensure. Students majoring in teacher education should read the Education Department Procedures Manual carefully and visit the Illinois State Board of Education website, [www.isbe.net](http://www.isbe.net), for licensure information. Please see the Education Department for additional information.

### Illinois State Board of Education Testing

Students must take the following tests to satisfy licensure requirements for the Illinois State Board of Education: Content Area Test (discipline specific), and Ed TPA (Teacher Performance Assessment). These tests are administered by the Illinois State Board of Education and additional information is available at [www.icts.nesinc.com](http://www.icts.nesinc.com). Please see the Education Department for additional information.

### Licensure Only Program

Blackburn College welcomes anyone with a bachelor's degree who is seeking Illinois licensure in teaching. Prospective candidates must meet department of education requirements as outlined in the Education Department Procedures Manual. Program completion for licensure only is subject to a transcript evaluation.

#### Early Childhood Education Course of Study

##### HUMANITIES DIVISION

WR 111, 112, 342; PR 202. Any 3 credit course from the following; MU 174, 200, TH 131, 161, 284, 331, 332, AR 109, 110, 151, 170, 180, 219, 240, 251, 252, 253, 288, 358, OR 3 performance credits in any combination from MU 120, 195, 196, 240, 250, 295, 296, 395, 396, 495, 496 or TH 292

##### SOCIAL SCIENCES DIVISION

ED 200 (meets the Diversity and Multiculturalism SLO), HI 211 or 212, PS 102, PY 101

##### NATURAL SCIENCES DIVISION

MA 120, 220; Two 3-4 hour courses: one biological science (BI) course and one physical science (CH or PH) course (at least one of these two courses must have a lab); 2 hours in Physical Education

##### EDUCATION COURSES

ED 100, 110, 200, 210, 230, 231, 232, 239, 245, 250, 260, 270, 280, 284, 286, 290, 350, 353, 354, 355, 356, 360, 369, 391, 400, 491, 492

#### Elementary Education Course of Study

##### HUMANITIES DIVISION

WR 111, WR 112; PR 202; WR 342; Any 3 credit course from the following: MU 174, 200, TH 131, 161, 331, AR 109, 110, 151, 170, 180, 210, 219, 240, 251, 252, 253, 288, 358, OR 3 performance credits in any combination from MU 120, 195, 196, 240, 250, 295, 296, 395, 396, 495, 496 or TH 292

##### SOCIAL SCIENCES DIVISION

ED 200 (meets the Diversity and Multiculturalism SLO); HI 211 or 212; PS 102; PY 101; SS 330

##### NATURAL SCIENCES DIVISION

MA 140, 220, 221; Two 3-4 hour courses: one biological science (BI) course and one physical science (CH or PH) course (at least one of these two courses must have a lab); 2 hours in Physical Education

##### EDUCATION COURSES

ED 100, 110, 200, 232, 240, 250, 260, 270, 280, 284, 286, 290, 330, 350, 353, 354, 355, 356, 360, 366, 391, 400, 491, 492

**Middle Grades Education Course of Study****HUMANITIES DIVISION**

WR 111, WR 112; PR 202; EN 140 or any 200-level literature course; Any 3 credit course from the following: MU 174, 200, TH 131, 161, 331, AR 109, 110, 151, 170, 180, 210, 219, 240, 251, 252, 253, 288, 358 OR 3 performance credits in any combination from MU 120, 240, 250, 295, 296, 395, 396, 495, 496 or TH 292

**SOCIAL SCIENCES DIVISION**

ED 200 (meets the Diversity and Multiculturalism SLO); PY 101; 3 credit course from another discipline in the Analytical-Qualitative SLO

**NATURAL SCIENCES DIVISION**

MA 120 or higher; one 4-credit lab course in Biology, Chemistry, or Physics; One 3-4 credit course in BI, CH, PH, or CS. Courses must be from 3 different disciplines. 2 hours in Physical Education

**EDUCATION COURSES**

ED 100, 110, 200, 227, 240, 280, 290, 304, 330, 350, 391, 400, 422, 491, 492

**Choose from two of the following content areas or one content area plus an approved minor**

Middle Grades Language Arts Program Courses: ED 316, 332; EN 140, 262, EN 305 or 406; WR 151, 342.

Middle Grades Math Program Courses: ED 328; MA 220, 221, 240, 254, 255, 307; WR 342.

Middle Grades Science Program Courses: BI 100; BI 201 or 202; BI 132 or 208; CH 100, 301; ED 318; PH 201; WR 342.

Middle Grades Social Science Program Courses: EC 200 or 202; ED 324; HI 151 or 152; HI 210, 211, 212; PS 102; SS 212; WR 342.

**Secondary English Education Course of Study****HUMANITIES DIVISION**

WR 111, 112; CO 131; WR 152, 342; EN 234, 236, 262, 303, 304, 305 or 406; PR 202; Any 3 credit course from the following: MU 174, 200, TH 131, 161, 331, AR 109, 110, 170, 180, 219, 240, 251, 252, 253, 288, 358, OR 3 performance credits in any combination from MU 120, 195, 196, 240, 250, 295, 296, 395, 396, 495, 496 or TH 292

**SOCIAL SCIENCES DIVISION**

PY 101, ED 200 (meets the Diversity and Multiculturalism SLO). 3 credit course from another discipline in the Analytical-Qualitative SLO

**NATURAL SCIENCES DIVISION**

MA 120 or higher; one 4-credit lab course in BI, CH, or PH; one 3-4 credit course in BI, CH, PH, or CS. Courses chosen must be from 3 different disciplines. 2 hours in Physical Education.

**EDUCATION COURSES**

ED 100, 110, 200, 227, 240, 280, 290, 304, 316, 330, 332, 350, 391, 400, 422, 491, 492

**Secondary Mathematics Education Course of Study****HUMANITIES DIVISION**

EN140 or any 200 level literature course, WR 111, 112, 342; PR 202. Any 3 credit course from the following: MU 174, 200, TH 131, 161, 331, AR 109, 110, 151, 170, 180, 219, 240, 251, 252, 253, 288, 358, OR 3 performance credits in any combination from MU 120, 195, 196, 240, 250, 295, 296, 395, 396, 495, 496 or TH 292

**SOCIAL SCIENCES DIVISION**

PY 101, ED 200 (meets the Diversity and Multiculturalism SLO). 3 credit course from another Social Science discipline

**NATURAL SCIENCES DIVISION**

One lab course in Biology, Chemistry or Physics. CS 211; MA 122, 240, 254, 255, 256, 307, 341, 350, 351; Three of the following five courses: 303, 305, 311, 315, 323; 2 hours in Physical Education

## EDUCATION COURSES

ED 100, 110, 200, 227, 240, 280, 304, 290, 328, 330, 350, 391, 400, 422, 491, 492

### Physical Education (K-12) Course of Study

#### HUMANITIES DIVISION

EN140 or any 200 level literature course, WR 111, 112, 342; PR 202. Any 3 credit course from the following: MU 174, 200, TH 131, 161, 331, AR 109, 110, 151, 170, 180, 219, 240, 251, 252, 253, 288, 358, OR 3 performance credits in any combination from MU 120, 195, 196, 240, 250, 295, 296, 396, 396, 495, 496 or TH 292

#### SOCIAL SCIENCES DIVISION

PY 101, ED 200 (meets the Diversity and Multiculturalism SLO). 3 credit course from another discipline in the Analytical-Qualitative SLO

#### NATURAL SCIENCES DIVISION

MA 120 or higher, One lab course in Biology or Chemistry or Physics and one additional course from a third discipline in the Natural Sciences. PE 201, 220, 301, 308, 310, 401, 407

## EDUCATION COURSES

ED 100, 110, 200, 240, 280, 290, 322, 323, 350, 391, 400, 422, 491, 492

### Secondary Science Education: Biology Course of Study

#### HUMANITIES DIVISION

EN 140 or any 200 level literature course, WR 111, 112, 342; PR 202. Any 3 credit course from the following: MU 174, 200, TH 131, 161, 331, AR 109, 110, 151, 170, 180, 219, 240, 251, 252, 253, 288, 358, OR 3 performance credits in any combination from MU 120, 195, 196, 240, 250, 295, 296, 395, 396, 495, 496 or TH 292

#### SOCIAL SCIENCES DIVISION

ED 200 (meets the Diversity and Multiculturalism SLO), PY 101, 3 credit course from another discipline in the Analytical Qualitative SLO

#### NATURAL SCIENCES DIVISION

MA 140 or higher, BI 201, 202, 205, 301, 307, 499 (1,2); BI 132 or 208; BI 251 and 252 OR BI 402; CH 101, 301; PH 201 or 202; 2 hours in Physical Education

## EDUCATION COURSES

ED 100, 110, 200, 240, 280, 290, 304, 318, 330, 350, 391, 400, 422, 491, 492

### Secondary Social Science: History Course of Study

#### HUMANITIES DIVISION

EN140 or any 200 level literature course, WR 111, 112, 342; PR 202. Any 3 credit course from the following: MU 174, 200, TH 131, 161, 331, AR 109, 110, 151, 170, 180, 219, 240, 251, 252, 253, 288, 358, OR 3 performance credits in any combination from MU 120, 195, 196, 240, 250, 295, 296, 395, 396, 495, 496 or TH 292

#### SOCIAL SCIENCES DIVISION

HI 110; 151 or 152; 210, 211, 212, 232, 320, 333, 334; PS 102, 105; PY 101; SO 104; EC 200 or 202

#### NATURAL SCIENCES DIVISION

MA 120 or higher; one 4-credit lab course in BI, CH, or PH; one 3-4 credit course in BI, CH, PH, or CS. Courses chosen must be from 2 different disciplines. 2 hours in Physical Education.

## EDUCATION COURSES

ED 100, 110, 200, 227, 240, 280, 290, 304, 324, 330, 350, 391, 400, 422, 491, 492

**Special Education Course of Study****HUMANITIES DIVISION**

EN 140, WR 111, 112, 342; PR 202. Any 3 credit course from the following; MU 174, 200, TH 131, 161, 331, AR 109, 110, 151, 170, 180, 219, 240, 251, 252, 253, 288, 358, OR 3 performance credits in any combination from MU 120, 195, 196, 240, 250, 295, 296, 395, 396, 495, 496 or TH 292

**SOCIAL SCIENCES DIVISION**

ED 200 (meets the Diversity and Multiculturalism SLO), HI 211 or 212, PS 102, PY 101, SS 330

**NATURAL SCIENCES DIVISION**

MA 140; Two 3-4 hour courses: one biological science (BI) course and one physical science (CH or PH) course (at least one of these two courses must have a lab); 2 hours in Physical Education

**EDUCATION COURSES**

ED 100, 110, 200, 232, 240, 245, 250, 260, 270, 280, 284, 286, 290, 310, 330, 347, 350, 353, 354, 356, 360, 365, 369, 371, 391, 400, 491, 492

**Foreign Language: Spanish (K-12) Education Course of Study****HUMANITIES DIVISION**

EN140 or any 200 level literature course, WR 111, 112, 342; PR 202. Any 3 credit course from the following: MU 174, 200, TH 131, 161, 331, AR 109, 110, 151, 170, 180, 219, 240, 251, 252, 253, 288, 358, OR 3 performance credits in any combination from MU 120, 195, 196, 240, 250, 295, 296, 395, 396, 495, 496 or TH 292. SP 101, 102, 201, 202 (OR equivalent, OR proficiency as determined by the placement exam); 301, 304, 311, 331, 333, 419, 490, 495.

**SOCIAL SCIENCES DIVISION**

PY 101, ED 200 (meets the Diversity and Multiculturalism SLO). 3 credit course from another discipline in the Analytical-Qualitative SLO

**NATURAL SCIENCES DIVISION**

MA 120 or higher. One lab course in Biology, Chemistry or Physics. One additional course from a second discipline in the Natural Sciences. 2 hours in Physical Education

**EDUCATION COURSES**

ED 100, 110, 200, 227, 240, 280, 290, 304, 317, 330, 350, 391, 400, 422, 491, 492

**Visual Arts Education (K-12) Course of Study****HUMANITIES DIVISION**

AR 109, 110, 170, 180, 219, 240, 251, 252, 346; AR 253 or 358; 18 hours (at least 12 hours at the 300/400 level) selected from AR 210, 240, 254, 270, 280, 288, 310, 319, 332, 346, 368, 370, 380, 388, 410, 419, 432, 470, 480, 488

**SOCIAL SCIENCES DIVISION**

PY 101, ED 200 (meets the Diversity and Multiculturalism SLO). 3 credit course from another discipline in the Analytical-Qualitative SLO

**NATURAL SCIENCES DIVISION**

MA 120 or higher; one 4-credit lab course in BI, CH, or PH; one 3-4 credit course in BI, CH, PH, or CS. Courses chosen must be from 3 different disciplines. 2 hours in Physical Education.

**EDUCATION COURSES**

ED 100, 110, 200, 240, 280, 290, 326, 330, 350, 391, 400, 422, 491, 492

**Requirements for an Educational Studies Major–Education Paraprofessional Track**

ED 100, 110, 200, 232, 240, 250, 260, 270, 290, 300 (9 hrs.), 330, 350, 353, 354, 355, 356, 360, 382, 400, 422, 494; MA 220, 221.

TOTAL: 66 semester hours

## EDUCATION COURSES (ED)

### 100. Introduction to Teacher Education (2 hours)

*Each Semester*

This survey course provides candidates with an introduction to the knowledge and performance skills needed to become an effective teacher. Principles, policies, current trends, history, and philosophy are included.

### 110. Introduction to Field Experience (1 hour)

*Each Semester*

Beginning field experience for students who have completed or are concurrently enrolled in ED 100, Introduction to Education. Students will interact with school children in structured school programs under direct supervision or observe in classrooms as assigned by the education department. The course includes a fee for the cost of the fingerprint background check required to work with school children. Prerequisite: ED 100 or concurrent enrollment.

### 130. Building Essential Skills for Teacher Education I (3 hours)

*Each Semester*

This course will allow students to build essential language arts skills, reading comprehension skills, interpersonal communication skills, oral communications skills, and writing skills. Prerequisite: Educational Studies majors or departmental placement or consent.

### 150. Building Essential Skills for Teacher Education II—Test Review (1-12 hours)

*Each Semester*

This course prepares teacher education candidates for institutional and/or state tests leading to teaching licensure. Credit hours will be individualized to best fit each candidate's needs.

### 200. Diversity in Teacher Education (3 hours)

*Each Semester*

This course is designed to provide an introduction to the major concepts and issues related to multicultural education. The ways in which race, class, gender, and exceptionality influence students' behavior and academic achievement are discussed. Candidates will review and evaluate various methods and materials for meeting the individual learning needs of students of all cultural and ethnic groups. Prerequisite: ED 100 or concurrent enrollment or consent of instructor.

### 210. Family, Professional and Community Collaboration (3 hours)

*Second Semester*

Using family-centered framework to understand diversity and strategies for collaborative partnerships among individuals, families, professional, and community stakeholders (Developing an IFSP). Additional content regarding building productive partnerships and creating healthy environments at home and school is addressed. 10 hours of field experience required. Prerequisite: ED 290.

### 217. Gender Issues in Education (3 hours)

*As Needed*

This interdisciplinary course explores issues of gender in education within the sociocultural context of current and past educational practices. Gender and its intersection with ethnicity and socio-economic status at the local and global level will be analyzed with particular focus on schooling and career options.

**227. Adolescent Psychology and Development (3 hours)***Second Semester and Summer*

This course focuses on the development of adolescents from puberty to late adolescence. Biological, cognitive, psychological, and social dimensions of development are emphasized with attention to the cultural context of development. Prerequisite: PY 101 with a grade of 'C' or higher.

**230. Foundations of Early Childhood Special Education (3 hours)***First Semester*

In this course students will become knowledgeable about key approaches and tools needed to provide an optimal setting for young exceptional children with special needs and their families. Developmental theory and exploration of early intervention techniques and strategies will be discussed. Many checklists and forms are included for use within the classroom to aid teachers and caregivers in developing a developmentally appropriate environment. This course requires 20 hours of field experience.

**231. Child Growth and Development (3 hours)***First Semester*

This course uses current research from child development psychology and its application for classroom learning and effective teaching. This course is intended to give future early childhood educators content knowledge in social, emotional and cognitive infant, toddler and child development, teaching and learning, classroom management, cognition, language acquisition, intelligence, and measurement and evaluation. This knowledge will then give future educators the skills needed to think critically and make wise teaching decisions in diverse learning environments. Prerequisites: ED 100, 110.

**232. Children's Literature (3 hours)***Second Semester*

This course is designed to introduce the pre-service teacher to the genre of children's literature. The pre-service teacher will become more knowledgeable about the role literature plays in enticing, motivating and instructing children, enabling them to make informed, creative decisions regarding the utilization of literacy materials for children. Many of the books studied are considered to be classics not only because children enjoy them, but also because they are rich in the themes and situations that make children's literature distinct and important. Book talks, creative alternatives to book reports, Internet activities, read alouds, critiques, and questioning techniques will be included in the course content. This course includes a 10 hour field experience. Prerequisite: ED 100, and ED 110 or concurrent enrollment in ED 110.

**239. Characteristics of Early Childhood (3 hours)***First Semester*

Major theories and research findings in the physical, cognitive, linguistic and social/emotional domains of development of young children from conception through age 8 will be the focus of this course. The work of Piaget (constructivism), Erikson (psychosocial theory), and Maslow (hierarchy of needs) will be emphasized. Students will use various tools to observe and record the development of young children in early care settings as they explore domains and theories. Emphasis will be placed on understanding children's development in the moment and through the power of observations. 10 hours of field experience is required. Prerequisites: ED 100, 110.

**240. Educational Psychology: Human Development and Learning (3 hours)***First Semester*

This course uses current research from educational psychology and its application for classroom learning and effective teaching. This course is intended to give future elementary, middle level, and



secondary educators content knowledge in human development, teaching and learning, classroom management, cognition, language acquisition, intelligence, and measurement and evaluation. This knowledge will then give future educators the skills needed to think critically and make wise teaching decisions in diverse learning environments. Prerequisite: PY 101 with a grade of “C” or better.

### **245. Human Communication, Speech, Language, and Hearing (3 hours)**

#### *First Semester*

Introduction to the processes of communication (speech, language, hearing) within a multicultural society and the impact of communication impairment. This course is designed to teach students language acquisition and development for Birth - Grade 2 including the translation into communication. Prerequisites: ED 100, 110.

### **250. Visual Arts Integration in Elementary Education (1 hour)**

#### *First Semester*

This course is designed to introduce elementary education candidates to the knowledge and skills needed to integrate visual arts in the elementary curricula to enhance student learning. The course will emphasize the educational, communicative, and aesthetic value of visual arts and the role the arts plays in reflecting history and culture to promote all students’ ability to express themselves creatively. Prerequisite: ED 100, 110.

### **260. Drama and Music Integration in Elementary Education (1 hour)**

#### *First Semester*

This course is designed to introduce elementary education candidates to the knowledge and skills needed to integrate drama and music in the elementary curricula to enhance student learning. The course will emphasize the educational, communicative, and aesthetic value of drama and music and the role these fine arts play in reflecting history and culture to promote all students’ ability to express themselves creatively. Prerequisite: ED 100, 110.

### **269. Curriculum, Planning and Assessment for Early Childhood Incumbent Workforce**

#### *Second Semester*

This course provides the Early Childhood Incumbent Workforce student with an overview of the principles of developmentally appropriate curriculum planning for programs serving children from infancy and pre-K through second grade. This course emphasizes formative and summative assessments across the age span, activity planning, teaching methods, material selection, assessment techniques, and classroom management appropriate for use in early childhood programs. Further instruction on creating instruments, setting and understanding benchmarks is included. Prerequisite: ED 290.

### **270. Health and Physical Development Integration in Elementary Education (1 hour)**

#### *First Semester*

This course is designed to introduce elementary education candidates to the knowledge and skills needed to integrate the comprehensive nature of students’ physical, emotional, and social well being in the elementary curricula. The course will also emphasize the role of human movement and physical activity as elements of a healthy lifestyle, so when in the classroom, the candidate can promote all students’ ability to develop and practice skills that contribute to good health and an enhanced quality of life. Prerequisite: ED 100, 110.

### **280. Introduction to English Language Learners (1 hour)**

#### *Second Semester*

This course is an introduction to the foundations of language minority education, including characteristics and needs of English Language Learners, a survey of methods of instruction, and an overview of assessment for ESL and bilingual learning situations. Prerequisite: ED 100.

**284. Integrated Science Content for Elementary Educators (4 hours: 3 lectures, 1 lab)***Second Semester*

An integrated, inquiry-based science content course which focuses on topics delineated in national and state science education standards. This course is designed to help prepare teachers to teach elementary science. Content includes Physics, Earth and Space Science and Environmental Science.

**286. Foundations of Social Science for Educators (3 hours)***First Semester*

An integrated, inquiry-based social science content course which focuses on topics delineated in national and state social science standards. This course is designed to cover foundational concepts of social science as set forth in the NCSS C3 Framework for grades K-8. Content areas include civics, economics, geography, and history.

**290. Introduction to Clinical Practice (3 hours)***Each Semester*

This course introduces and begins to develop foundational skills for clinical practice such as lesson planning, instructional approach, assessment, integrating technology, and classroom management for future elementary, middle level, and secondary educators. Students will plan and deliver micro-lessons and engage in reflective practice. This course includes a 20 hour field experience. Prerequisite: ED 100, 110, and Conditional or Formal Admittance to the Teacher Education Program or Educational Studies Program.

**300. Internship (1-12 hours)***Each Semester*

Internships involve working and learning experiences off campus. Each candidate's program is developed according to established College guidelines under the sponsorship of a faculty member. See the index under "Internships" for reference to additional information on internship guidelines, or consult the department chair. This course can include field experience hours as deemed necessary by instructor. Prerequisite: junior standing or above. Not open to any candidate who is on academic, disciplinary, or work probation.

**304. Curriculum, Philosophy, and Instructional Methods of Teaching in the Middle Grades (3 hours)***First Semester*

This course provides an overview of the middle grades methods, concepts, philosophies and overall curriculum considerations. The course will include a study of the development of middle grades education and will provide in-depth understanding of team teaching, interdepartmental/interdisciplinary planning and teaching, advisory programs, block scheduling, and cooperative and exploratory learning. This course will include 10 hours of field experience. Prerequisites: ED 290.

**316. Methods for Teaching English in Middle Grades and Secondary School (4 hours)***Second Semester*

Methods, techniques, and issues related to teaching middle grades and secondary English. Emphasis will be placed on learning theories, instructional methods, classroom management strategies, assessment alternatives, lesson and unit planning, and integrating technology. This course will include 40 hours of field experience. Prerequisites: ED 290, 304.

**317. Methods for Teaching Modern Languages (4 hours)***As needed*

Methods, techniques, and issues related to teaching modern languages in K-12. Emphasis will be placed on learning theories, instructional methods, classroom management strategies, assessment

alternatives, lesson and unit planning, and integrating technology. This course will include 30 hours of field experience. Prerequisite: ED 290.

### **318. Methods for Teaching Science in Middle Grades and Secondary School (4 hours)**

#### *Second Semester*

Methods, techniques, and issues related to teaching middle grades and secondary science. Emphasis will be placed on learning theories instructional methods, classroom management strategies, assessment alternatives, lesson and unit planning, and integrating technology. This course will include 40 hours of field experience. Prerequisites: ED 290, 304.

### **322. Physical Education Methods for Elementary School (3 hours)**

#### *Second Semester*

This course provides an overview of objectives for physical education for elementary grades, assessment of growth and developmental characteristics of children, and organization of activities. Class management skills, legal issues, movement education and physical fitness, and laboratory teaching of stunts and tumbling will be covered. This course will include 20 hours of field experience. Prerequisites: ED 290.

### **323. Physical Education Methods for Middle Grades and Secondary School (3 hours)**

#### *First Semester*

This course provides instruction of objectives for middle grades and high school physical education, assessment of growth and developmental characteristics, and organization of activities with an emphasis on lifetime sports. Class management skills, legal issues, laboratory teaching of non-traditional sports, high-organization games, and physical fitness will be covered. This course will include 20 hours of field experience. Prerequisites: ED 290.

### **324. Methods for Teaching Social Science in Middle Grades and Secondary School (4 hours)**

#### *Second Semester*

Methods, techniques, and issues related to teaching middle grades and secondary social science. Emphasis will be placed on learning theories, instructional methods, classroom management strategies, assessment alternatives, lesson and unit planning, and integrating technology. This course will include 40 hours of field experience. Prerequisites: ED 290, 304.

### **326. Art Methods (4 hours)**

#### *First Semester, alternate years. Offered 2025-2026.*

Methods, techniques, and issues related to teaching middle grades and secondary social science. Emphasis will be placed on learning theories, instructional methods, classroom management strategies, assessment alternatives, lesson and unit planning, and integrating technology. This course will include 40 hours of field experience. Prerequisites: ED 290, 304.

### **328. Methods for Teaching Mathematics in Middle Grades and Secondary School (4 hours)**

#### *Second Semester*

Methods, techniques, and issues related to teaching middle grades and secondary mathematics. Emphasis will be placed on learning theories, instructional methods, classroom management strategies, assessment alternatives, lesson and unit planning, and integrating technology. This course will include 40 hours of field experience. Prerequisites: ED 290, 304.

### **330. Educating Children with Exceptional Needs (3 hours)**

#### *First Semester*

This course will introduce future elementary, middle grades, and secondary educators to the education and characteristics of students with exceptional needs. Emphasis will be placed on implementing instructional strategies, planning to accommodate the individualized needs of all

students, and assessing students' needs. This course will include 20 hours of field experience. Prerequisites: ED 290.

### **332. Adolescent and Young Adult Literature for Educators (3 hours)**

*Second Semester*

This course focuses on strategies for selecting, analyzing, and responding to a variety of literature for adolescents and young adults. Fiction and non-fiction works from a wide selection of genres, sources, cultures, ethnicities, perspectives, and traditions are presented and discussed with pertinent applications to the teaching of adolescents.

### **347. Introduction to Methods of Educational Intervention (3 hours)**

*First Semester*

This course focuses on school-based psychological and educational intervention strategies and programs designed to improve the academic, emotional, behavioral, and social functioning of children, adolescents and young adults. Intervention services are conceptualized within a multi-tiered intervention (i.e., universal, selected, targeted) and problem-solving framework. Consistent with mandates from the federal government, this course emphasizes evidence-based practices. Prerequisite: ED 290.

### **350. Reading Methods (3 hours)**

*First Semester*

This course helps future elementary, middle grades, and secondary educators obtain a strong knowledge of the development stages of the reading process, as well as develop interactive instructional strategies for teaching vocabulary, word identification, phonics, fluency and comprehension. Students will design, implement and facilitate reading units for guided reading groups. This course includes a 10 hour field experience. Prerequisites: ED 290.

### **353. Elementary School Methods in Science (3 hours)**

*First Semester*

This course prepares candidates to incorporate theory and practice in transforming the methods of inquiry and the knowledge of the sciences into elementary science curricula. The course will emphasize Illinois learning standards, planning for instruction, teaching methods, content area literacy, and technology. Candidates will have an understanding of the fundamental concepts of life, physical, environmental, earth, and space sciences. This course will include 10 hours of field experience. Prerequisites: ED 290.

### **354. Elementary School Methods in Social Sciences (3 hours)**

*Second Semester*

This course provides opportunities for candidates to familiarize themselves with elementary students' prior knowledge in the areas of geography, history, economics, anthropology, political science and sociology and develop and deliver research-based lessons. The course emphasizes Illinois learning standards, planning for instruction, teaching methods, content literacy, using materials and Illinois learning standards and the integration of technology. This course includes a 10 hour field experience. Prerequisites: ED 290.

### **355. Elementary School Methods in Mathematics I (3 hours)**

*First Semester*

This course helps candidates gain a strong knowledge of the developmental stages of grades 1-3 mathematics learning. Age appropriate manipulatives will be used to develop understanding of mathematical concepts. Common Core Standards, planning for instruction, instructional strategies, content literacy, and technology are emphasized. This course includes 10 hours of field experience. Prerequisites: ED 290, MA 220 and MA 221.

**356. Elementary School Methods in Language Arts (3 hours)***Second Semester*

Candidates will develop the ability to teach, assess, and analyze student writing, and design and implement a writing plan for the student. Candidates will develop lessons focusing on elements of writing and develop the ability to select and use children's literature as models for writing. This course includes a 10 hour field experience. Prerequisites: ED 290.

**360. Diagnostic and Prescriptive Reading Methods (3 hours)***Second Semester*

Students will apply knowledge of reading methods by conducting reading inventories and running records to determine reading levels, planning and implementing lessons in leveled guided reading groups, assessing outcomes, reflecting on teaching practice, and using data to design subsequent interventions. This course includes 20 hours of field experience. Prerequisites: ED 350.

**365. Math Methods for Students with Disabilities (3 hours)***First Semester*

This course focuses on the understanding and implementing of state and national standards in assessment and teaching of mathematics. In this course candidates engage in critical evaluation, planning and organization of: 1) Curricula, 2) Assessment approaches, 3) Instructional methods, and 4) Instructional/assistive technology for students with disabilities. Prerequisite: ED 290.

**366. Elementary School Methods in Mathematics II (3 hours)***Second Semester*

This course helps candidates gain a strong knowledge of the developmental stages of grades 4-6 mathematics learning. Age appropriate manipulatives will be used to develop understanding of mathematical concepts. Common Core Standards, planning for instruction, instructional strategies, content literacy and technology are emphasized. This course includes 10 hours of field experience. Prerequisites: ED 290 and ED 355.

**369. Curriculum, Planning and Assessment for Early Childhood (3 hours)***First Semester*

This course provides the student with an overview of the principles of developmentally appropriate curriculum planning for programs serving children from infancy and pre-K through age 8. Specifically, this course emphasizes formative and summative assessments across the age span, activity planning, teaching methods, material selection, assessment techniques, and classroom management appropriate for use in early childhood programs. Further instruction on creating instruments, setting and understanding benchmarks is included. Attention is also given to staff and parent communication and community resources. 10 hours field experience required. Prerequisite: ED 290.

**371. Assessment of Learning for Children with Disabilities (3 hours)***First Semester*

This course provides an overview of the processes involved in educational and diagnostic assessment of children and adolescents. Attention is given to both formal (e.g. norm-referenced) and informal (e.g., classroom-based) assessments, issues of assessment bias, and limits of testing. Special emphasis is directed towards interpreting assessment results and connecting assessment to instruction. The role of the special educator as a collaborative consultant and multidisciplinary team member is also considered. Legal, ethical, and cultural/linguistic assessment issues are addressed. Prerequisite: ED 290.

**380. Pre-Clinical Observation (1-12 hours)***Each Semester*

Candidates are able to further prepare for student teaching through extended field experience hours and increased exposure to the classroom. Credit hours are individualized as determined by instructor: 1 semester hour equals 20 hours of classroom observation. Prerequisite: Junior standing or above.

**382. Developing as a Paraprofessional (3 hours)***As needed*

This course provides a comprehensive examination of the work of paraprofessionals in the public school, using the No Child Left Behind standards for highly qualified paraprofessionals as the guiding framework. Prerequisite: Formal Admittance to the Education Studies Major – Education Paraprofessional program; ED 290.

**384. Educational Assessment and Evaluation (3 hours)***As needed*

This course provides an understanding of formative and summative assessment strategies. Students will learn the purposes, characteristics, and limitations of different categories of assessment and will be introduced to how to use assessment results to increase student learning. Assessment-related concepts such as validity, reliability, bias and scoring will be included. Prerequisite: Completion of SS 230 with a grade of 'C' or better; ED 290.

**390. Special Topics in Education (1-3 hours)***Each Semester, as needed.*

An 8-16 week course offered on any approved education-related topic for which there is interest or need.

**391. Application and Analysis of Clinical Practice (3 hours)***Each Semester*

This course is designed as a pre-student teaching clinical experience for elementary, middle grades, and secondary education majors. Students will complete 60 hours field experience, where they will plan and teach at least 5 micro-lessons, under the supervision of the cooperating teacher. In addition, students will be exposed to instructional methods, assessment alternatives, reading strategies, technology integration, co-teaching, and collaboration. Students will engage in reflective practice and explore the action research process. Prerequisites: Formal admittance to a teacher education program; concurrent enrollment in WR 342; SS 330 or MA 308 or PE 308; or departmental consent.

**400. Professionalism in Education (3 hours)***Each Semester*

An in-depth analysis of the historical, sociological, philosophical, legal, economic, technological and ethical paradigms that shape professional educators. Prerequisite: PR 202; Junior standing; Formal Admittance to an Educational Studies program or Teacher Education program.

**422. Reading and Writing in the Academic Disciplines (3 hours)***First Semester*

This course uses theoretical reading and writing foundations and current best practices to develop understanding and reading and writing in the content areas. Emphasis will be placed on motivation, cognition, memory, and verbal processing as applied to reading and writing methodology. Students will develop and implement lessons integrating reading and writing strategies in content areas, assess results, and use data to design subsequent reading and writing interventions. Prerequisites: ED 350; and one of the following: ED 316, ED 317, ED 318, ED 323, ED 324, ED 326, ED 328 or concurrent enrollment.

**430. Methods of Teaching Special Education (1-3 hours)**

*Each Summer/As needed for Teacher Licensure only*

This course will address instructional methodology for teaching students age 3-21 with disabilities. Emphasis will be placed on planning, learning environment, collaboration, and curriculum modification and adaptation. Prerequisite: ED 330 or equivalent. Teacher Licensure only students may register for 1 credit hour with department approval.

**432. Characteristics of Individuals with Disabilities (1-3 hours)**

*Each Summer/As needed for Teacher Licensure only*

This course will address the characteristics of students with disabilities across categories such as: learning disabilities, emotional disturbance, mental retardation, autism, traumatic brain injury, orthopedic and multiple disabilities. Emphasis will be placed on understanding the impact disabilities have on cognitive, physical, emotional, social, and communication development of students age 3-21 and on appropriate strategies for intervention and educational modification. Prerequisite: ED 330 or equivalent. Teacher Licensure only students may register for 1 credit hour with department approval.

**434. Assessment in Special Education (1-3 hours)**

*Each Summer/As needed for Teacher Licensure only*

This course will emphasize the assessment process for students with disabilities including: strategies for identification and evaluation, interpretation of assessments, accommodations and modifications, ethical and legal responsibilities, reporting, and monitoring ongoing progress of students with disabilities. Teacher Licensure only students may register for 1 credit hour with department approval. Prerequisite: ED 330 or equivalent.

**439. Learning Behavior Specialist I Practicum (1-3 hours)**

*As Needed*

Field experience for students completing the LBS I endorsement. One semester hour equals 20 hours of observation. Students complete a total of 60 hours of observation.

**452. Foundations of Language Minority Education (3 hours)**

*Summer only*

This course introduces students to the fundamentals of history, politics, and policies pertaining to bilingual education in the U.S. and facilitates the understanding of issues that emerge in language minority education and how those issues and challenges can be overcome. It covers the field of second language acquisition and teaching, bilingual models and instructional applications in a variety of contexts and situations relevant to a linguistically and culturally diverse classroom. Seminal research as well as the latest philosophies, theories, and methodologies in bilingual education will be examined. Prerequisite: Junior or Senior Teacher Education Major or consent of instructor.

**454. Cross-Cultural Studies for ELL Educators (3 hours)**

*Summer only*

This course explores aspects of language and culture that have historically affected the education of bilingual students and students in bilingual contexts, such as Native-Americans, African-Americans and immigration waves in post-colonial America. It surveys the educational experiences of ELL students as the basis for discussing issues pertaining to race, ethnicity, acculturation, assimilation, language and culture maintenance, loss and planning, and includes issues in the home-school-community connection and school achievement by identifying the most effective classroom methodologies and strategies that address the pluralistic nature of our nation. Prerequisite: Junior or Senior Teacher Education Major or consent of instructor.

**456. Methods and Materials in Bilingual Education (3 hours)***Summer only*

This course builds on the theoretical foundations of bilingual education by addressing methods, approaches, and techniques needed to teach in bilingual classrooms. It explores a variety of bilingual models that focus on illiteracy development and bilingual content instruction. Students will learn how to develop and deliver lessons for students with diverse language abilities in L-1 and L-2. Prerequisite: Junior or Senior Teacher Education Major or consent of instructor.

**457. Methods and Materials in ESL (3 hours)***Summer only*

This course explores current and effective instructional methods for teaching English Language Learner (ELL) students. These methods focus on the development of the four language domains as well as grammatical and phonetic accuracy when learning through the native language, the second language, or both. In addition, students are required to develop a didactic unit in which they demonstrate appropriate application of the course content as far as a methodology portrays adequate strategies and techniques for the bilingual learner. This course is intended to focus on the needs of the increasing number of ELL students in American schools. Prerequisite: Junior or Senior Teacher Education major or consent of instructor.

**458. Linguistics for ELL Educators (3 hours)***Summer only*

The focus of this course is the linguistic study of English: phonetics, phonology, morphology, syntax, semantics, and pragmatics. Students will be introduced to the socio-linguistic aspects of language, such as the concepts of communicative competence, code-switching and dialectal differences as it applies to teaching ELL students. The psycholinguistic aspects of language, such as the bilingual brain and the role of L-1 and L-2 acquisition will be discussed. Students will develop competencies that increase awareness of possible cross-cultural and linguistic miscommunications encountered in classrooms with a linguistically diverse population. Prerequisite: Junior or Senior Teacher Education Major or consent of instructor.

**460. Spanish for Educators (3 hours)***Summer only*

This course is designed to help educators communicate effectively in Spanish with ELL students and parents who are not fluent in English. It is based on sound theories and methods of second and foreign language teaching and learning, and it is built around practical school situations. It includes high frequency vocabulary, pronunciation and the opportunity to practice possible dialogues in school interactions. Prerequisite: Junior or Senior Teacher Education Major or consent of instructor.

**465. Assessment of the ELL Student (3 hours)***Summer only*

Students will survey the different ways in which bilingual learners can be assessed for the purpose of establishing language proficiency, determining students' placement, setting goals towards achievement. Participants will become aware of the complexities of bilingual assessment and guard against possible biases and misconceptions that can cause misinterpretations and unreliable results. Students will be able to evaluate and critique diagnostic formative and summative approaches, assessment and evaluation, as well as construct a wide variety of assessment tools. Students will develop formative and summative assessments within the context of a didactic unit. Prerequisite: Junior or Senior Teacher Education Major or consent of instructor.



**491. Student Teaching Seminar (3 hours)**

*Each Semester*

*A. Elementary B. Secondary C. Physical Education K-12 D. Foreign Language: Spanish (K-12)*

In this course pedagogical theories are applied to practical application. Students compile comprehensive work samples for planning, instruction, and assessment; and conduct and present action research. Student teaching experiences are shared with peers in a supportive environment each class session. Prerequisite: Acceptance into Student Teaching.

**492. Student Teaching (3-12 hours)**

*Each Semester*

*A. Elementary B. Secondary C. Physical Education K-12 D. Foreign Language: Spanish (K-12)*

Acceptance into Student Teaching.

**494. Educational Studies Senior Seminar (3 hours)**

*As needed*

Students will engage in a comprehensive project to highlight their work in the education studies majors. Prerequisite: Formal Admittance to an Education Studies Major program, senior standing.

## ENGLISH & COMMUNICATIONS

Faculty: Dr. Benedetti, Dr. Browning, Dr. Crummey, Dr. Dillon

### ENGLISH & COMMUNICATIONS REQUIREMENTS

**\*\*All major courses in all majors in this department require a minimum grade of 'C-'.**

#### Requirements for a Communication and Media Studies

CO 131, 141, 217, 248, 335, 338, 353, 462, 498; WR 151; 15 hours selected from (at least 6 hours at the 300 or 400 level): AR 219, 240, 319; CO 300, 348, 350, 370, 399, SM 408, SS 230, 330, WR 209, 325, 368.

TOTAL: 46 semester hours

#### Requirements for a Creative Writing Major

WR 152, 252, 354, 356, 368, 398, 457, 498 (taken twice); TH 338 Choose one course from CO 325, 338, 370, WR 151, 200; Choose 6 courses (at least 3 at the 300 or 400 level) from EN 200, 211, 217, 234, 236, 262, 265, 303, 304, 305, 406, 415.

TOTAL: 47 semester hours

#### Requirements for an English Major

EN 211, 234, 303, 304, 305, 390, 406, 415, 498; Choose four courses from EN 200, 217, 236, 262, 265, 301; Choose three courses from CO 338, 370, SS 152, 331, WR 151, 152, 200, 252, 325, 368.

TOTAL: 45-48 semester hours

#### Requirements for a Secondary English Education Major

EN 234, 236, 262, 303, 304, 305, 406; CO 131; WR 152, 342; ED 100, 110, 200, 227, 240, 280, 290, 304, 316, 330, 332, 350, 391, 400, 422, 491, 492; PR 202.

TOTAL: 33 semester hours plus 56 semester hours of professional education courses required for certification.

#### Requirements for a Business Communications Minor

CO 131, 338; WR 151, 325; 6 hours chosen from AR 219, CO 248, MG 215, 310, 416, SM 408, WR 368.

TOTAL: 20 semester hours

#### Requirements for a Communication and Media Studies Minor

CO 131, 141, 217, 353; WR 151; Two courses from CO 248, 300 (3 hrs.), 325, 335, 338, 348, 350, 370, 399, and 462.

TOTAL: 24 semester hours

#### Requirements for a Creative Writing Minor

WR 152, 252; 354, 356, 457; TH 338; WR 368 (3 hrs.) or any EN course above EN 140

TOTAL: 23-28 semester hours

#### Requirements for an English Minor

Choose five courses from EN 211, 234, 303, 304, 305, 406, 415; Choose two courses from EN 200, 217, 236, 262, 265, 301.

TOTAL: 21 semester hours

**Requirements for a Gender and Sexuality Studies Minor**

SS 152, 331; Choose five of the following courses: AR 254, EN 217, HI 252, HU 310 (may be repeated for credit when topics differ), PS 347, PY 220, PY 426, SS 310 (may be repeated for credit when topics differ).

TOTAL: 21 semester hours

**Requirements for a Sports Communication Minor**

WR 209, 325, CO 131, 248; SM 327, 408; one course chosen from AR 219, CO 338, 348, EC 442, or PE 310.

TOTAL: 21 semester hours

**COMMUNICATION COURSES (CO)****131. Introduction to Communications (3 hours)**

*First Semester*

An introduction to the field of communications, with emphasis on foundational concepts, key issues in communication studies, public speaking skills, and career applications.

**141. Media and Society (3 hours)**

*Second Semester*

This course examines the ways that news entertainment and social media both create and respond to multiple forces within larger society. Students will examine ways that social identities -- including class, race, ethnicity, gender, ability, and sexuality -- are represented in the media. They will also explore how the mandates of commercial media both limit those representations and enable opportunities for change.

**217. History of Media (3 hours)**

*Second Semester, alternate years. Offered 2025-2026.*

This course surveys the history of media technologies for purposes of mass and alternative/independent communications. Students will study the ways media technologies from print onward have structured the ways various audiences understand and interact with the worlds around them.

**248. Introduction to Media Production (3 hours)**

*Second Semester, alternate years. Offered 2025-2026.*

This course is an introduction to audiovisual digital media production. Students will learn technical and aesthetic skills with both video and audio recording and editing, producing both videos and podcasts using industry-standard platforms. The course will also develop skills in presenting audiovisual media in an online setting.

**300. Internship (1-12 hours)**

*As needed*

Internships involve working and learning experiences off campus. Each student's program is developed according to established College guidelines under the sponsorship of a faculty member. See the index under "Internships" for reference to additional information on internship guidelines or consult the Department Chair. Prerequisite: Junior standing or above. Not open to any student who is on academic, disciplinary, or Work Program probation.

**335. History of Advertising and Public Relations (3 hours)**

*First Semester, alternate years. Offered 2025-2026.*

This course traces the closely related histories of advertising and public relations, two of the most

important forms of persuasive communication in the United States and globally. Students will learn about the origins of these forms of communication and how they have changed over time in response to sociocultural changes. Students will also learn to closely analyze texts in order to understand their forms of persuasion.

### **338. Contemporary Media Writing (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

Students will develop their skills producing written and visual copy across digital media forms and platforms, with a focus on reporting, social media, blogging, and persuasive communication, advertising, and public relations. Students will also learn some of the ways that online communicators use audience analytics to hone their messaging. Prerequisite: MG/WR 151.

### **348. Advanced Media Production (3 hours)**

*Second Semester, alternate years. Offered 2025-2026.*

This course is a continuation of CO 248, in which students will further develop their audiovisual production skills and will incorporate more sophisticated tools, including professional lighting setups, green screens and more complex audio tools into their process. Students will work collaboratively to produce a portfolio of work that showcases the varied skills they will hone in the course.

### **350. Topics in Communication (3 hours)**

*As needed*

Special topics in communication based on student/faculty interests. Prerequisites: Junior standing and consent of the instructor.

### **353. Communication and Media Theory (3 hours)**

*First Semester, alternate years. Offered 2025-2026.*

This course provides students with a comprehensive grounding in mass communication theory including a history of the field, key theorists as well as influential contemporary scholars. Prerequisites: CO 217; Junior standing or consent of the instructor.

### **370. Topics in Film and Television (3hours)**

*Second Semester, alternate years. Offered 2024-2025.*

Study of selected films and/or television programs with a specified theme or topic. May be repeated once for credit with a different topic.

### **399. Independent Study (1-6 hours)**

*Each Semester*

Independent study in an area of communication selected with the consent of the instructor. The study may result in a research paper or creative project. Approaches include: experimental, empirical, critical, historical research, or a creative project. Prerequisites: Junior standing, six or more hours of 200 level or better CO courses, and consent of the instructor.

### **462. Media Ethics and Law (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

In order to develop an understanding of ethics and the legal system as it relates to mass media, students in this course will explore a range of topics including the First Amendment, libel, obscenity, privacy and intellectual property.

### **498. Senior Seminar (3 hours)**

*Second Semester*

Intensive study of communication history and theory including lecture and group discussion;

development, completion, and presentation of an in-depth research project. Prerequisite: CO 353; Senior standing or consent of instructor.

## ENGLISH COURSES (EN)

### 140. Introduction to Literature (3 hours)

*As needed*

Interpretative reading in fiction, poetry, and drama. Prerequisite: Completion of WR 111 and 112 or equivalents. (IAI: H3 900)

### 200. Special Topics in Literature (3 hours)

*Second Semester; First Semester as needed*

Study of selected literature with a specified theme or topic. May be repeated once for credit with different topic. Prerequisite: Completion of WR 111 and 112 or equivalents.

### 211. Modern British and Irish Literature: 1900-Present (3 hours)

*First Semester, alternate years. Offered 2025-2026.*

Survey of British and Irish literature and culture from the 20th and 21st centuries. Prerequisite: EN 140 or any 200 level courses; sophomore standing or consent of the department.

### 217. Gender in Literature (3 hours)

*First Semester, alternate years. Offered 2024-2025.*

Study of selected literature through the lens of gender representation and identity, gender and sexuality and gender and culture. Course may include critical readings. Prerequisite: Completion of WR 111 and 112 or equivalents.

### 234. American Literature post-1945 (3 hours)

*First Semester, alternate years. Offered 2024-2025.*

Survey of American literature and culture after World War II to the present. Prerequisites: Completion of WR 111 and 112 or equivalents.

### 236. African American Literature (3 hours)

*Second Semester, alternate years. Offered 2024-2025.*

Historical survey of African American literature or study of selected texts by African American writers. Prerequisite: Completion of WR 111 and 112 or equivalents.

### 262. World Literature (3 hours)

*First Semester, alternate years. Offered 2025-2026.*

Study of selected literature written outside of the U.S. and Great Britain. Prerequisite: Completion of WR 111 and 112 or equivalents.

### 265. Ethnic Literature (3 hours)

*Second Semester, alternate years. Offered 2025-2026.*

Study of selected literature from authors of minority ethnicity. Discussion will include such topics as the immigrant experience, how ethnicity shapes perceptions of identity and experiences of the national community, and identification and alienation across ethnic experiences. Prerequisite: Completion of WR 111 and 112 or equivalents.

### 300. Internship (1-12 hours)

*As needed*

Working and learning experiences off campus. Each student's program is developed according

to established College guidelines under the sponsorship of a faculty member. See the index under “Internships” for additional information, or consult the department chair. Prerequisite: Junior standing or above. Not open to any student who is on academic, disciplinary, or Work Program probation.

### **301. Topics in Literature II (3 hours)**

*As needed.*

Advanced study of selected literature with a specified theme or topic. Prerequisites: EN 140 or any 200 level course; sophomore standing or consent of the department.

### **303. British Literature I (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

Survey of British literature and culture from the Medieval period through the 18th century.

Prerequisites: EN 140 or any 200-level course; sophomore standing or consent of the department. (IAI: H3 912)

### **304. British Literature II (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

Survey of British literature and culture from the Romantic and Victorian periods. Prerequisites: EN 140 or any 200-level course; sophomore standing. (IAI: H3 913)

### **305. American Literature I (3 hours)**

*First Semester, alternate years. Offered 2025-2026.*

Survey of American literature from the Colonial period to 1865. Prerequisites: EN 140 or any 200-level course; sophomore standing or consent of the department.

### **390. Junior Seminar: Literary Research and Applied Theory (2 hours)**

*Second Semester*

Introduction to literary theory and its application, followed by research and a proposal to prepare for the senior seminar. Must be completed prior to enrollment in EN 498. Prerequisite: English major, junior standing.

### **406. American Literature II (3 hours)**

*Second Semester, alternate years. Offered 2025-2026.*

Survey of American literature and culture 1865 through 1945. Prerequisites: EN 140 or any 200-level course; sophomore standing or consent of the department.

### **415. Author Immersion (2 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

Intensive study of an author or relevant grouping of authors. Readings may include critical and/or theoretical approaches to the author’s work. May be repeated once for credit. Prerequisites: Successful completion of EN 140 or any 200 level literature course; sophomore standing or consent of the department.

### **498. English Seminar (3 hours)**

*First Semester*

Independent investigation of selected writers, works, and literary problems as chosen by the student. A substantial research paper is required. Prerequisites: Junior Standing, EN 390. Open only to English majors.

### **499. Independent Study (1-3 hours)**

*As needed*

Independent study in an area of literature determined in consultation with the instructor. The study will result in a series of literary analyses. Prerequisites: Junior standing and consent of the department.

## WRITING COURSES (WR)

### 101. Writing Studio I (1 hour)

*First Semester*

Students enrolled in WR 111 will work intensively in small groups facilitated by a peer discussion leader and supervised by a Freshman Inquiry instructor. Topics will include all aspects of the composition process: brainstorming, planning, drafting, revising, and editing.

### 102. Writing Studio II (1 hour)

*Second Semester*

Students enrolled in WR 112 will work intensively in small groups facilitated by a peer discussion leader and supervised by a Freshman Inquiry instructor. Topics will include all aspects of the composition process: brainstorming, planning, drafting, revising, and editing. Also included will be aspects of the research process: finding, evaluating, and incorporating source material.

### 111. Writing I: Genre & Purpose (3 hours)

*First Semester*

Emphasis on academic writing, particularly in terms of exploring genre, audience, and purpose, as well as composition strategies: brainstorming, drafting/organizing content, revising, and editing for grammar and usage. Complementary emphasis on critical reading and thinking skills focused around questions of identity, particularly as shaped by community and work. Concurrent enrollment in WR 101 required. Prerequisite: none.

### 112. Writing II: Analysis & Research (3 hours)

*Second Semester*

Builds on skills learned in WR 111 with particular emphasis on claim-based writing analysis and construction of rhetorical arguments, and academic research to include source material that culminates in a multi-draft research paper. Concurrent enrollment in WR 102 required. Prerequisite: Completion of WR 111 or equivalent.

### 151. Introduction to Professional Communications (3 hours)

*First Semester; Second Semester, as needed.*

Overview of professional writing contexts: business (memos, newsletters, reports), media, technical, legal, reporting, event and profile description, proposals and grants, and specialized information for non-specialists. Prerequisite: WR 112 or equivalent.

### 152. Introduction to Creative Writing: Genres & Elements of Craft (3 hours)

*First Semester*

An introduction to the genres of and fundamental techniques necessary for the writing of poetry, fiction, creative nonfiction and drama.

### 200. Topics in Writing (3 hours)

*As needed.*

A writing course featuring selected topics; may be repeated once for credit with different topic. Prerequisite: WR 112 or equivalent.

### 209. Sports Writing and Communication (3 hours)

*First Semester, alternate years. Offered 2024-2025.*

This course is an introduction to sports writing and broadcasting. Students will learn to research and write in multiple genres about a variety of sports, and students will produce radio broadcasts of Blackburn sporting events.

**252. Workshop: Exploring Genres (3 hours)***Second Semester*

Workshop approach to the practice of poetry, short stories, and creative nonfiction. Prerequisite: WR 152 for majors and minors. Students from other disciplines may enroll with consent of the instructor.

**261. Tutoring Practicum (1 hour)***First Semester*

Provides an overview of methods and current research related to tutoring methodologies, with particular attention to the tutoring of writing. Students will work closely with the Director of the Writers' Block and student writers. Prerequisite: sophomore standing and consent of the instructor.

**300. Internship (1-12 hours)***Each Semester*

Internships involve working and learning experiences off campus. Each student's program is developed according to established College guidelines under the sponsorship of a faculty member. See the index under "Internships" for reference to additional information on internship guidelines or consult the Department Chair. Prerequisite: Junior standing or above. Not open to any student who is on academic, disciplinary, or Work Program probation.

**325. Journalism and Advocacy: Writing in the Public Interest (3 hours)***First Semester, alternate years. Offered 2024-2025.*

Students in this course will learn how to research and write in two key genres that serve the public interest. They will learn how to report on, write, and edit news stories including developing interviewing skills. They will also learn how to research and write the kinds of documents non-profit advocacy organizations use to raise awareness and funds. Prerequisite: WR/MG 151.

**342. Advanced Exposition (3 hours)***As needed*

Practice in writing various types of exposition, including description, explanatory, argumentative, and informative writing. This course should be taken consecutively with ED 391 for all Education majors. Prerequisite: WR 111 and 112.

**354. Poetry Workshop (3 hours)***Second Semester, alternate years. Offered 2024-2025.*

Workshop approach to the techniques unique to writing poetry such as structure, form, rhythm, and imagery. Focus on student writing with appropriate readings, peer-review, and revision. Prerequisites: WR 152 and 252.

**356. Fiction Workshop (3 hours)***Second Semester, alternate years. Offered 2025-2026.*

Workshop approach to the techniques unique to writing narrative such as setting, character, plot, conflict, resolution, and imagery. Focus on student writing with appropriate readings, peer-review, and revision. Prerequisite: WR 152 and 252.

**368. Literary Publishing (2 hour)***Second Semester*

Students will learn the basics of literary publishing and marketing through hands-on work producing Blackburn's student literary magazine. Students will survey current literary magazines to ground their work curating their own online magazine from aesthetic to online layout to social media promotion. May be repeated up to three times for credit.



**398. Junior Seminar (2 hours)***Second Semester*

Prepares students to write their senior project through intensive research and analysis of their chosen genre. Prerequisite: Junior standing.

**457. Creative Nonfiction (3 hours)***First Semester, alternate years. Offered 2025-2026.*

Workshop approach to the writing of various types of creative nonfiction, including but not limited to memoir, personal essays, and lyrical essays. Focus on student writing with appropriate readings, peer-review, and revision. Prerequisites: WR 152 and 252.

**498. Writing Seminar (2 hours)***Each Semester*

Independent investigation of selected forms of writing. Students will generate a significant body of work relevant to their track and/or interests. Secondary investigation of selected writers and/or fields of writing and publication will be required. Four semester hours are required for the Creative Writing major. Prerequisite: senior standing.

**499. Independent Study (1-3 hours)***Each Semester*

Individual projects in the production of creative or professional writing. In cooperation with the supervising instructor, the student will develop and carry out an advanced project. May be repeated once for credit. Prerequisites: Junior standing and consent of the department chair.

**FOREIGN STUDY OPTION (FS)****200. Foreign Study Semester (1 or 3 hours)***Each Semester*

One credit with submission of weekly journal entries. Three credits with submission of weekly journal entries and completion of an academic component (assigned reading and submission of formal essay of analysis concerning cultural contrasts). Can be taken concurrently with any foreign study program sponsored by Blackburn College. Please contact the Coordinator of Study Abroad, or the chair of the Department of Modern Languages for details.

**GRAPHIC DESIGN***See Art course descriptions*

## HEALTH EDUCATION COURSES (HE)

### **220. Theories and Concepts of Health (3 hours)**

*Summer only*

Exploration of the social cognitive and social inoculation theoretical approaches that effectively influence health-related behaviors among youth. Pertinent elements: Health determinants, social factors, attitudes, values, norms, and skills that impact specific health-related behaviors.

### **310. Substance Abuse Education (3 hours)**

*Summer only*

Factors influencing the use and psychological and physical effects of drug and non-drug alternatives that modify mood and behavior. Specific strategies: Self-awareness, decision-making, information use, communication to help integrate these skills into student's lives.

### **320. School Health (3 hours)**

*Summer only*

An examination of the teacher's role in all aspects of school health programs. Elements covered: safety, health planning, appraisal and screening, referral, curriculum integration, and integrating skill application opportunities.

### **330. Personal and Community Health (3 hours)**

*Summer only*

Essential health information is provided as a basis for developing wholesome health practices. Key elements of health including personal physical and emotional health, and community health issues.

### **430. Curriculum and Assessment for Health Education (3 hours)**

*Summer only*

Principles and approaches of developing accurate, reliable and functional health knowledge. How to use formative and summative assessment to improve student learning.

## HISTORY

Faculty: Dr. Long, Mr. Vitale

### HISTORY REQUIREMENTS

#### Requirements for a History Major

HI 151, 152, 211, 212, 232, 252, 320, 333, 334, 357 (1, 2\*), 364, 451, 452; (\*This course must be taken twice with a different topic each time.)

TOTAL: 42 semester hours

#### Requirements for Social Science Education: History Major (9-12)

HI 110; HI 151 or 152; 210, 211, 212, 232, 320, 333, 334; PS 102, 105; SO 104; EC 200 or 202; WR 342; ED 100, 110, 200, 227, 240, 280, 290, 304, 324, 330, 350, 391, 400, 422, 491, 492; PR 202

TOTAL: 45 semester hours plus 53 semester hours in professional education courses required for certification including 18 semester hours in coursework outside of the discipline.

#### Requirements for a History Minor

HI 151, 152, 211, 212, 232; HI/PS 320 or 357; HI 333 or 334.

TOTAL: 21 semester hours

### HISTORY COURSES (HI)

#### 110. Introduction to Historical Thought (3 hours)

*First Semester*

Students will receive a broad introduction to the discipline of History. Equal attention will be given to methodological questions (causation, chronology, analysis of primary and secondary sources) and the development of various schools of historical thought.

#### 151. World History Survey to 1500 (3 hours)

*First Semester*

Thematic and chronological introduction to events and changes of human civilizations before 1500 with study of increasing interactions among the world's regions emphasizing trade, religious diffusions, war, and cultural exchange.

#### 152. World History Survey since 1500 (3 hours)

*Second Semester*

Thematic and chronological introduction to events and changes in the world since 1500. Emphasis is on the global impact of colonialism, industrialization, revolution and war, and the creation of states and major world regions.

#### 210. The History of Illinois (3 hours)

*First Semester*

A survey of the historical development of Illinois from earliest times to the present. Topics covered will include the impact of geography on the historical development of Illinois, Native American cultures, the colonial period, and the rapid development of the 19th and 20th centuries.

#### 211. American History, 1607-1877 (3 hours)

*First Semester*

Early settlement and emergence of an American identity in the colonial period; the Revolution;

growth of national government and economics; political and social reform movements; the slavery dispute; the Civil War and Reconstruction. (IAI: S2 900)

### **212. History of the United States, 1877 to the Present (3 hours)**

*Second Semester*

Emergence of the United States as a global power; the rise of Big Business and responses to it; the First World War; the Great Depression; the New Deal; the Second World War; the development of the Cold War; the Vietnam conflict; protest movements of the 1960s; America in the 1970's and 1980's. IAI: S2 901)

### **232. European History since 1648 (3 hours)**

*Second Semester*

This course traces the political, cultural, intellectual, and socioeconomic development of Europe since 1648. Particular emphasis on the role and status of women, the Enlightenment, the Industrial Revolution, the revolutions of the 18th, 19th, and 20th centuries, and international relations and conflicts.

### **252. Women in World History since 1800 (3 hours)**

*Second Semester*

This course compares and contrasts the role of women in traditional and modern societies. Themes of this course include the various impacts of industrialization, imperialism, and revolution on women, the attempts to maintain traditional gender roles as a reaction to modernization, and the emergence of modern feminist movements. Emphasis will be placed on the relationship between women of empire and colonized women.

### **300. Internship (1-12 hours)**

*Each Semester*

Internships involve working and learning experiences off campus. Each student's program is developed according to established College guidelines under the sponsorship of a faculty member. See the index under "Internships" for reference to additional information on internship guidelines, or consult the Department Chair. Prerequisite: Junior standing or above. Not open to any student who is on academic, disciplinary, or Work Program probation.

### **320. Imperialism and Colonialism in the Non-Western World (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

Study of the comparative impact of colonialism and imperialism on African, Asian, Latin American and Caribbean societies since the 18th century from a non-Western perspective. Topics include issues of local and regional responses to global change, cultural and political resistance to empire, economic exploitation, war, rise of nationalism and separatism, and effects of post-colonialism on Non-Western societies in the last century. This course is cross-listed as PS 320.

### **333. The Roaring Twenties, the Great Depression, and World War II (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

American history from 1920 through World War II, concentrating on social and cultural responses to "modernization" and economic crisis, the possibilities for reform and radical change, the New Deal, World War II and the transformation of American foreign policy. Prerequisite: HI 212.

### **334. Contemporary America: US History Since 1945 (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

An examination of the American experience since 1945. Emphasis on the Cold War at home and abroad, race and ethnicity, reform and radical movements, and modern American values. Prerequisite: HI 212.

**357. Topics in History (3 hours)**

*First Semester, alternate years. Offered 2025-2026.*

A detailed investigation of some significant theme or issue in American history. World history, or European history. Topics will change each time the course is offered. Course may be repeated for credit with permission of the instructor. Prerequisite: none.

**364. Environmental History of the Modern World (3 hours)**

*Second Semester, alternate years. Offered 2025-2026.*

This course explores the impact of humans on the global environment from the industrial revolution to the present. Emphasis is placed on the interaction of developed and undeveloped regions of the world as the latter supply the voracious appetites of industry, the transformation of nature in both regions, social movements that advocate sustainability and the current debate on global climate change.

**399. Independent Study in History (1-3 hours)**

*Each Semester*

Independent study in an area of history selected with the consent of the instructor. The study will culminate in a research paper on the selected topic.

**451. History Seminar (3 hours)**

*As needed*

Elements of historical scholarship in theory and in practice. The sources, nature, tests, and organization of historical evidence. Systematic research in primary documents for an extended essay on the subject chosen by the student. Prerequisites: Junior or senior standing and at least 9 hours of history courses.

**452. History Seminar (1-3 hours)**

*As needed*

An intensive study of methods of historical research and communication. Completion of essay begun in HI 451. Prerequisite: HI 451.

## HUMANITIES COURSES (HU)

### **110. Introduction to Second Language (1 hour)**

*Each Semester, as needed*

An introduction to a language other than English that will emphasize basic communication skills in the target language.

### **120. Special Topics in the Humanities (1-4 hours)**

*As Needed*

An investigation of a significant introductory theme or issue in the Humanities and not available in the regular departmental course offerings. The student may repeat the course for credit when topics are changed. Prerequisite: none.

### **220. Special Topics in the Humanities (1-4 hours)**

*As needed*

A detailed investigation of a significant theme or issue in the Humanities and not available in the regular departmental course offerings. The student may repeat the course for credit when topics are changed. Prerequisite: appropriate support classes as determined by the chair of the offering department.

### **310. Forum (1-3 hours)**

*Each Semester, as needed.*

An “open” course, the content of which changes depending upon the professor(s) in charge of the course. Students are encouraged to take part in planning course material. The content of the course will meet the approval of the humanities division. May be repeated for credit. Offered as the need arises. Prerequisite: Consent of the instructor.

### **320. Special Topics in the Humanities (1-4 hours)**

*As Needed*

A detailed investigation of a significant theme or issue in the Humanities and not available in the regular departmental course offerings. The student may repeat the course for credit when topics are changed. Prerequisite: appropriate support classes as determined by the chair of the offering department.

### **420. Special Topics in the Humanities (1-4 hours)**

*As Needed*

A detailed investigation of a significant advanced theme or issue in the Humanities and not available in the regular departmental course offerings. The student may repeat the course for credit when topics are changed. Prerequisite: appropriate support classes as determined by the chair of the offering department.

## INTERDISCIPLINARY MAJOR

The student develops his or her own program for the Interdisciplinary Major, establishing goals and designing an educational program to meet those goals. Full details are available from the Provost or from the Records Office.

## JUSTICE ADMINISTRATION

Faculty: Dr. Pepper

### JUSTICE ADMINISTRATION REQUIREMENTS

#### Requirements for a Justice Administration Major

JA 124, 222, 226, 300 (3 hours), 490; PS 334; PY 101; SO 104; SS 230, 330. 15 hours of electives from the following (9 hours must be at the 300/400 level): additional Justice Administration courses, PR 202, 304, PS 204, 205, 234, 324, 348, 375 (when topic is appropriate), 490, PY 230, 252, 334, 390 (when topic is appropriate), 415.

TOTAL: 48 semester hours

#### Requirements for a Justice Administration Minor

JA 124, 222, 226, 253; plus nine hours from LD 325, PS 334, or any additional Justice Administration electives. A maximum of 3 internship hours may be applied toward the minor.

TOTAL: 21 semester hours

### JUSTICE ADMINISTRATION COURSES (JA)

#### 124. Introduction to American Law (3 hours)

*Second Semester, alternate years. Offered 2024-2025.*

The course provides an overview of the law and the American legal system. The course covers introductory constitutional law, the court system, criminal law, civil law, contracts, administrative law, family law, property, probate law, employment law, and procedural law. In addition to these substantive areas of the law, the course will include theories of jurisprudence and legal ethics.

#### 222. Criminology (3 hours)

*Second Semester*

A survey of the depth and scope of theoretical and applied criminology. Methods used in measuring crime, historical and modern theories, and the sociological profiles of most types of crimes and the people that commit them. Prerequisite: SO 104.

#### 226. Criminal Law (3 hours)

*Second Semester*

Studies the nature, aims, purposes, principles and legal terminology of criminal law with an emphasis on critical analysis of rules, doctrines, and defenses. Students will do work with actual cases through written and oral exercises. Prerequisites: JA 124, SO 104, Sophomore standing or above or consent of instructor.

#### 251. Introduction to Law Enforcement (3 hours)

*Second Semester, alternate years. Offered 2024-2025.*

Overview of policing in America. Includes a history of law enforcement, the police and the criminal justice system, and principles of law enforcement. Prerequisite: JA 124.

#### 253. Introduction to Corrections (3 hours)

*Second Semester, alternate years. Offered 2026-2027.*

Overview of the correctional system in America. Includes a history of corrections, justification for punishment and imprisonment, sentencing trends, alternatives to incarceration, inmate life, and organization and management of correctional institutions. Prerequisite: SO 104.

**300. Internship (1-12 hours)**

*Each Semester*

Internships are planned and supervised career-related off campus work experiences developed according to the established College guidelines under the sponsorship of a faculty member. For more information see the index under “Internships” or consult the department chair. Not open to any student who is on academic, disciplinary, or Work Program probation. A minimum three hour internship is required for the Criminal Justice major. Prerequisite: Junior standing or above.

**307. Juvenile Delinquency (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

Causes and consequences of juvenile delinquency from a sociological perspective. Prevention, control, and rehabilitation of offenders will also be addressed. Prerequisite: SO 104.

**331. Criminal Procedure (3 hours)**

*First Semester, alternate years. Offered 2025-2026.*

This course is a study in the legal and practical problems and the major issues of criminal procedure ranging from police investigation through the commencement of formal proceedings. Prerequisites: JA 124, 226, SO 104, Junior standing or consent of instructor.

**341. Justice Administration Ethics (3 hours)**

*Second Semester*

This course will focus on creating an awareness of the ethical issues and dilemmas ever present in the administration of justice as well as the development of a more informed ability or basis to address them. To that end, this course looks at ethical frameworks and uses those frameworks to explore and analyze real world ethical dilemmas.

**353. Deviant Behavior (3 hours)**

*First Semester, alternate years. Offered 2025-2026.*

The study of deviant behavior from a sociological context. The course examines the difficulty in defining deviance, reviews theories of deviance, and the profiles of various types of deviance. Prerequisite: SO 104, Junior standing or consent of instructor.

**490. Senior Seminar (3 hours)**

*First Semester*

A survey course of selected readings, key topic discussions and articulation of contemporary criminal justice issues and themes demonstrating their mastery of the major content areas. Students will prepare and present a lecture over an approved area and complete various assignments enhancing their transition to the next stage of professional development. Prerequisite: Senior standing or department approval.



## LEADERSHIP, LAW, AND PUBLIC SERVICE

Faculty: Dr. Bradley, Mr. Elliott, Dr. T. Morenz

### LEADERSHIP, LAW, AND PUBLIC SERVICE REQUIREMENTS

#### Requirements for a Political Science Major—General Track

PS 102, 105, 352, 495; SS 230, 330, 430; Choose 6 credits from PS 201, PS/SS 234, PS 345, PS/ HI 320; Choose 18 credits (9 hours must be 300/400 level) from PS 204, 205, 300, PS/PR 304, 315, 324, 334, 340, 344, 347, 375, 399, 448, SS 310.

TOTAL: 45 semester hours

#### Requirements for a Political Science Major—Law Track

PS 102, 105, 204, 334, 352, 448, 495; JA 124; SS 230, 330; Choose 15 credits (6 hours must be at the 300/400 level) from PS/SS 234, JA 226, JA 331, MG 307, 308, PR 202, 232, upper division English Literature or literary criticism, SS 310, and other JA or PS courses as appropriate.

TOTAL: 45 semester hours

#### Requirements for Organizational Leadership Major

PS 102, 105, 204, 324; LD/PR 210; LD 225, 303, 311, 325, 352, 495; MG/WR 151; 9 hours (6 hours must be at the 300/400 level) chosen from LD 110, 300, MG 215, 330, PS 201, 334, PY 252, SO 104, SM 203.

TOTAL: 45 semester hours

#### Requirements for a Minor in Liberal Arts and the Law

JA 124, SO 104, PR 202, 232, PS/SS 234; 6 hours chosen from the following: JA 226, 331, MG 307, 308, PS 102, 334, 448.

TOTAL: 21 semester hours

#### Requirements for a Minor in Political Science

PS 102, 105, 201, 204 or 205; PS 234, 345; plus 3 hours of Political Science electives at the 300 level or above.

TOTAL: 21 semester hours

#### Requirements for a Leadership Minor

PR/LD 210; LD 225, 303, 325; 9 hours of electives from the following: ED 400; EN 305, 406, HI 212, LD/PR 311, MG 215, PE 070, 071, 230, 310, PR 212, 275, PS 102, 204, 205, PS/PR 304, SM 203, 205, TH 238, 3 hours internship (from any field).

TOTAL: 21 semester hours

### LEADERSHIP COURSES (LD)

#### 110. Introduction to Teamwork (1 hour)

*Each Semester*

An introduction to teamwork including an examination of the role of teams in the workplace and the development of communication, problem solving, decision-making, and conflict resolution skills. Prerequisite: Freshman standing.

#### 170. Managerial Leadership (1 hour)

*Each Semester*

This course focuses on managerial leadership skills with an emphasis on emotional intelligence;

self-awareness; self-control; empathy; communication; and conflict resolution. Students will also receive training on gender and generational differences, race and ethnicity, Title IX, safety in the workplace. Can be repeated for a maximum of 3 credit hours. Prerequisite: Placement in a leadership role within the Work Program.

### **210. Human Work and Worth (3 hours)**

*First Semester*

Provides students with the opportunity to reflect on the meaning and value of work through the examination of a variety of scholarly readings and popular works and media. Prerequisite: Sophomore standing or consent.

### **225. Leadership Skills Workshop (3 hours)**

*Second Semester*

An introduction to the emotional and social competencies needed for effective leadership using class exercises, readings, and reflective writing to prepare for and process leadership experience. Topics will include giving and receiving feedback, team building, and constructive management of conflict in a variety of settings including on-campus work and co-curricular activities and larger organizational and political environments. Prerequisite: Some previous leadership experience and sophomore standing.

### **300. Internship (1-12 hours)**

*Each Semester*

Internships involve working and learning experiences off campus. Each student's program is developed according to established College guidelines under the sponsorship of a faculty member. See the index under "Internships" for reference to additional information on internship guidelines, or consult the department chair. Prerequisite: Junior standing or above. Not open to any student who is on academic, disciplinary, or Work Program probation.

### **303. Conflict and Mediation (3 hours)**

*First Semester*

This course surveys major areas of conflict, including, but not limited to, conflict involving race, gender, religion, culture, and political ideologies. Students also learn methods of conflict mediation to resolve or settle difference by working with all the parties.

### **311. The Philosophy and Ethics of Leadership (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

A historical and philosophical examination of the concept of leadership, leadership skills and qualities, relationships between leaders and their environments and leaders and followers. Attention to views of such philosophers, social scientists, and commentators as Plato, Aristotle, Confucius, Lao Tzu, Machiavelli, Nietzsche, Gandhi, Du Bois, Lippmann, Gardner, Burns and others.

### **325. Theory and Practice of Leadership (3 hours)**

*Second Semester*

An examination of leadership roles in American and non-American contexts and in a variety of settings, including small group, legislative, administrative, national and international arenas; analysis of leadership skills common to these roles and linkages between occupants of different roles; consideration of the ethical implications and responsibilities of leadership. Prerequisite: junior standing.

### **352. Theory and Research (3 hours)**

*Second Semester*

Survey of major theoretical frameworks in the discipline, important research findings and

their application of theory. There will also be a focus on methodological structure, design, and analytical modeling. Semester will culminate in research proposal and literature review. Prerequisite: Junior standing

**495. Senior Seminar (3 hours)**

*Each Semester*

Design and implementation of individual research in a current subfield. Culminates in an oral defense of thesis and presentation to the community. Prerequisite: LD 352.

*For Political Science Courses, see Political Science*

## LIBERAL EDUCATION COURSES (LE)

**100. Work College 101**

*First Semester*

This course helps first year students transition into the unique environment of the student-managed work college. Students will receive Work Program job training from their student managers and attend workshops intended to prepare students to be responsible and productive members of the college classroom, workplace and campus community.

**106. Academic Skills Workshop (0.5-1 hour)**

*Each Semester*

This course provides students with the opportunity to review, practice, and refine vital academic skills relating to a specific content area class. The class is taught in close collaboration with the associated class, addressing topics such as reading comprehension, active reading, arithmetic, listening, studying, note-taking, time management, and/or self-assessment skills. Enrollment is based on placement criteria. Student taking this class must be currently enrolled in the content area class, and must withdraw from this class if they withdraw from the content area class. Multiple sections of the class may be taken in a semester when they are associated with different content area courses. This course may be repeated for academic credit four times.

## MATHEMATICS

Faculty: Dr. Boamah, Dr. Morin, Mrs. Trump

### MATHEMATICS REQUIREMENTS

#### Requirements for a Mathematics Major–Finance Track

MA 122, 240, 254, 255, 256, 308, 315, 323, 341, 350, 490; CS 211; AC 211, 212; EC 200, 202; MG 321.

TOTAL: 51 semester hours (29 semester hours in Mathematics, 22 hours from other disciplines.)

#### Requirements for a Mathematics Major–General Track

MA 240, 254, 255, 256, 303, 341, 350, 351, 490; Choose four courses from MA 305, 307, 308, 311, 315, 323; CS 211, 212; CH 101-102 or PH 201-202.

TOTAL: 54 semester hours (38 semester hours in mathematics plus 16 outside the department.)

#### Requirements for a Secondary Mathematics Education Major

MA 122, 240, 254, 255, 256, 307, 341, 350, 351, 490; Choose three courses from: MA 303, 305, 308, 311, 315, 323; CS 211; WR 342; ED 100, 110, 200, 227, 240, 280, 290, 304, 328, 330, 350, 391, 400, 422, 491, 492. (Additional coursework may be required for Illinois State certification.)

TOTAL: 41 semester hours plus 53 semester hours of professional education courses required for certification plus 7 semester hours outside of the discipline.

#### Requirements for a Mathematics Minor

MA 240, 254, 255, 256; MA 303 or 341, plus six additional hours of mathematics above MA 300.

TOTAL: 21 semester hours

### MATHEMATICS COURSES (MA)

#### 100. Intermediate Algebra (3 hours)

*Each Semester*

Study of real numbers, linear and quadratic equations, exponents, polynomials, factoring, rational expressions, radicals, graphing, systems of equations and functions. Students' placement will be determined by high school mathematics achievement, ACT/SAT results, and/or diagnostic tests. Students must achieve a 'C' or better in order to proceed onto further mathematics course work at the College.

#### 101. Intermediate Algebra Lab (1 hour)

*Each Semester*

Five modules will cover basic problems on the following topics: Review of the real number system; Linear equations, Inequalities, and Applications; Graphs, Linear equations, and Functions; Systems of linear equations; Exponents, Polynomials, and Polynomial functions. Students' placement will be determined by enrollment in MA 100. Prerequisite: co-enrollment in MA 100.

#### 120. Liberal Arts Mathematics (3 hours)

*Each Semester*

Seeks to broaden students' understanding of the discipline of mathematics by surveying topics chosen from algebra, geometry, and discrete mathematics. Intended for non-majors. Topics

may include sets, logic, probability, matrices, numerical systems, and applications. Prerequisite: departmental placement, permission, or MA 100.

### **122. Introductory Statistics (3 hours)**

*Second Semester*

Topics include some basic concepts in data description, probability, sampling distributions, interval estimation, hypothesis testing, and simple linear regressions. Prerequisite: Departmental placement, permission, or MA 100.

### **140. Precalculus (3 hours)**

*Each Semester*

Topics include equations and inequalities, functions and graphs, polynomial, rational, exponential, logarithmic, and trig functions, laws of Sines and Cosines, polar coordinates, complex numbers, systems of equations and inequalities, matrices, determinants, and sequences and series. Prerequisite: Placement or permission.

### **141. Precalculus Lab (1 hour)**

*Each Semester*

Modules will cover elementary problems on the following topics: factoring and expanding polynomials, rational expressions, solving linear equations, graphing functions, trigonometry, exponents and logarithms. Prerequisite: co-enrollment in MA 140.

### **220. Mathematics for Elementary and Middle School Teachers I (3 hours)**

*First Semester, alternate years. Offered 2025-2026.*

The study of concepts underlying elementary and middle level mathematics. Topics include 1) problem solving, 2) sets, functions, and reasoning, 3) whole numbers, 4) number theory, 5) integers and fractions and 6) rational and irrational numbers. Prerequisite: Elementary Education majors only.

### **221. Mathematics for Elementary and Middle School Teachers II (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

The study of concepts underlying elementary and middle level mathematics. Topics include 1) statistics, 2) probability, 3) geometry, 4) measurement, 5) motions in geometry, 6) algebra and algebraic thinking. Elementary Education major only. Prerequisite: Elementary Education majors only.

### **240. Discrete Mathematics (3 hours)**

*First Semester*

Introduction to concepts of discrete mathematics prerequisite to an understanding of advanced mathematics and computer science. Topics include set theory, functions, relations, mathematical logic, propositional and predicate calculus, proof techniques, concepts of probability, Boolean algebra, and an introduction to graph theory. Prerequisites: MA 140; CS 211 or concurrent registration; and sophomore standing. (IAI: M1 905)

### **254. Calculus I (3 hours)**

*Each Semester*

The basic concepts, techniques, and applications of differentiation and integration of functions of a real variable. Topics include limits, continuity, differentiability, integration, and the Fundamental Theorem of Calculus. Prerequisite: MA 140 or placement. (IAI: M1 900-1)

**255. Calculus II (3 hours)***Second Semester*

A continuation of MA 254. Topics include the transcendental functions, methods of integration and series. Prerequisite: MA 254. (IAI: M1 900-2)

**256. Calculus III (3 hours)***First Semester*

An extension of calculus to functions of several variables. Topics include vectors, partial differentiation, multiple integration, line and surface integrals. Prerequisite: MA 255. (IAI: M1 900-3)

**303. Abstract Algebra (3 hours)***Second Semester, alternate years. Offered 2025-2026.*

Concepts of sets, mappings, and abstract structures, including an introduction to the theory of groups, rings, fields, integral domains and polynomials over a ring. Prerequisite: MA 240.

**305. History of Mathematics (3 hours)***Second Semester, alternate years. Offered 2024-2025.*

Chronological presentation of the development of the science of mathematics, with stress being placed on the significant problems, inconsistencies, and discoveries that led to the growth of the mathematical sciences. Prerequisite: MA 240 or 254.

**307. College Geometry (3 hours)***First Semester, alternate years. Offered 2024-2025.*

Topics include Euclidean geometry, non-Euclidean geometry, and solid geometry, using the axiomatic methods to develop and prove geometric ideas. Prerequisite: MA 240.

**308. Probability and Statistics (3 hours)***Second Semester, alternate years. Offered 2025-2026.*

Topics include probability, theory of statistical inference, estimation, and distribution using techniques from calculus; confidence intervals, tests of hypotheses, time series, linear regression analysis, correlation, and forecasting. Prerequisite: MA 256.

**311. Differential Equations (3 hours)***First Semester, alternate years. Offered 2024-2025.*

Solution of first order differential equations, linear differential equations, power series solutions, and some special functions of mathematical physics. Prerequisite: MA 256.

**315. Operations Research (3 hours)***Second Semester, alternate years. Offered 2024-2025.*

Introduction to Operations Research. Topics of study will include the simplex method, duality theory and sensitivity analysis, transportation and assignment problems, and network optimization models. Prerequisites: MA 240, 254.

**323. Mathematics of Finance (3 hours)***First Semester, alternate years. Offered 2025-2026.*

A study of mathematical modeling techniques and analysis used in finance. Topics are chosen from options market, interest rates, hedging of options, arbitrage pricing, pricing options, Bond mathematics, Brownian motion, Black-Scholes option pricing and interest rate derivatives. Prerequisite: MA 256 or concurrent registration.

**341. Linear Algebra (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

Topics include coordinate geometry, solving systems of equations, matrices and determinants, matrix algebra, vector spaces, and linear transformations. Prerequisite: MA 240.

**350. Complex Analysis (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

An extension of calculus of one real variable to complex functions. Topics include algebra of complex numbers, elementary complex functions, analytic functions, contour integrals, and series representations for analytic functions. Prerequisites: MA 240, 256.

**351. Real Analysis (3 hours)**

*First Semester, alternate years. Offered 2025-2026.*

Includes a rigorous treatment, and generalizations, of material covered in MA 254. Topics include the topology of the real line and Euclidean space, sequences, series, compact sets, continuous functions, differentiation, and integration. Prerequisites: MA 240, 256.

**399. Independent Study (1-3 hours)**

*Each Semester*

Independent approved study under guidance of the department culminating in an oral and/or written presentation. May be repeated for a maximum of six semester hours. Prerequisites: Junior standing and consent of the instructor.

**490. Seminar in Mathematics (2 hours)**

*First Semester*

Students will give written and oral proofs/derivations/statements of some foundational mathematical results. Prerequisite: Senior standing except for math education majors who enroll as juniors.

## MEDICAL LABORATORY SCIENCE

Faculty: plus faculty of affiliated hospital

### MEDICAL LABORATORY SCIENCE REQUIREMENTS

#### Requirements for a Medical Laboratory Science Major

BI 201, 202, 203, 205, 251, 252, 299, 301, 312, 314; CH 101, 102, 241, 242; MA 140 or 254; PH 201. Selections from the following are strongly recommended, but not required: CH 312; SS 330; PH 202.

TOTAL: 65 semester hours

Students will be in attendance on the Blackburn campus for the first three years; the fourth, or senior year, will be taken at an affiliated or Blackburn approved hospital with an accredited Medical Technology program in which students will be enrolled in a twelve month program of both laboratory theory and laboratory experience courses. Admission to the hospital clinical year usually will require a Blackburn minimum cumulative grade point average of 2.8. There are two alternatives for completion of the hospital credits. If the hospital is not part of an accredited college, the student enrolls at Blackburn and registers for the classes as listed below. Blackburn will reimburse the hospital for their tuition and continue to administer the student's financial aid. If the hospital is a fully accredited College, the students will enroll in the hospital program, pay tuition to the hospital and process all financial aid through the hospital program. Upon completion of the hospital program a minimum of 32 credit hours will be accepted by Blackburn for completion of the student's degree.

Students must complete all Blackburn General Education requirements prior to beginning the final year of clinical instruction at an affiliated hospital, so that the Blackburn baccalaureate degree may be awarded upon completion of the clinical year.

Students should consult the Biology department for a current list of hospitals with which Blackburn is affiliated in offering the major in Medical Technology and the specific admission requirements at each affiliated hospital.

Admission to a hospital program is competitive and cannot be guaranteed by Blackburn, however with proper planning, completion of a biology degree is a viable alternative.

### MEDICAL LABORATORY SCIENCE COURSES (MT)

*(Taken at an affiliated hospital.)*

#### 400. Clinical Chemistry I (5 hours)

Includes qualitative and quantitative analysis of blood constituents through manual and automated methods, metabolic reactions, and interpretation of results, as well as operational theory, components and applications of clinical laboratory equipment, mathematics and statistics of solution preparation, data analysis and quality control.

#### 401. Clinical Chemistry II (4 hours)

Involves the study of the physical and chemical examination of urine, special chemistry tests for drugs and endocrine function, radioimmunoassay and body fluid analysis. Theory, clinical significance, and result interpretation as each relates to the above procedures are addressed.

#### 410. Clinical Hematology (5 hours)

The study of the origin, development, morphology, physiology and pathophysiology of the formed



elements of the blood. Manual and automated methods of cell counting, differentiation and other special hematological procedures on blood and body fluids used in disease diagnosis are included.

#### **411. Clinical Hemostasis (1 hour)**

The study of the platelet, vascular, coagulation and fibrinolytic systems. Testing procedures and the application of the principles of hemostasis as it relates to disease states and therapeutic monitoring are also addressed.

#### **420. Clinical Microbiology I (5 hours)**

The isolation and identification of pathogenic bacteria and mycobacteria in clinical specimens through cultures, morphology, biomedical and/or serological reactions and their drug susceptibility. The relation of clinical testing to disease states is also included.

#### **421. Clinical Microbiology II (3 hours)**

The isolation and identification of fungi, parasites, rickettsia and viruses utilizing morphological, cultural, biochemical and serologic methods. The relations of clinical testing to disease states and epidemiology as it applies to microbiology is also included.

#### **430. Clinical Immunohematology (4 hours)**

The study of red cell antigen-antibody systems, antibody screening and identification, compatibility testing and immunopathologic conditions. Also included are donor requirements and blood component preparation and therapy.

#### **431. Clinical Immunology (3 hours)**

The study of the principles of the protective and adverse aspects of the cellular and humoral immune responses. The theory and performance of test procedures based on antigen-antibody reactions as well as clinical significance of test results are included.

#### **440. Special Topics in Clinical Laboratory Science (1 hour)**

An overview of medical ethics, patient approach, the theory and practice of phlebotomy techniques, laboratory safety, applications of laboratory computer systems and independent clinical research and development.

#### **441. Clinical Management and Education (1 hour)**

A basic introduction to the principles and theory of management and education as relates to the clinical laboratory. The special job responsibilities of the clinical laboratory scientist in management and education are addressed.

## MODERN LANGUAGES

Faculty: Dr. Wilson

### MODERN LANGUAGES REQUIREMENTS

A student may enroll in any course commensurate with the student's achievement as determined by a proficiency examination or previous enrollment in college-level Spanish. All incoming students who have taken Spanish in high school must take the Spanish Placement Examination to enter the program.

#### Requirements for a Spanish Major

SP 101, 102, SP 201, 202 (OR equivalent OR proficiency as determined by placement test); SP 301 OR 311, 304, 490; 21 hours chosen from the 300 level or above (at least 3 hours of which must be at the 400 level and in residence) TOTAL: 42-44 semester hours

*Please note students must take the Spanish Placement exam and may receive credit for the SP 101, 102, 201, and 202 sequence.*

Spanish majors and Spanish Education majors must complete at least one semester of study abroad in a Spanish-speaking country that has been approved by the Blackburn Study Abroad Program. During the semester, students are required to take FS 200, for which they submit weekly journal entries and upon their return, they deliver a presentation about what they learned from their experiences abroad.

#### Foreign Language: Spanish (K-12) Education

SP 101, 102, 201, 202 (OR equivalent, OR proficiency as determined by placement test); 301, 304, 311, 331, 333, 419, 490, 495; ED 100, 110, 200, 227, 240, 280, 290, 304, 317, 330, 350, 391, 400, 422, 491, 492; PR 202

TOTAL: 34-38 hours plus 53 hours in professional education courses required for certification plus 3 hours from outside the department.

#### Requirements for a Spanish Minor

SP 101 and 102, SP 201, 202 (OR equivalent OR proficiency as determined by placement test); 9 hours chosen from the 300 level or above (may include SP 295). Conducted in Spanish. SP 101 must be completed with a grade of 'C-' or higher in order to enroll in SP 102.

TOTAL: 23 semester hours

*Please note students must take the Spanish Placement exam and may receive credit for the SP 101, 102, 201, and 202 sequence.*

### SPANISH COURSES (SP)

#### 101. Elementary Spanish I (4 hours)

*First Semester*

Introduction to the fundamentals of Spanish including pronunciation, grammar, conversation, writing, and reading. Required practice with language tutors. Conducted in Spanish. SP 101 must be completed with a grade of 'C-' or higher in order to enroll in SP 102

#### 102. Elementary Spanish II (4 hours)

*Second Semester*

Continued introduction to the fundamentals of Spanish including pronunciation, grammar, conversation, writing, and reading. Required practice with language tutors. Conducted in

Spanish. Prerequisite: Completion of SP 101 with a grade of 'C-' or higher, or equivalent, or Spanish Placement Exam.

### **103. Intensive Review of Elementary Spanish (4 hours)**

*Second Semester*

Accelerated study of the Spanish language at the elementary level (equivalent to SP 101 and 102) for those with prior experience.. Intensive practice of oral comprehension, speaking, reading and writing. Required practice with language tutors. Conducted in Spanish. Prerequisites: Two or more years of high school Spanish or Spanish Placement Exam.

### **195. Special Topics (1-3 hours)**

*As needed*

Study specific themes, issues, or terminology for specialized situations. May be repeated for credit when the topic changes. Conducted in Spanish. Prerequisite: Consent of the instructor.

### **201. Intermediate Spanish I (3 hours)**

*First Semester*

Review of the fundamentals of Spanish grammar, with continued practice in composition and reading, and an emphasis on expanding vocabulary and oral skills. Required practice with language tutors. Conducted in Spanish. Prerequisite: Completion of SP 102 with a grade of 'C-' or higher, or equivalent, or Spanish Placement Exam.

### **202. Intermediate Spanish II (3 hours)**

*Second Semester*

Continued review of the fundamentals of Spanish grammar, with continued practice in composition and reading, and an increasing emphasis on expanding vocabulary and oral skills. Required practice with language tutors. Conducted in Spanish. Prerequisite: Completion of SP 201 with a grade of 'C-' or higher or equivalent or Spanish Placement Exam. (IAI: H1 900)

### **250. Preparation for Study Abroad (1-3 hours)**

*As Needed*

Preparation for Spanish majors and minors in advance of their semester abroad. Students will be trained in cultural differences between the U.S. and the country where they will be studying, will learn appropriate behavior for the region, and will gain an understanding of what to expect from their study abroad experience. Conducted in Spanish. Prerequisite: SP 202 or Spanish Placement Exam.

### **295. Special Topics (1-3 hours)**

*As Needed*

Study of the specific themes, issues, or terminology for specialized situations. May be repeated for credit when the topic changes. Conducted in Spanish. Prerequisite: SP 202 or consent of the instructor.

### **300. Internship (1-12 hours)**

*Each Semester*

Working and learning experiences off campus and abroad. Each student's program is developed according to college guidelines under the supervision of a faculty member. Consult the department chair. Prerequisite: Junior standing or above. Not open to any student who is on academic, social, or Work Probation.

**301. Advanced Spanish Conversation and Comprehension***First Semester*

Focus on increasing advanced Spanish speaking and listening comprehension skills. Discussions, presentations and exercises will help students improve fluency and pronunciation, as well as comprehend different varieties of the language. Not recommended for heritage speakers; those with Spanish as their first language should instead take SP 311. Conducted in Spanish. Prerequisite: SP 202 or consent of instructor.

**304. Advanced Spanish Reading (3 hours)***Second Semester*

Focus on developing advanced Spanish reading skills. Will include an approach to media literacy, practice in the comprehension of various types of non-fiction, and an introduction to the literary analysis of genres including fiction, poetry and drama. Will use oral discussion, papers, and presentations to practice the target language and analyze scientific, historical, and cultural issues from more than one perspective. Conducted in Spanish. Prerequisites: SP 301 or 311; successful completion of WR 111; or consent of instructor.

**311. Advanced Spanish Composition (3-6 hours)***First Semester, as needed.*

Focus on developing advanced Spanish writing skills. Will include an examination of lexical, grammatical and stylistic issues related to a variety of writing situations including description, narration, exposition, and argumentation. Appropriate for both heritage speakers and second language learners of Spanish. Course offered in Spanish via distance learning. Prerequisite: SP 202 or consent of the instructor.

**331. Civilizations and Cultures of Latin America (3 hours)***Second Semester, as needed.*

Exploration of past civilizations and political history of Latin America, and their impact on present-day culture as well as the challenges facing the region today. Provides students with a background in these important cultural issues, as well as continued practice in the target language. Conducted in Spanish. Prerequisite: SP 301 or 311.

**333. Civilization and Cultures of Spain (3 hours)***Second Semester, as needed.*

Exploration of the culture, history and politics of Spain, as well as challenges facing contemporary Spanish society. Provides students with a background in these important cultural issues, as well as continued practice in the target language. Conducted in Spanish. Prerequisite: SP 301 or 311.

**395. Special Topics (1-3 hours)***As Needed*

Study of specific authors, movements, genres, themes or issues. May be repeated for credit when the topic changes. Conducted in Spanish. Prerequisite: SP 301 or 311 or consent of the instructor.

**415. Hispanic Fine Arts (3 hours)***As Needed*

Survey of arts and artists from Spain and Latin America. Students will gain awareness and appreciation of media such as painting, music, theatre, dance, and architecture (historic through contemporary periods). Conducted in Spanish. Prerequisite: SP 304 or consent of the instructor.

**418. Peninsular Literature (3 hours)**

*As Needed*

Survey of major Spanish authors and their works, representative of the different genres and cultural movements that developed in Spain from the Middle Ages to the Present. Conducted in Spanish. Prerequisite: SP 304 or consent of the instructor.

**419. Latin American Literature (3 hours)**

*As Needed*

Survey of major Latin American authors and their works, representative of the different genres and cultural movements that developed in Latin America from the Pre-Columbian period to the Present. Students will learn to discern message as well as cultural context of complex materials. Conducted in Spanish. Prerequisite: SP 304 or consent of the instructor.

**440. Spanish Phonetics and Syntax (3 hours)**

*As Needed*

Introduction to Spanish Phonetics and Syntax. The course will focus on pronunciation, phonetic transcription, syntactic structures and dialectal variations. Conducted in Spanish. Prerequisite: SP 304 or consent of the instructor.

**442. History of the Spanish Language (3 hours)**

*As Needed*

Chronological and linguistic overview of the development of the Spanish language from its origin through modern times. Conducted in Spanish. Prerequisite: SP 304 or consent of the instructor.

**490. Senior Seminar (3 hours)**

*As Needed*

Independent investigation of selected writers, works, and/or literary, linguistic or cultural issues as chosen by the student. A substantial research paper is required. Prerequisite: Senior standing, SP 304.

**495. Special Topics (1-3 hours)**

*As Needed*

In-depth study of a particular author, movement, genre, theme or issue. Discussion will further comprehension of topics as well as reinforce grammar, pronunciation, and other communication skills. May be repeated for credit when the topic changes. Conducted in Spanish. Prerequisite: SP 304.

**499. Independent Studies (1-3 hours)**

*As Needed*

Readings and conferences in a specific area of Hispanic literature, civilization or culture. Prerequisites: SP 304 and consent of the instructor.

## MUSIC & THEATRE

Faculty: Dr. Chan, Dr. Flores, Ms. Thomas Potts, Dr. Welch

### MUSIC & THEATRE REQUIREMENTS

Admittance to the Music major or minor is contingent on the successful completion of an entrance audition.

Performance Credits: All students may earn up to twenty four semester hours toward graduation through participation in faculty-sponsored and supervised performance activities in two or more of these areas: music, journalism, Theatre, and intercollegiate athletics. The limit is two hours in journalism and athletics and twenty four hours in music ensembles and Theatre productions. Students majoring in a discipline that requires performance participation, as stated in this catalog, shall be allowed to earn the required number of performance hours in that major in addition to the total of twenty four hours as a non-major in a combination of all performance areas. Performance hours beyond those specified here will be shown on a student's transcript but will not be counted in computing hours for graduation.

Any student in the Theatre major or the Theatre minor may be eligible to waive the major requirements of TH 292 through a production-related work position in the Department of Performing Arts. A student may waive TH 292 graduation requirements under the following conditions:

- The student must first have worked in the department position for at least two prior semesters (160 work hours each semester) with no work warnings before working a semester that is eligible for the waiver.
- The student may waive one hour of TH 292 for one semester (160 work hours) of appropriate successful work in the Performing Arts Department (as determined by the Performing Arts faculty).
- The student will write a post-production essay reflecting on the educational outcomes of the experience.

Final approval of waiver will be made by the faculty after these conditions have been met. A letter from the faculty indicating that the student should be waived from one semester of TH 292 will be submitted to the Records Office. The student may be eligible to waive as many semesters of TH 292 as are required for the degree, but must meet all of the above criteria for each semester of TH 292 that is waived.

#### Requirements for a Music major – Piano Performance

MU 100 (4), 135, 136, 151, 152, 153, 154, 180 (4), 195, 196, 251, 252, 253, 254, 270 (2), 295, 296, 311, 331, 332, 386 (3), 395, 396, 450 (1, 2), 495, 496; MU 240 or 250 (4)

TOTAL: 50 semester hours

#### Requirements for a Music major - Voice Performance

MU 100 (4), 125, 126, 151, 152, 153, 154, 180 (4), 195, 196, 251, 252, 253, 254, 275, 276, 295, 296, 311, 331, 332, 384, 395, 396, 450 (1, 2), 495, 496; MU 240 or 250 (4)

TOTAL: 54 semester hours

#### Requirements for a Theatre Major

TH 131, 137, 161, 237, 239, 292 (1 hour for every semester student is a declared major, minimum of 4), 321, 322, 331, 332, 337, 338, 460 (1, 2)

TOTAL: 42-46 semester hours

### **Requirements for a Music Minor**

MU 100 (4), 151, 152, 153, 154, 195, 196, 295, 296; MU 331 or 332; MU 240 or 250 (6 hours) Each minor must be a participant in a departmental ensemble (MU 240 or 250) for 6 semesters.

TOTAL: 21 semester hours

### **Requirements for a Theatre Minor**

TH 131, 137, 161, TH 237 or 337, 239, 292 (1 hour/4 semesters), TH 321 or 322, TH 331 or 332

TOTAL: 25 semester hours

## **MUSIC COURSES (MU)**

### **100. Performance Lab (0 hours)**

*Each Semester*

Students will perform in weekly classes and masterclasses. Additional attendance at on-campus and off-campus professional concerts is required. Prerequisite: Music major or minor.

### **120. Class Voice (1 hour)**

*First Semester*

Through the study of solo vocal repertoire, students will learn healthy vocal technique and pedagogy as it applies to their own voices. Individual and group voice instruction in a class setting. May be repeated once for credit.

### **125. Piano Proficiency I (1 hour)**

*First Semester, alternate years. Offered 2025-2026.*

Introduction to functional piano skills for non-pianists. Includes the study of major scales, simple harmonization, accompaniment patterns, and performance skills through the preparation of repertoire. Prerequisite: Status as a Music major or minor, or consent of the instructor.

### **126. Piano Proficiency II (1 hour)**

*Second Semester, alternate years. Offered 2025-2026.*

Continued study of functional skills for non-pianists. Includes the study of minor scales, harmonization, accompaniment patterns, score reading, and performance skills through the study of assigned repertoire. Prerequisite: MU 125.

### **135. Keyboard Skills I (1 hour)**

*First Semester, alternate years. Offered 2025-2026*

Introduction to functional keyboard skills for pianists. Includes the study of major scales, harmonization, accompaniment patterns, and realization of figured bass. Prerequisite: Status as a Music major or minor, or consent of the instructor.

### **136. Keyboard Skills II (1 hour)**

*Second Semester, alternate years. Offered 2025-2026.*

Continued study of functional keyboard skills for pianists. Includes the study of minor scales, harmonization, accompaniment patterns, score reading, and realization of figured bass. Prerequisite: MU 135.

### **151. Music Theory I (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

Course in tonal harmony. Includes notation, key signatures, major and minor scales, triads, functional harmony, rhythmic notation, and musical vocabulary. Prerequisite: none.

**152. Music Theory II (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

Course in tonal harmony. Includes introduction to seventh chords, written analysis of diatonic harmonies, and an introduction to formal analysis. Prerequisite: MU 151.

**153. Aural Skills I (1 hour)**

*First Semester, alternate years. Offered 2024-2025.*

Ear training and dictation skills related to MU 151, Music Theory I course content. Prerequisite: Concurrent enrollment in MU 151.

**154. Aural Skills II (1 hour)**

*Second Semester, alternate years. Offered 2024-2025.*

Continued ear training including sight-reading, singing skills, and dictation. Prerequisite: MU 153.

**180. Arts Entrepreneurship (1 hour)**

*Each Semester*

Study and application of concepts and skills necessary for entrepreneurship in the arts. Subjects covered include: self-analysis, branding, marketing, networking, job application, interviewing, managing finances, and more. May be repeated up to 6 times for credit. Prerequisite: Music major or minor, or consent of the instructor.

**195. Applied Lessons: Piano, Voice, or Organ (1-2 hours)**

*Each Semester*

Private, one-on-one instruction. May be taken at 1 credit for a weekly 30-minute lesson or at 2 credits for a weekly 60-minute lesson. Gate jury required for acceptance to upper level lessons. Prerequisite for voice lessons: none. Section will be indicated by letter designation (i.e. MU 195P=Piano, MU 195O=Organ, MU 195V=Voice)

**196. Applied Lessons: Piano, Voice, or Organ (1-2 hours)**

*Each Semester*

Private, one-on-one instruction. May be taken at 1 credit for a weekly 30-minute lesson or at 2 credits for a weekly 60-minute lesson. Gate jury required for acceptance to upper level lessons. Prerequisite for voice lessons: status as a Music major or minor and MU 195V. Prerequisite for piano lessons: none. Section will be indicated by letter designation (i.e. MU 196P=Piano, MU 196O=Organ, MU 196V)

**200. Music Appreciation (3 hours)**

*First Semester*

Introduction to musical repertoire of both Western and non-Western cultures. Addresses issues related to the historical role of music in society as well as fundamental musical concepts such as pitch and rhythm. Focuses on developing skills for critical listening. (IAI: F1 900)

**225. Music Appreciation: Special Topic (3 hours)**

*Each year, alternate semesters. Offered SP-25.*

Introduction to music through lenses such as: female musicians, LGBTQIA+ musicians, musicians of color, and more.

**240. Ensemble: College Choir (1 hour)**

*Each Semester*

Rehearsal and performance of repertoire from a variety of styles and historical periods. Includes one choral-orchestral work each year. Attendance at performances outside of class time is mandatory. Full year commitment is expected; exceptions made at the discretion of the conductor.



**250. Ensemble: Staged Production (1 hour)***Each Semester*

Staged production of opera, musical, scenes workshop, cabaret, or similar concert. Attendance at performances outside of class time are mandatory. Prerequisite: Audition. May be repeated.

**251. Music Theory III (3 hours)***First Semester, alternate years. Offered 2025-2026.*

Course in advanced harmony. Includes analysis of diatonic harmonies and 18th and 19th century forms. Prerequisite: MU 152.

**253. Aural Skills III (1 hour)***First Semester, alternate years. Offered 2025-2026.*

Advanced ear training skills including sight-singing, advanced rhythms, and dictation.

Prerequisite: MU 154.

**254. Aural Skills IV (1 hour)***Second Semester, alternate years. Offered 2025-2026.*

Advanced, non-diatonic ear training skills including sight-singing, advanced rhythms, and dictation. Prerequisite: MU 253.

**270. Piano in Ensemble (1 hour)***Each Semester, alternate years. Offered 2024-2025.*

Study and workshoping of skills for piano in ensemble. Includes vocal and instrumental works in both large and small ensembles. May be repeated for credit. Prerequisite: Status as a Music major or minor, on consent of the instructor.

**275. Lyric Diction and Vocal Literature I (3 hours)***First Semester, alternate years. Offered 2024-2025.*

Study of the International Phonetic Alphabet and its practical application to Latin, Italian, and English through the study of vocal literature. Prerequisite: Status as a Music major or minor, or consent of the instructor.

**276. Lyric Diction and Vocal Literature II (3 hours)***Second Semester, alternate years. Offered 2024-2025.*

Study of the International Phonetic Alphabet and its practical application to German and French through the study of vocal literature. Prerequisite: MU 275.

**295. Applied Lessons: Piano, Organ, or Voice (1-2 hours)***Each Semester*

Private, one-on-one instruction. May be taken at 1 credit for a weekly 30-minute lesson or at 2 credits for a weekly 60-minute lesson. Gate jury required for acceptance to upper level lessons. Prerequisite: corresponding MU 196 section. Additionally, for Voice lessons: none. Section will be indicated by letter designation (i.e. MU 295P=Piano, MU 295O=Organ, MU 295V=Voice)

**296. Applied Lessons: Piano, Organ, or Voice (1-2 hours)***Each Semester*

Private, one-on-one instruction. May be taken at 1 credit for a weekly 30-minute lesson or at 2 credits for a weekly 60-minute lesson. Gate jury required for acceptance to upper level lessons. Prerequisite: corresponding MU 295 section. Additionally, for Voice lessons: none. Section will be indicated by letter designation (i.e. MU 296P=Piano, MU 296O=Organ, MU 296V=Voice)

**300. Internship (1-12 hours)***Each Semester*

Internships involve working and learning experiences off campus. Each student's program is developed according to established College guidelines under the sponsorship of a faculty member. See the index under "Internships" for reference to additional information on internship guidelines, or consult the department chair. Prerequisite: Junior standing or above. Not open to any student who is on academic, disciplinary, or Work Program probation.

**311. Music Directing and Conducting (3 hours)***First Semester, alternate years. Offered 2025-2026.*

Introduction to basic conducting patterns and techniques, score reading, and rehearsal techniques. Addresses issues related to choral, instrumental, and staged works. Prerequisite: MU 151.

**331. Music History I (3 hours)***First Semester, alternate years. Offered 2024-2025.*

Survey of music history from the Ancient Greeks to today. Prerequisite: MU 252.

**332. Music History: Special Topic (3 hours)***Second Semester, alternate years. 2024-2025.*

Survey of music history from the Ancient Greeks to today through lenses such as: female musicians, LGBTQIA+ musicians, musicians of color, and more. Prerequisite: MU 252.

**375. Advanced Lyric Diction and Vocal Literature I (3 hours)***First Semester, alternate years. Offered 2024-2025.*

Advanced study of the International Phonetic Alphabet and its practical application to Latin, Italian, and English through the study of vocal literature. Students will also identify and correct incorrect diction. Prerequisite: MU 276.

**376. Advanced Lyric Diction and Vocal Literature II (3 hours)***Second Semester, alternate years. Offered 2024-2025.*

Advanced study of the International Phonetic Alphabet and its practical application to German and French through the study of vocal literature. Students will also identify and correct incorrect diction. Prerequisite: MU 375.

**384. Vocal Pedagogy (3 hours)***Second Semester, alternate years. Offered 2025-2026.*

Study of teaching voice. Instruction includes vocal anatomy, building a healthy technique in students, and studio management. Prerequisite: Status as a Music major or minor, or consent of the instructor.

**386. Piano: Special Topic (3 hours)***Second Semester, alternate years. Offered 2025-2026.*

Study of special topics related to piano. The course will alternate between the study of Piano Pedagogy and Piano Literature. Prerequisite: Status as a Music major or minor, or consent of the instructor.

**390. Special Topics (1-3 hours)***As Needed*

Topics relevant to the needs of performers and/or music teachers. Prerequisite: Consent.

**395. Applied Lessons: Piano, Voice, or Organ (1-2 hours)***Each Semester*

Private, one-on-one instruction. May be taken at 1 credit for a weekly 30-minute lesson or at 2 credits for a weekly 60-minute lesson. Gate jury required for acceptance to upper level lessons. 300 level students will prepare a 30-minute recital. Prerequisite: corresponding MU 296 section. Additionally, for Voice lessons: none. Section will be indicated by letter designation (i.e. MU 395P=Piano, MU 395O=Organ, MU 395V=Voice)

**396. Applied Lessons: Piano, Organ, or Voice (1-2 hours)***Each Semester*

Private, one-on-one instruction. May be taken at 1 credit for a weekly 30-minute lesson or at 2 credits for a weekly 60-minute lesson. Gate jury required for acceptance to upper level lessons. 300 level students will prepare a 30-minute recital. Prerequisite: none. Additionally, for Voice lessons: Status as a Music major or minor. Section will be indicated by letter designation (i.e. MU 396P=Piano, MU 396O=Organ, MU 396V=Voice)

**399. Independent Study (1-6 hours)***Each Semester*

Independent study in an area of the Performing Arts. The study may result in a research project or a creative project. Prerequisites: Junior standing, six or more hours of 200 level or better MU courses, and consent of the instructor.

**450. Senior Recital and Project (1 hour)***As Needed*

Each student will perform an hour-long senior recital and prepare to launch an entrepreneurial career. Prerequisite: Senior standing and consent of the instructor.

**495. Applied Lessons: Piano, Organ, or Voice (1-2 hours)***Each Semester*

Private, one-on-one instruction. May be taken at 1 credit for a weekly 30-minute lesson or at 2 credits for a weekly 60-minute lesson. Gate jury required for acceptance to upper level lessons. 400 level students will prepare a 60-minute recital. Prerequisite: corresponding MU 396 section. Additionally, for Voice lessons: none. Section will be indicated by letter designation (i.e. MU 495P=Piano, MU 495O=Organ, MU 495V=Voice)

**496. Applied Lessons: Piano, Organ, or Voice (1-2 hours)***Each Semester*

Private, one-on-one instruction. May be taken at 1 credit for a weekly 30-minute lesson or at 2 credits for a weekly 60-minute lesson. Gate jury required for acceptance to upper level lessons. 400 level students will prepare a 60-minute recital. Prerequisite: corresponding MU 495 section. Additionally, for Voice lessons: none. Section will be indicated by letter designation (i.e. MU 496P=Piano, MU 496O=Organ, MU 496V=Voice)

*For Theatre Courses, see Theatre*

## NATURAL SCIENCE COURSES (NS)

### 120. Special Topics in the Natural Sciences (1-4 hours)

*As Needed*

An investigation of a significant introductory theme or issue in the Natural Sciences and not available in the regular departmental course offerings. The student may repeat the course for credit when topics are changed. Prerequisite: none.

### 220. Special Topics in the Natural Sciences (1-4 hours)

*As Needed*

A detailed investigation of a significant theme or issue in the Natural Sciences and not available in the regular departmental course offerings. The student may repeat the course for credit when topics are changed. Prerequisite: appropriate support classes as determined by the chair of the offering department.

### 320. Special Topics in the Natural Sciences (1-4 hours)

*As Needed*

A detailed investigation of a significant theme or issue in the Natural Sciences and not available in the regular departmental course offerings. The student may repeat the course for credit when topics are changed. Prerequisite: appropriate support classes as determined by the chair of the offering department.

### 420. Special Topics in the Natural Sciences (1-4 hours)

*As Needed*

A detailed investigation of a significant advanced theme or issue in the Natural Sciences and not available in the regular departmental course offerings. The student may repeat the course for credit when topics are changed. Prerequisite: appropriate support classes as determined by the chair of the offering department.

## PHILOSOPHY AND RELIGION

Faculty: Dr. Aikin, Dr. Bradley

### PHILOSOPHY AND RELIGION REQUIREMENTS

#### Requirements for a Minor in Religious Studies

PR 200, 222, 250 or 256, 273, and two courses from 202, 325, 370, 374, or 380.  
TOTAL: 18 semester hours

#### Requirements for a Minor in Philosophy

PR 200, 202, 210, 232, 256, 273, and one from 304, 325, 380 (may be repeated).  
TOTAL: 21 semester hours

### PHILOSOPHY AND RELIGION COURSES (PR)

#### 200. Experiencing Philosophy (3 hours)

*First Semester, alternate years. Offered 2024-2025.*

This is an introduction to philosophy providing opportunities to reflect upon the meaning and relevancy of philosophical inquiry and subject matter. The course considers questions about the nature and purpose of philosophy, and introduces students to the various subfields of philosophy including epistemology and ontology, philosophy of religion, ethics, and aesthetics.

#### 201. Being Human (3 hours)

*First Semester*

Who am I? Do I have a purpose? What should I do? By considering the thoughts of major philosophers, this course addresses the central questions about what it is to be human. Prerequisite: Sophomore standing or consent of instructor. (IAI: H4 900)

#### 202. Ethics (3 hours)

*Second Semester each year and First Semester, alternate years—offered 2025-2026.*

An introduction to theoretical and practical issues of ethics across a variety of Western and non-Western contexts. Also examines the tension between ethical relativism and efforts to define a more universal ethics. Includes evaluation of how different cultural and ethical systems treat various practical issues associated with biomedical advances, environmentalism, and social justice. Prerequisite: Sophomore standing or consent of the instructor. (IAI: H4 904)

#### 210. Human Work and Worth (3 hours)

*First Semester*

Provides students with the opportunity to reflect on the meaning and value of work through the examination of a variety of scholarly readings and popular works and media. Prerequisite: Sophomore standing or consent.

#### 212. Work Ethics (3 hours)

*As Needed*

Business practices, economic trends and policies, personal deportment and interpersonal relations in the workplace invite many moral questions. A combined application of the study of moral theories and applied ethics will address contemporary issues related to work. Prerequisite: Sophomore standing or consent.

**222. Happiness (3 hours)***Second Semester*

Everyone wants to be happy. Many say that the desire for happiness drives all of our decisions. But what is human happiness? What's the best path to a happy life? Is happiness a goal or a daily journey? This course will explore human happiness using philosophy, religion, and psychology. Prerequisite: Sophomore standing or consent of the instructor.

**232. Critical Thinking (3 hours)***First Semester, alternate years. Offered 2025-2026.*

Examines the nature, processes, and barriers to critical thinking and introduces the fundamentals of inductive and deductive logic, and informal fallacies. Prerequisite: Sophomore standing or consent of the instructor. (IAI: H4 906)

**250. The Bible in the Modern World (3 hours)***Second Semester*

The influence of the Bible in the modern world is ubiquitous. This course considers the origins of the Bible (Old and New Testaments), a brief survey of its contents, methods of interpretation, and the presence of biblical themes in socio-political events and issues, popular culture, and scientific debates of the Twentieth and Twenty-first centuries. Prerequisite: Sophomore standing or consent of the instructor. (IAI: H5 901)

**256. Jesus (3 hours)***First Semester*

Jesus of Nazareth is arguably the most influential person that has ever lived. And yet there is wide disagreement about who he was and the historical specifics of his life. This course will explore both the historical background and the faith convictions surrounding Jesus. Prerequisite: Sophomore standing or consent of the instructor.

**273. World Religions (3 hours)***First Semester*

A critical study of selected global religious traditions, including Hinduism, Buddhism, Confucianism, Taoism, Islam, Christianity, and Judaism. The class will examine the origins of these traditions as well as their modern shape as truly global religions. Both primary sources and historical-comparative perspectives will be utilized. Prerequisite: Sophomore standing or consent of the instructor.

**275. Religions in America (3 hours)***As needed*

Study of the major Christian denominations; indigenous American religious movements; revivalism; the fundamentalist-modernist controversy; missions, voluntarism, and the Social Gospel; African-American religion; ecumenism and pluralism; church-state relations; and civil religion. Prerequisite: Sophomore standing or consent of the instructor. (IAI: H5 905)

**304. Political Philosophy (3 hours)***Second Semester, alternate years. Offered 2025-2026.*

An examination of Western political thought from Plato and Aristotle to Marx and J.S. Mill. Special attention to the concepts of political authority, legitimacy, obligation, political education, virtue, rights, justice, equality, liberty, harm, and political goods. Prerequisite: Sophomore standing or consent of the instructor.

**311. The Philosophy and Ethics of Leadership (3 hours)***Second Semester, alternate years. Offered 2024-2025.*

A historical and philosophical examination of the concept of leadership, leadership skills and qualities, relationships between leaders and their environments and leaders and followers. Attention to views

of such philosophers, social scientists, and commentators as Plato, Aristotle, Confucius, Lao Tzu, Machiavelli, Nietzsche, Gandhi, Du Bois, Lippmann, Gardner, Burns and others.

### **325. Philosophy of Religion: GOD**

*Second Semester, alternate years. Offered 2024-2025.*

A consideration of the following areas in an attempt to better understand the breadth and depth of the human search for God: the classical arguments and refutations for the existence of God; the nature of God as understood from the perspectives of major world religions; and an analysis of literature and theological writings reflecting individual understanding of God. Prerequisite: Junior standing or consent of instructor. (IAI: H4 905)

### **370. Topics in Religious Studies (3 hours)**

*As Needed*

A detailed investigation of some significant theme or issue in religious studies. Topics will change on an annual basis. Course may be repeated with permission of the instructor. Prerequisite: Sophomore standing or consent of the instructor.

### **374. God's Grace and Human Suffering (3 hours)**

*Second Semester, alternate years. Offered 2025-2026.*

The problem of God's goodness and power and the reality of human suffering has engaged religious and philosophical thinkers for millennia. Through close reading, precise writing, and careful discussion around both classic and contemporary texts from the Jewish and Christian traditions we will engage in these difficult issues as well. Prerequisite: Sophomore standing or consent of the instructor.

### **375. Text in Depth (1 hour)**

*First Semester*

Strongly recommended for students enrolled in the Religious Studies minor, but open to any student of sophomore standing or higher. We gather once a week to engage in a close reading of a religious or philosophical text chosen by those enrolled in the course. Prerequisite: 3 hours of PR coursework; Sophomore standing or consent of instructor.

### **380. Topics in Philosophy (3 hours)**

*As Needed*

A detailed investigation of some significant theme or issue in philosophy. Topics will change on an annual basis. Course may be repeated with permission of the instructor. Prerequisite: Sophomore standing or consent of the instructor.

### **390. Directed Study in Philosophy (1-3 hours)**

*As Needed*

For advanced tutorial study. Topics, readings, and meetings are to be arranged with the instructor. Proposals involving three or four students will be given preference. Prerequisite: Consent of the instructor.

### **399. Directed Study in Religion (3 hours)**

*As Needed*

For advanced tutorial study. Topics, readings, and meetings are to be arranged with the instructor. Proposals involving three or four students will be given preference. Prerequisite: Consent of the instructor.

### **499. Independent Study (3 hours)**

*As Needed*

For students wanting to pursue independent research in philosophy or religion under the guidance of an instructor. Prerequisites: Senior standing and consent of the instructor.

## PHYSICAL EDUCATION AND SPORT MANAGEMENT

Faculty: Ms. Harp, Mr. Kraft, Ms. Maurer, Dr. A. Morenz, Ms. Ramsey

### PHYSICAL EDUCATION AND SPORT MANAGEMENT REQUIREMENTS

**Performance Credits:** All students may earn up to twenty four semester hours toward graduation through participation in faculty-sponsored and supervised performance activities in two or more of these areas: journalism, music, Theatre, and intercollegiate athletics. The limit is two hours in journalism and athletics and twenty four hours in music ensembles and Theatre productions. Students majoring in a discipline that requires performance participation, as stated in this catalog, shall be allowed to earn the required number of performance hours in that major in addition to the total of twenty four hours as a non-major in a combination of all performance areas. Performance hours beyond those specified here will be shown on a student's transcript but will not be counted in computing hours for graduation.

#### Requirements for a Physical Education Major (K-12)

PE 201, 220, 230, 301, 308, 310, 401, 407, 499; SM 299; ED 100, 110, 200, 240, 280, 290, 322, 323, 350, 391, 400, 422, 491, 492; WR 342; PR 202. (Additional coursework may be required for Illinois State certification.)

TOTAL: 45 semester hours plus 46 semester hours of professional education courses required for certification plus 6 semester hours outside of the discipline.

#### Requirements for a Sport Management Major

PE 201, 230, 301, 310, 499; SM 203, 205, 290, 299, 327, 335, 340, 408, 433; AC 211; MG 215; MK 211; CO 131; SS 330; and five hours in SM 300, Internship.

Courses recommended but not required: PY 101 plus a major or minor in Business Administration.

TOTAL: 47 semester hours in physical education plus 15 hours outside of physical education.

#### Requirements for a Coaching Minor

PE 230, 301, 310; SM 205, 290, 299, 334.

TOTAL: 21 semester hours

#### Requirements for an Exercise Science Minor

PE 201, 299, 301; SM 335; SS 330; BI 210, 251; One course chosen from BI 252, CH 100, CH 101.

TOTAL: 26 semester hours

#### Requirements for a Physical Education Minor

PE 201, 230, 310, plus additional elective hours in physical education or sport management to total a minimum of 24 hours. (A maximum of 2 hours credit in activity and/or performance credits may be used toward the 24 hour total.)

TOTAL: 24 semester hours

### PHYSICAL EDUCATION COURSES (PE)

#### 101. First Aid (2 hours)

*Summer only*

Introduction and practice in applying the basic techniques of administering first aid. Pertinent information relating to recognizing allergic reactions, asthma, shock, seizures, stroke and methods of handling these problems. No certification is given.



**201. Physiology of Exercise (3 hours)***First Semester*

A study of the physiological aspects of the human body, covering muscle contraction, the nervous system, strength, endurance, flexibility, and related matters. Laboratory sessions comprise one-third of the course.

**220. Rhythms and Games for Elementary School Children (3 hours)***Second Semester, alternate years. Offered 2024-2025.*

This course is intended for majors in the physical education and elementary education program. The focus is on all forms of rhythms and games as can be applied to activity in the physical education experience of elementary school children. Students will learn basic motor patterns and how to integrate movement with rhythmic accompaniment; construct locomotor skills involving low organizational games/rhythms; and perform and teach varied dances and games suitable to elementary school students. Prerequisite: Sophomore standing.

**230. Theory of Coaching (3 hours)***Second Semester*

This course offers a detailed perspective in the training of future coaches. Multiple issues, relevant to coaches of all sports at all levels, are discussed. An emphasis is placed on high school team sports. Prerequisite: Sophomore standing.

**301. Kinesiology (3 hours)***First Semester*

Basic understanding of the anatomical and mechanical principles of human movement. Areas covered will be joint and segmental movement, muscle actions, forces causing or inhibiting motion, and stability. Prerequisite: PE 201.

**308. Measurement and Evaluation in Physical Education (3 hours)***Second Semester*

Measurement devices and evaluation techniques employed by physical educators, including criteria for test construction and selection; pertinent standardized tests; the use of statistical models for evaluating, interpretation and application of results of test data.

**310. Sociology of Sport (3 hours)***Second Semester*

This course covers basic concepts in the area of sport sociology. Specific topics include prejudice and discrimination in sport, gender relations, deviant behavior, aggression, sports programs for children, sport and the economy, politics and sport, and sport in high school and college. Prerequisite: Junior standing.

**335. Fitness Programming and Assessment (3 hours)***First Semester*

Study of fitness components associated with optimal cardiorespiratory fitness, muscular fitness, flexibility, and body composition. Students will learn how to design and assess fitness programs for special populations including athletes, youth, adult, older adult, overweight, and for injury rehabilitation. Prerequisite: Sophomore standing.

**399. Independent Study in Physical Education (3 hours)***Each semester*

Opportunity to study a chosen project under the supervision of a staff member. Prerequisite: Consent of the department chair.

**401. The Curriculum of Physical Education (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

Scope and sequence of the physical education courses in the school curriculum with emphasis on the selection and organization of materials and methods of instruction and evaluation.

**407. Physical Education for the Atypical Child (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

Recognition of the physical, mental, and multiple handicaps that might be encountered in classes; planning of physical education programs for atypical children. Preparation for mainstreaming the exceptional child into a regular class as well as teaching in a specialized class for the atypical child. Special emphasis will be placed on task analysis and qualitative and quantitative assessment specific to students with special needs. Prerequisite: PE 201.

**499. Physical Education Seminar (3 hours)**

*Each Semester, as needed.*

Research and discussion of current issues and topics in physical education and sport management; introduction to modern trends and advances in physical education and sports. Prerequisites: Senior year, consent of instructor, advisor, and department chair.

**SPORT MANAGEMENT COURSES (SM)****203. Sports Management (3 hours)**

*First Semester*

Preparation of students for leadership roles in sports, clubs, health spas, fitness centers and commercial recreation, with an introduction of the special problems related to the management of facilities, budget making, legal liability, public relations, and personnel management.

**205. Ethics in Sport Management (3 hours)**

*Second Semester*

Presentation and analysis of various ethical situations in the sport management arena. Models of ethical decision making will be incorporated into the determination of strategies. Prerequisite: Sophomore standing.

**290. Governance in Sport (3 hours)**

*Second Semester*

Presents the various agencies that govern sport at the high school, collegiate, professional, and amateur levels. Instruction in how governmental agencies influence the roles of sport governing bodies. Emphasis will be upon the control imposed upon members by the governing bodies, the powers each agency has assumed and how that power is derived, sanctions that can be levied against a member, and the route of appeal. Prerequisite: Sophomore standing.

**299. Psychology of Sport (3 hours)**

*First Semester*

Designed to focus on human behavior in sport and exercise. What motivates, angers, and scares individuals in these settings is explored. How participants create/regulate their thoughts, feelings, and emotions, and how their behavior can become more effective is examined. Fundamental principles of professionals in the practice of sport psychology are presented. Prerequisite: Sophomore standing.

**300. Internship (1-12 hours)***Each Semester*

Internships involve working and learning experiences off campus. Each student's program is developed according to established College guidelines under the sponsorship of a faculty member. See the index under "Internships" for reference to additional information on internship guidelines, or consult the department chair. Prerequisite: Junior standing or above. Not open to any student who is on academic, disciplinary, or Work Program probation.

**327. Sport Business (3 hours)***First Semester*

A comprehensive overview of significant sport business issues and dilemmas faced by those in Olympic, intercollegiate, and professional sports. The inner workings of the industry will be examined through the interdisciplinary topics of: finance, management, information technology, marketing, ethics, gender equity, and race. Prerequisite: Junior standing, SM 205.

**335. Fitness Programming and Assessment (3 hours)***First Semester*

Study of fitness components associated with optimal cardiorespiratory fitness, muscular fitness, flexibility, and body composition. Students will learn how to design and assess fitness programs for special populations including athletes, youth, adult, older adult, overweight, and for injury rehabilitation. Prerequisite: Sophomore standing.

**340. Facility Management and Design (3 hours)***Second Semester, alternate years. Offered 2025-2026.*

The course is designed to assist the sport management student in acquiring the necessary knowledge and skills needed to manage a sports facility and events. The facility is a tool designed to optimally support these activities. The course will provide an understanding of the complete planning and design process needed to accommodate the objectives of the programs. Unique features of many different areas and types of facilities will be covered. Prerequisite: SM 203.

**408. Sports Marketing and Publicity (3 hours)***Second Semester*

Concepts involved in the promotion, advertising, public relations, selling and retailing, licensing of sport and sport-related products. Fundamentals needed to implement a sports information program, including authoring press releases and publications, statistical breakdowns, website design, communication with the press and marketing techniques specific to sport. Prerequisite: Junior standing.

**433. Legal Aspects of Sport (3 hours)***First Semester*

Identification and application of various areas of law to the sport industry. An examination of the court system and how legal issues are decided; how antitrust laws protect the business sector through regulation to control private economic power; how contract law is utilized; principles of tort liability; how collective bargaining impacts sport; and Title IX and sex discrimination issues. Prerequisite: SM 203.

## PHYSICAL EDUCATION ACTIVITY COURSES

Courses are all 8 weeks in length, and carry one-half semester hour credit, except for PE 043 (1 hour), PE 045 (1 hour), PE 046 (1 hour), PE 047 (1 hour), PE 048 (1 hour), PE 075 (1 hour), PE 082 (1 hour), PE 088 (1 hour), PE 099(1/2 to 1 hour) and PE 100 (2 hours). Not all courses are offered each semester; see the official Time Schedule of Classes for offerings. An adapted program is provided for the physically challenged upon appropriate certification by a physician. The physical education requirement for graduation will normally be completed by the end of the sophomore year. Each student is expected to furnish his or her own uniform and equipment, where required. No student may enroll in an activity course in a sport in which the student previously earned academic credit through participation in a season of intercollegiate athletics. A maximum of two credits in activity courses may be earned in any one semester.

040	Archery	070	Climbing and Rappelling
043	Bowling	071	Climbing and Rappelling II
045	Beg. Tennis/Badminton*	074	Volleyball
046	Badminton/Pickleball	075	Yoga/Pilates
047	Archery/Beg. Racquetball*	078	Ballroom Dance
048	Beg. Racquetball*/Golf	082	Weight Training
050	Aerobic Dance	085	Self Defense
051	Ballet	088	Fitness Walking
053	Jazz Dance	099	Independent Activity‡
054	Golf	100	Basic Fitness
056	Zumba		

\*Students must supply their own equipment.

‡Course requires department chair approval.

Physical Education Performance Areas in Varsity Athletics

PEPR02	Men's Basketball	PEPR09	Cross Country
PEPR03	Men's Soccer	PEPR10	Men's Baseball
PEPR04	Women's Basketball	PEPR12	Women's Softball
PEPR05	Women's Volleyball	PEPR13	Women's Soccer
PEPR08	Men's Golf	PEPR14	Women's Golf
		PEPR17	Indoor Track
		PEPR18	Outdoor Track
		PEPR19	Wrestling

## PHYSICS

Faculty:

### PHYSICS COURSES (PH)

#### **201. General College Physics I (4 hours: 3 lectures, 1 lab)**

*First Semester, alternate years. Offered 2024-2025.*

Principles of physics including mechanics, forces, fluids, and waves. Prerequisite: Good background in algebra and trigonometry.

#### **202. General College Physics II (4 hours: 3 lectures, 1 lab)**

*First Semester, alternate years. Offered 2025-2026.*

Principles of physics including thermodynamics, electricity, magnetism, and optics. Prerequisite: Good background in algebra and trigonometry.

#### **350. Topics in Physics (3 hours)**

*As Needed.*

In-depth study of a selected topic in advanced Physics.

## POLITICAL SCIENCE

Faculty: Dr. Bradley, Dr. Peffer

### POLITICAL SCIENCE REQUIREMENTS

#### Requirements for a Political Science Major—General Track

PS 102, 105, 352, 495; SS 230, 330, 430; Choose 6 credits from PS 201, PS/SS 234, PS 345, PS/ HI 320; Choose 18 credits (9 hours must be 300/400 level) from PS 204, 205, 300, 304, 309, 315, 324, 334, 340, 344, 347, 375, 399, 448, SS 310.

TOTAL: 45 semester hours

#### Requirements for a Political Science Major—Law Track

PS 102, 105, 204, 334, 352, 448, 495; JA 124; SS 230, 330; Choose 15 credits (6 hours must be at the 300/400 level) from PS/SS 234, JA 226, JA 331, MG 307, 308, PR 202, 232, SS 310, and other JA or PS courses as appropriate.

TOTAL: 45 semester hours

#### Requirements for a Minor in Political Science

PS 102, 105, 201, 204 or 205; PS 234, 345; plus 3 hours of Political Science electives at the 300 level or above.

TOTAL: 21 semester hours

### POLITICAL SCIENCE COURSES (PS)

#### 102. U.S. National Government (3 hours)

*Second Semester*

Analysis of the national political system, the Constitution and the effects of values, pressure groups, parties and voters on the organizations, behavior and decisions of Congress, the President and the courts. (IAI: S5 900)

#### 105. Introduction to Politics (3 hours)

*First Semester*

Survey course of key political theories, philosophies, and methods across multiple subfields in the discipline including American Politics, Political Economy, International Relations, and Comparative Politics. Focus will be on application within the current political climate and contexts. Prerequisite: none.

#### 201. Introduction to International Relations (3 hours)

*Second Semester*

Nature and causes of wars, development of the state system, balance of power, collective security, and international law as approaches to peace, formulation and implementation of foreign policy, and problems of global interdependence. Prerequisite: PS 105. (IAI: S5 904N)

#### 204. Public Administration (3 hours)

*Second Semester, alternate years. Offered 2024-2025.*

A study of policy implementation and evaluation that focuses on the leadership roles of bureaucrats, the political skills they need to manage the agency and work with external groups such as elected officials and clientele, and the politics of the implementation and evaluation process. Prerequisite: PS 102 or 105.

**205. The Congress and The Presidency (3 hours)**

*Second Semester, alternate years. Offered 2025-2026.*

A study of policy formulation and authorization that focuses on Presidential and congressional leadership roles, coalition building, and politics of legislative-executive relations in the policy-making process. Prerequisite: PS 102 or 105.

**234. Comparative Legal Systems (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

This course introduces the idea and social practice of law conceptually, historically, and comparatively. We examine its general characteristics, the historical peculiarities of the American system, and compare legal and ethical problems across culturally and nationally differentiated systems.

**300. Internship (1-12 hours)**

*Each Semester*

Internships involve working and learning experiences off campus. Each student's program is developed according to established College guidelines under the sponsorship of a faculty member. See the index under "Internships" for reference to additional information on internship guidelines, or consult the department chair. Prerequisite: Junior standing or above. Not open to any student who is on academic, disciplinary, or Work Program probation.

**304. Political Philosophy (3 hours)**

*Second Semester, alternate years. Offered 2025-2026.*

An examination of Western political thought from Plato and Aristotle to Marx and J.S. Mill. Special attention to the concepts of political authority, legitimacy, obligation, political education, virtue, rights, justice, equality, liberty, harm, and political goods. Prerequisite: Sophomore standing or consent of the instructor.

**315. U.S. Political Parties and Elections (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

Political parties have played a crucial role in the development of democracy in America. This course will consider how the activities of parties have changed over the last 40 years, particularly their role in national politics, as objects of public support and voter loyalty. This course will examine how election laws influence the strategies and tactics of parties, candidates, as well as debates about reform (voter registration, campaign finance, voting technology, presidential nominations). Prerequisite: PS 102, 105, or sophomore standing.

**320. Imperialism and Colonialism in the Non-Western World (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

Study of the comparative impact of colonialism and imperialism on African, Asian, Latin American and Caribbean societies since the 18th century from a non-Western perspective. Topics include issues of local and regional responses to global change, cultural and political resistance to empire, economic exploitation, war, rise of nationalism and separatism, and effects of post-colonialism on Non-Western societies in the last century. This course is cross-listed as HI 320.

**324. Public Policy Analysis (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

A study of substantive areas of public policy and the methods and approaches used in the design and evaluation of public policy including needs analysis, assessment of political feasibility and risk, assessment of alternate approaches to policy design, and methods of policy evaluation. Prerequisite: PS 102 or 105.

**334. Introduction to Constitutional Law (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

The course introduces the fundamentals of American constitutional law. It examines key concepts and cases in the areas of civil rights and liberties and intergovernmental relations.

**340. Politics and the Media (3 hours)**

*As needed*

Traditional forms of media such as the nightly news and daily newspapers are rivaled by newer media outlets such as 24-hour cable news, the internet, and politically oriented entertainment programs. This course examines how the news media operate, the interplay between journalists, politicians, and the public, and media's role in promoting American democracy. Prerequisite: sophomore standing.

**344. Environmental Politics (3 hours)**

*As needed*

A review of federal and state law and politics surrounding issues of resource management and extraction. The course covers current environmental issues, the study of the legal and political debate over environmental law and policy, and landmark legislation such as the Clean Air and Water Quality Act, Safe Drinking Water Act, Superfunds, and Healthy Forests Initiative. Prerequisites: PS 102 or 105 or Sophomore standing.

**345. Comparative Politics (3 hours)**

*First Semester*

Students will be introduced to major theories and research in comparative politics. Case studies will be used to understand regional politics and cross-national perspectives in areas of democratization and regime change. Political development, ethnicity, legal institutions, political economy, the state and bureaucracy. Prerequisite: PS 102 or 105.

**347. Gender, Power, and Politics (3 hours)**

*First Semester, alternate years. Offered 2025-2026.*

Students will be exposed to an intersectional understanding of women's current and historic civic and political movement. The role of gender in current political and cultural debates will be examined across voting, political participation, and representations in government. Gender inequality in politics will be examined through the intersectional lens of class, race, education, and sexuality. Prerequisite: Sophomore standing or consent of instructor

**352. Theory and Research (3 hours)**

*Second Semester*

Survey of major theoretical frameworks in the discipline, important research findings and their application in theory. There will also be a focus on methodological structure, design, and analytical modeling. Semester will culminate in a research proposal and literature review. Prerequisite: Junior standing.

**375. Topics in Political Science (3 hours)**

*As Needed*

The study of selected topics in Political Science to be drawn from American government, comparative politics, international relations, public policy, and public administration; topic to be announced in Time Schedule of Classes. Prerequisite: PS 102 or 105.



**399. Independent Studies in Political Science (3 hours)**

*Each Semester*

Independent study in an area of political science, culminating in a research paper. May be repeated for up to 6 hours. Prerequisite: consent of the instructor, junior standing.

**448. Judicial Politics (3 hours)**

*First Semester, alternate years. Offered 2025-2026.*

An introduction to the role of American judges and courts in the wider political system. Attention is given to the role of judges in American democracy, the structure of the court system, relationships between the branches of government, determinants of judicial behavior and decision-making, and legal and judicial procedures. Prerequisite: PS 102 or 105.

**495. Senior Seminar (3 hours)**

*Each Semester*

Design and implementation of individual research in a current subfield. Culminates in an oral defense of thesis and presentation to the community. Prerequisite: PS 352.

## PSYCHOLOGY

Faculty: Dr. Hopper, Dr. T. Morenz, Dr. Prunty

### PSYCHOLOGY REQUIREMENTS

#### Requirements for a Psychology Major

PY 101, 230, 252, 262, 334, 344, 424, 490; SS 230, 330, 430; MA 120 or 140; 15 hours of electives chosen from PY 220, 300, 331, 372, 400, 415, 416, 426.

Total: 54 semester hours

Psychology majors are required for graduation to earn a grade of at least a C (not a C-) in all classes required for the major. In addition, psychology majors must earn a C in all prerequisites for further study in the psychology major.

#### Requirements for a Psychology Minor

PY 101, 230; SS 230; Twelve additional hours in psychology, (of which at least three hours must be at the 300 level, not including PY 300, and three hours at the 400 level). SS 330 may be taken to fulfill twelve additional hours but may not be used to satisfy the three hours of PY at the 300 level.

TOTAL: 21 semester hours

### PSYCHOLOGY COURSES (PY)

#### 101. General Psychology (3 hours)

*Each Semester*

An introductory course in psychology that surveys knowledge of human behavior and mental processes. (IAI: S6 900)

#### 110. Mindfulness Meditation (2 hours)

*Each Semester*

This course is an introduction to *Vipassana* (Insight) meditation for the purpose of stress reduction, concentration and equanimity. The course will include both the theory and practice of meditation. Emphasis will be given to direct experiential learning for the development and application of mindful awareness in everyday life.

#### 220. Human Sexuality (3 hours)

*First Semester*

This course will, through the readings and thorough frank and open classroom discussion, examine the physiological, psychological, and social aspects of human sexuality.

#### 230. Human Development Across the Lifespan (3 hours)

*Second Semester*

This course will cover the central issues related to human development that arise throughout the lifespan. Students will discuss the continuity and change within the developing individual across the cognitive, social, emotional, and physical domains from birth to death.

#### 252. Social Psychology (3 hours)

*Second Semester*

Studies of individual behavior in relationship to other human beings as well as general social influences. Prerequisite: PY 101. (IAI: S8 900)

**262. Psychology of Personality (3 hours)***First Semester*

The focus of this course is on the theoretical understanding of personality development from a variety of theoretical orientations. Theoretical orientations considered in this course include psychoanalytic/psychodynamic, humanistic, existential, dispositional, and learning. Prerequisite: PY 101 and Sophomore standing or consent of the instructor.

**300. Internship (1-12 hours)***Each Semester*

Internships involve working and learning experiences off campus. They allow students to test theories and disciplinary methodologies, thereby advancing learning in the major, and they test the ability of students to apply theoretical knowledge and training in particular career areas and work environments thus increasing students' awareness and planning in relationship to various career opportunities. Each student's program is developed according to established College guidelines under the sponsorship of a faculty member. See the index under "Internships" for reference to additional information on internship guidelines, or consult the departmental internship coordinator. Prerequisite: Not open to any student who is on academic, disciplinary, or Work Program probation.

**331. Counseling Skills (3 hours)***First Semester*

This course focuses on the development of basic interviewing and helping skills, report writing, and treatment planning using the following four approaches: cognitive-behavioral, person-centered, strengths-based, and solution-focused/brief theory.. Role-playing of interviews and helping sessions will be required of all students. Prerequisites: PY 101

**334. Psychopathology (3 hours)***First Semester*

This class focuses on the theory, etiology, classification and treatment of disorders as categorized by the Diagnostic and Statistical Manual of Mental Disorders. Emphasis is given to examining behavior in the context of biological, social, cultural, and environmental venues. Prerequisite: PY 101 and Sophomore standing.

**344. Psychology of Learning (3 hours)***Second Semester, alternate years. Offered 2024-2025.*

Survey of research and theory in the areas of learning, considering both behavioral and physiological approaches. Prerequisites: PY 101; Sophomore or above standing.

**372. Ethical and Legal Issues in Mental Health (3 hours)***Second Semester, alternate years. Offered 2025-2026.*

This course provides a framework for mental health services practice meant to prepare students for actual experience in a human services agency. Ethical and legal issues related to interventions with individuals, groups, organizational and communities are emphasized. Creative problem solving, human services values, and differing theoretical perspectives are explored. Prerequisites: PY 101; Junior or Senior standing.

**390. Special Topics in Psychology (3 hours)***Second Semester*

The study of selected topics in psychology. Topics will vary from semester to semester based on student interest and needs. Prerequisites: PY 101 or consent of the instructor.

**400. Psychology Research Laboratory (3 hours)**

*Each Semester*

Students will plan, execute, and report on a research project in consultation with a faculty mentor. Prerequisites: PY 101; SS 230, 330 and permission of instructor. May be repeated for a total of nine hours of credit.

**415. Behavioral Neuroscience (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

Introduction to physiological substrates of behavior. Examines brain-behavior relationships with emphasis on neural structure and function, neuroanatomy, and a discussion of techniques of physiological investigations. Prerequisites: PY 101; Junior or Senior Standing.

**416. Psychological Tests and Measurements (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

Studies in the development, administration and interpretation of techniques used in assessing psychological characteristics. Prerequisites: PY 101; SS 330.

**424. Cognitive Psychology (3 hours)**

*Second Semester, alternate years. Offered 2025-2026.*

This course focuses on the theories of higher-order mental processing as well as the cognitive and neuropsychological empirical support for these theories. Areas of focus include the processes of attention, sensation and perception, memory, knowledge representation, language, and reasoning. Prerequisites: PY 101; Junior or Senior standing; or consent of the instructor.

**426. Psychology of Gender (3 hours)**

*First Semester, alternate years. Offered 2025-2026.*

This course will, through readings and class discussion, examine the biological and social contexts in which people express gendered behavior. The course will review the research on gender with an emphasis on the theories of gender (e.g., psychodynamic, sociocultural, etc.). Prerequisites: PY 101 or consent of instructor; Junior or Senior standing.

**490. Psychology Seminar I (3 hours)**

*First Semester*

Completion of senior thesis project, including data collection, data analysis, manuscript creation, and oral defense. Prerequisites: PY 101; SS 230, 330; Senior standing or consent.

## SOCIAL SCIENCE COURSES (SS)

### 105. Information Literacy (1 hour)

*Each Semester*

Examines various information resources. Including how they are created and how to find, evaluate, and cite them. The library catalog, academic databases, the internet, and other reference resources will be covered. Critical thinking will guide the examination of the expertise, authority, bias, and credibility of source.

### 120. Special Topics in the Social Sciences (1-4 hours)

*As Needed*

An investigation of a significant introductory theme or issue in the Social Sciences and not available in the regular departmental course offerings. The student may repeat the course for credit when topics are changed. Prerequisite: none.

### 152. Introduction to Gender and Sexuality Studies (3 hours)

*Second Semester, alternate years. Offered 2024-2025.*

This interdisciplinary course will explore ideas and debates about gender as a social and cultural construction. In particular, students will examine intersections of social science, natural science, the humanities and gender to understand some of the ways in which culturally determined values and roles shape our everyday lives.

### 212. Cultural Geography (3 hours)

*Second Semester, alternate years. Offered 2024-2025.*

Study of relationships between people and the environment. Specifically examines the interrelations of cultural development and the environmental conditions in which we exist.

### 214. American Cultures (3 hours)

*As Needed*

A survey of the history, values, and contributions of the various cultures and ethnic groups that make up American society. The course will incorporate multicultural literature, current events, and historical, political, and sociological perspectives of the growth of our multicultural society.

### 220. Special Topics in the Social Sciences (1-4 hours)

*As Needed*

A detailed investigation of a significant them or issue in the Social Sciences and not available in the regular departmental course offerings. The student may repeat the course for credit when topics are changed. Prerequisite: Appropriate support classes as determined by the chair of the offering department.

### 230. Introduction to Research Methods for the Social Sciences (3 hours)

*Each Semester*

An introduction to research methods used in the social sciences. The purpose of the course is to familiarize students with basic methods and techniques for designing, conducting, and analyzing research in the social sciences. Emphasis is on developing appropriate and researchable questions, reviewing the literature critically, planning cogent research, and writing in APA style. Prerequisite: Sophomore standing or consent of the instructor.

### 234. Comparative Legal Systems (3 hours)

*Second Semester, alternate years. Offered 2024-2025.*

This course introduces the idea and social practice of law conceptually, historically, and

comparatively. We examine its general characteristics, the historical peculiarities of the American system, and compare legal and ethical problems across culturally and nationally differentiated systems.

### **310. Social Science Seminar (1-4 hours)**

*Either Semester*

A topical seminar offered periodically by the Social Science Division faculty to explore interdisciplinary concerns or study a topic of contemporary relevance. Seminar topics and credit hours announced in Time Schedule of Courses. Prerequisite: Consent of the seminar chairman.

### **320. Special Topics in the Social Sciences (1-4 hours)**

*As Needed*

A detailed investigation of a significant theme or issue in the Social Sciences and not available in the regular departmental course offerings. The student may repeat the course for credit when topics are changed. Prerequisite: appropriate support classes as determined by the chair of the offering department.

### **330. Statistics for the Social Sciences (3 hours)**

*Each Semester*

An introduction to and overview of parametric and nonparametric statistical methods commonly used in the social sciences for the analysis of data. Emphasis will be on data management, selection of appropriate analytical methods, and meaningful interpretation of statistics. Prerequisite: MA 120 or MA 140 or proficiency or consent of the instructor.

### **331. Theories of Gender and Sexuality (3 hours)**

*First semester, alternate years. Offered 2024-2025.*

Survey of theories of gender and sexuality and application of theory to independent projects tailored to students' interests. Prerequisite: Sophomore standing or consent of instructor.

### **420. Special Topics in the Social Sciences (1-4 hours)**

*As Needed*

A detailed investigation of a significant advanced theme or issue in the Social Sciences and not available in the regular departmental course offerings. The student may repeat the course for credit when topics are changed. Prerequisite: appropriate support classes as determined by the chair of the offering department.

### **430. Research Design for the Social Sciences (3 hours)**

*Second Semester*

An advanced course in the techniques of research design. Students design a unique research project, draft a research proposal, complete an IRB application, and defend the proposal. Prerequisites: SS 230, 330, or permission of the instructor; Junior standing or consent.

## **SOCIOLOGY COURSES (SO)**

### **104. Principles of Sociology (3 hours)**

*First Semester*

A survey of the fundamental principles of sociology, including basic sociological concepts, theoretical perspectives and research techniques. (IAI: S7 900)

## THEATRE

Faculty: Mr. Flores

Any student in the Theatre major or the Theatre minor may be eligible to waive the major requirements of TH 292 through a production-related work position in the Department of Performing Arts. A student may waive TH 292 graduation requirements under the following conditions:

- The student must first have worked in the department position for at least two prior semesters (160 work hours each semester) with no work warnings before working a semester that is eligible for the waiver.
- The student may waive one hour of TH 292 for one semester (160 work hours) of appropriate successful work in the Performing Arts Department (as determined by the Performing Arts faculty).
- The student will write a post-production essay reflecting on the educational outcomes of the experience.

Final approval of waiver will be made by the faculty after these conditions have been met. A letter from the faculty indicating that the student should be waived from one semester of TH 292 will be submitted to the Records Office. The student may be eligible to waive as many semesters of TH 292 as are required for the degree, but must meet all of the above criteria for each semester of TH 292 that is waived.

### Requirements for a Theatre Major

TH 131, 137, 161, 237, 239, 292, (1 hour for every semester student is a declared major, minimum of 4), 321, 322, 331, 337, 338, 460 (1, 2)

TOTAL: 42 semester hours

### Requirements for a Theatre Minor

TH 131, 137, 161, TH 237 or 337, 239, 292 (1 hour/4 semesters), TH 321 or 322, TH 331

TOTAL: 25 semester hours

## THEATRE COURSES (TH)

### 131. Introduction to Theatre and Drama (3 hours)

*First Semester*

Introduction to the theory and practice of theatre, including acting, directing, and basic stagework. The course also explores the fundamentals of script analysis and uses dramatic literature as a tool for both actors and directors. Prerequisite: none.

### 137. Introduction to Acting (3 hours)

*First Semester, alternate years. Offered 2025-2026.*

In this course, students will explore the basic skills and methods relevant to modern, realistic acting techniques, focusing primarily on the Stanislavski system. In addition, students will learn foundational theatrical concepts including scene study, rehearsal techniques, creative ensemble work, and collaboration. Prerequisite: none.

### 161. Stagecraft (3 hours)

*First Semester, alternate years. Offered 2025-2026.*

Introduction to technical theatre tools and skills used in the design, construction, and implementation of theatrical scenery, costumes, lighting, sound, and stage management. Students will learn to identify and safely use the tools and instruments specific to the technical theatre disciplines, as well as gaining hands-on experience in basic construction.

**228. Script Analysis (3 hours)**

*First Semester, alternate years. Offered 2025-2026.*

Course provides students structured and theoretical approaches to studying dramatic scripts and creates for them the proper foundations for future interactions with dramatic literature, analysis, theory and criticism. Course content includes text-analysis handbooks, player from a variety of eras and backgrounds, and Action Analysis and production-oriented submissions.

**237. Classical Acting Styles (3 hours)**

*Second Semester, alternate years. Offered 2025-2026*

This course builds on the foundations learned in Acting I and will focus on specialty techniques, styles, and genres. Students will analyze and interpret both modern and classical theatrical works that span various styles and develop their acting skills through monologues and scene work.

Prerequisite: TH 131 or consent.

**239. Theatrical Improvisation (3 hours)**

*Second Semester, alternate years. Offered 2025-2026.*

Theatrical improvisation rules and skills will be introduced and practiced in a wide variety of comedic and serious improvisation exercises. Students in this class may be required to participate in Madrigal skits and/or a public Improv performance.

**292. Production and Performance (1 hour)**

*Each Semester*

Course in the collaborative theatrical practice of producing a fully staged public theatrical production for both performers and crew members. Performers will engage in multiple weekly evening rehearsals and perform for an audience. Crew members will assist in the running of the rehearsals and production, including set and costume construction, set changes, lights and sound operation, costume and dressing, and assistant stage management. Prerequisite: audition for performance; course may be repeated.

**300. Internship (1-12 hours)**

*As Needed*

Internships involve working and learning experiences off campus. Each student's program is developed according to established College guidelines under the sponsorship of a faculty member. See the index under "Internships" for reference to additional information on internship guidelines, or consult the department chair. Prerequisite: Junior standing or above. Not open to any student who is on academic, disciplinary, or Work Program probation.

**321. Theatre History I (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

An overview of the History of the Theatre arts from pre-Greek to pre-Ibsen; the beginning of recorded theatre history to the late 19th Century. Survey of the history of theatrical production, major literary works and dramatists, and design styles from Ancient Greece through and including the Renaissance and Restoration as well as early theatrical trends from China and Japan. Prerequisite: completion of WR 111 & WR 112 or equivalents; completion of TH 131; or consent of instructor.

**322. Theatre History II (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

An overview of the History of the Theatre arts from the mid-19th Century to the present; from Ibsen and Chekhov, through the changing styles of the 20th Century, to theatre in the contemporary moment. Survey of the history of theatrical production, major literary works



and dramatists, and cultural trends including Realism, Expressionism, Surrealism, Theatre of the Absurd, and reactionary theatre, as well as corresponding theatrical trends in Eastern cultures. Prerequisite: Prerequisite: completion of WR 111 & WR 112 or equivalents; completion of TH 131; or consent of instructor.

### **331. Dramatic Literature (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

Survey Literature course that explores plays central to the development of world drama and its various genres, styles and playwrights, including Greeks, Romans, Medieval, Elizabethan, and French Neoclassical drama. Other topics include early Japanese theatre, traditional Eastern performance, and drama in Africa and Southeast Asia. Prerequisite: none.

### **337. Advanced Acting, Voice, and Movement (3 hours)**

*Second Semester, alternate years. Offered 2024-2025.*

In this style-based acting course students will explore the different physical and psychological acting challenges and demands of comedy and drama as individual genres, ranging from slapstick and farce to contemporary drama and nonrealism. Course work will also cover partnered musical scenes and songs as monologues. Prerequisite: TH 137 or consent.

### **338. Playwriting and Directing (3 hours)**

*First Semester, alternate years. Offered 2024-2025.*

This course introduces students to the basic fundamentals of stage directing, including concepts and techniques of staging, blocking, tableaux, and analysis, as well as the fundamentals of playwriting, including structure, character, dialogue, and dramatic conflict. Students will examine and practice the skills used to transform a play from the written work to a live performance. Original work will be created and performed. Prerequisite: Theatre or Creative Writing majors or minors or permission of instructor.

### **390. Special Topics (1-3 hours)**

*As Needed*

Topics relevant to the needs of performers and/or music teachers. Prerequisite: Consent.

### **399. Independent Study (1-6 hours)**

*As needed.*

Independent study in an area of the Performing Arts. The study may result in a research project or a creative project. Prerequisites: Junior standing, six or more hours of 200 level or better Music or Theatre courses, and consent of the instructor.

### **460. Senior Project (2 hours)**

*As needed.*

A creative project in the performance (directing, acting, writing) or technical (set, costume, lighting) aspects of theatre that results in full-length program presented to a public audience. Prerequisites: Theatre Major, senior standing, and permission.

## COLLEGE PERSONNEL

### The Board of Trustees

Dan Anderson, B.A., M.S. (2018)	Retired, Asst. Exec. Dir. for Institutional Analysis, Arizona Board of Regents, Tempe, AZ
Lisa Black-Gomez, Ph.D. (2019)	Retired Educator, Winfield, IL
Salina Brown, B.A. (2023)	Cytotechnologist, Metamora, IL
Kenneth R. Deihl, J.D. (2004)	Chief Judge, 7th Judicial Court, Carlinville, IL
David Dorris, B.A., J.D. (2018)	Attorney, LeRoy, IL
James Faust, M.S. (2017)	Retired Executive, Golf, IL
Frances A. Goodman, B.A. (2012)	Realtor, Goodman Agency, Carlinville, IL
Jennifer Hamilton, M.S. (2016)	Retired Educator, Carlinville, IL
Thomas Heinz, B.A., M.F.A. (2019)	Owner, Thomas P. Heinz Designs, Hinsdale, IL
Michael Kokal, J.D. (2023)	Attorney at Heyl, Royster, Voelker & Allen, Springfield, IL
Cynthia LaMar, B.A. (1997)	Retired, President, Cynmar Corporation, Carlinville, IL
Cress L. Maddox (2000)	President, Masco Packaging and Industrial Supply, Springfield, IL
George E. Malo, B.A., Ph.D. (2012)	Retired, Tennessee Board of Regents, Brentwood, TN
George Preckwinkle, J.D. (2016)	Retired, Pres. of Bishop Hardware & Supply, Inc. Springfield, IL
Sarah Robison, B.A. (2017)	Editorial Writer, Lincoln Financial, State Line, IN
James D. Sandfort M.B.A. (2004)	Managing Director, Rockefeller Global Family Office, Dallas, TX
Jennifer Shelby, B.A. (2010)	Owner, Solomon Ventures, LLC Champaign, IL
Don Taylor, R.Ph., MBA (2024)	Retired, Pharmacist, Palmyra, IL
Paul Tepikian, M.B.A. (2015)	Retired, Exxon Mobil, Houston TX / New York, NY
Madonna Reed Tideman, B.A. (2012)	Owner, The Tideman Company, Northfield, IL

*\*Dates in parentheses indicate the year of election to the Board*

### Emeriti Trustees

Chuck Beetz, M.S. (2001)	Retired Educator, Champaign, IL
Lois Byerly, B.S. (1987)	The Byerly Team, Keller Williams Realty, Dallas TX
Lois DeFleur, Ph.D. (2013)	Retired Educator, Centennial, CO
Paul DeLano, B.A (2003)	Signature Development, LLC, Union, MI
William R. Jewell, M.D. (2000)	Emeritus Professor of Surgery and Former Head of KU Cancer Center, Kansas City, MO
Robert M. Marovich, M.B.A. (2007)	Director of Development, Alexian Center for Mental Health, Arlington Heights, IL
Bryan F. Meyers, M.D. M.P.H. (2007)	Associate Professor of Surgery, Washington Univ, School of Medicine, St. Louis MO
David Olsen, J.D. (2008)	Retired Attorney/Educator, Milwaukee, WI
Stanley Pillman, B.S., J.D. (2010)	Co-Founder, Logan Ventures LLC, Chicago, IL
John F. Schmidt, B.S. (1985)	V.P. and Treasurer, Columbia Quarry Company, Tucson, AZ
Richard Wier B.A. M.A. Ph.D. (1987)	Attorney, Educator, St. Louis MO
Steven V. Wilkinson, M.B.A.(1985)	Retired Partner, Arthur Andersen LLP, Land O'Lakes, WI
Edward W. Young, B.A. (2002)	Retired President, Allstate Ins. Co. Estero, FLRichard Wier B.A. M.A.

## Committees of the Board of Trustees

### Governance / Executive Committee

Paul Tepikian, Chair  
Lisa Black-Gomez, Vice Chair  
Jennifer Hamilton, Secretary  
George Preckwinkle, At Large  
J.D. Sandfort, At Large

### Academic Affairs

George Malo, Chair  
Dan Anderson, Vice Chair  
Lisa Black-Gomez  
George Preckwinkle  
Paul Tepikian

### Enrollment/Retention

Jen Shelby, Chair  
Cynthia LaMar, Vice Chair  
David Dorris  
Fran Goodman  
Thomas Heinz

### Investment

J.D. Sandfort, Chair  
George Preckwinkle, Vice Chair  
Jen Shelby  
Paul Tepikian

### Advancement & Development

Sarah Robison, Chair  
J.D. Sandfort, Vice Chair  
Salina Brown  
George Malo

### Finance

J.D. Sandfort, Chair  
Madonna Tideman, Vice-Chair  
Cress Maddox  
Paul Tepikian

### Student Work & Life

Lisa Black-Gomez, Chair  
Cynthia LaMar, Vice Chair  
Jennifer Hamilton  
Tom Heinz  
Michael Kokal  
Jen Shelby

### Audit & Compliance

Dan Anderson, Chair  
Jim Faust, Vice Chair  
Ken Deihl  
David Dorris  
Paul Tepikian

### Infrastructure/Grounds

George Preckwinkle, Chair  
Madonna Tideman, Vice Chair  
Fran Goodman  
Cress Maddox

### Trusteeship

Jennifer Hamilton, Chair  
Ken Deihl, Vice Chair  
Jim Faust  
Sarah Robison  
Michael Kokal



**MR. LARRY K. LEE**  
President

In May 2024, the Board of Trustees appointed Larry K. Lee as the 20th President of Blackburn College. He began his term on July 1, 2024.

During his nearly 30-year career in higher education, Lee has extensive experience in financial growth initiatives, facilities operations, fundraising and friend-raising, athletic and recreation programs, audits and budgeting, and strategic planning. He brings a proven track record of developing new revenue streams at his previous positions, spearheading initiatives that help ensure financial stability.



## PRESIDENTS OF BLACKBURN COLLEGE

1859-1862 .....	Reverend John C. Downer*
1862-1867 .....	Robert B. Minton, M.A.*
1867-1876 .....	John W. Bailey, D.D.
1876-1877 .....	Robert B. Minton, M.A.+
1877-1891 .....	Edwin L. Hurd, D.D.
1891-1893 .....	Richard Edwards, LL.D.
1893-1896 .....	James E. Rogers, Ph.D., D.D.
1896-1897 .....	Walter H. Crowell, M.A.+
1897-1905 .....	Walter H. Bradley, Ph.D., D.D.*
1905-1908 .....	Thomas W. Lingle, Ph.D.
1908-1912 .....	Walter H. Bradley, Ph.D., D.D.+
1912-1945 .....	William Mestrezat Hudson, Ph.D., D.D., LL.D.
1945-1949 .....	Robert Ward McEwen, Ph.D.
1949.....	Donald Matthew MacKenzie, Ph.D.+
1949-1965 .....	Robert Phillips Ludlum, Ph.D., L.H.D.
1965-1974 .....	Glenn Lowery McConagha, Ph.D., L.H.D.
1974-1982 .....	John Robert Alberti, Ph.D., LL.D.
1982-1989 .....	William Foster Denman, D. Phil.
1989-1991 .....	David Warfield Brown, J.D.
1991-2013 .....	Miriam R. Pride, D.Litt.
2013-2018 .....	John L. Comerford, Ph.D.
2018-2019 .....	Jennifer Braaten, Ed.D.+
2019.....	Julie Murray-Jensen, Ed.D.
2019-2020 .....	John McClusky, Ph.D.+
2020-2022 .....	Mark L. Bierman, Ph.D.
2023-2024 .....	Gregory J. Meyer, D.Min.
2024.....	Larry K. Lee, M.S.

\*Held title of Principal

+Served as Acting or Interim President

## THE FACULTY FOR THE 2024-2025 ACADEMIC YEAR

*Names, degrees, and years of appointment*

Wendy Addis, M.Ed.....	Education (2023)
M.Ed., WGU Capella University	
W. Carter Aikin, Ph.D. ....	Philosophy/Religion (2014)
Ph.D., University of Notre Dame; M. Div Duke University; B.A., University of Colorado	
Kathleen Bauer, Ph.D. ....	Education (2022)
Ph.D. Maryville University, St, Louis, MO	
Megan Beeler, M.S. ....	Business & Economics (2014)
M.S., Purdue University; B.S., University of Illinois	
Mark D. Benedetti, Ph.D.....	English & Communications (2014)
Ph.D., Indiana University; M.A., Ohio University; M.A., West Virginia University; B.A., Cornell University	
Edward K. Boamah, Ph.D. ....	Mathematics (2005)
Ph.D., University of Vermont, Burlington; M.S., University of Vermont, Burlington/ University of the Witwatersrand, Johannesburg, South Africa; B.S., Kwame Nhrumah University of Science and Technology, Kumasi, Ghana	
Kara Bolton, Ed.D. ....	Education (2024)
Ed.D., NorthCentral University	
Michael P. Bradley, D.Phil. ....	Political Science/Philosophy (1997)
D.Phil., University of Alberta, Edmonton, Canada; M.A., Dalhousie University Halifax, Nova Scotia, Canada; B.A., University of Alaska, Fairbanks	
James R. Bray, Jr., Ph.D. ....	Biology (2002)
Ph.D., Southern Illinois University at Carbondale; M.S., Southern Illinois University at Carbondale; B.S., Henderson State University, Arkadelphia, AR	
Anna Browning, Ph.D.....	English and Communications (2020)
Ph.D., University of Illinois-Chicago	
Naomi C. Crumme, D.Phil.....	English & Communications (2005)
D.Phil., M.S., University of Illinois at Chicago; B.A., College of Wooster	
Karen L. Dillon, Ph.D.....	English & Communications (2011)
Ph.D., Indiana University; M.A., Miami University; B.A., Hanover College	
Jamie Emmons, B.A. ....	Education (2023)
B.A., Blackburn College; Certificate of Completion, Teacher Licensure, Blackburn College	
John Essington, Ed.D.....	Education (2019)
Ed.D., Maryville University	
Adam Flores, M.F.A. ....	Theatre (2024)
M.F.A., Baylor University	
Julie Frisch, Ph. D.....	Education (2023)
Ph.D., Educational Practice, University of Missouri	
Roger Frye, M.S. ....	Computer Science (2022)
Ph.D. Engineering Science, Southern Illinois University Edwardsville/Carbondale	
Carissa Hammann, Ph.D. ....	Chemistry (2024)
Ph.D., University of Missouri-Columbia	
Mark Hopper, Ph.D.....	Psychology (2023)
Ph.D., Philosophy and Counseling Psychology, Ball State	
April Westerfield-Jackson Ed D. ....	Teacher Education – Special Education (2022)
Ed D. Olivette Nazarene University, Bourbonnais, IL	
Jody Jedlicka, M.F.A. ....	Art (2024)
M.F.A., Fontbonne University	
Samantha Kahl, Ph.D.....	Biology and Ecology (2020)
Ph.D., Texas A&M University, Kingsville	

Natalie Kane, Ed.D, NBCT .....	Education (2023)
Ed.S.,Curriculum and Instruction, Missouri Baptist University; Ed.D. Doctorate of Education Leadership, Missouri Baptist University	
Marchelle Kassebaum M.Ed.....	Education (2024)
M.Ed.,	
Katura Lesane, Ph.D. ....	Education (2024)
Ph.D., Capella University	
Gary L. Long, Ph.D. ....	History (2007)
Ph.D., University of Pittsburgh; M.A., B.A., University of Tennessee	
Christina L. McCurley, Ph.D. ....	Business (2013)
Ph.D., Maharishi University of Management	
Angie, Morenz, Ed.D. ....	Physical Education/Sports Management (2018)
Ed.D., United States Sports Academy	
Chris L. Morin, Ph.D. ....	Mathematics and Computer Science (1993)
Ph.D., University of Texas at Austin; B.S., Brigham Young University	
Craig A. Newsom, M.F.A. ....	Art (2009)
M.F.A., University of Chicago; B.F.A., B.A., University of Northern Iowa	
Shelly L. Peffer, J.D., Ph.D.....	Criminal Justice (2014)
Ph.D., Cleveland State University; J.D., Cleveland State University;	
M.P.A., Cleveland State University; B.A., Kent State University	
Lynette Piontek, Ph.D.....	Education (2023)
Ph. D., Educational Administration, Missouri Baptist University	
Cady Thomas Potts, M.M. ....	Music (2024)
M.M., Southern Illinois University Edwardsville	
Lea Rea Preston, Ph.D.....	Education (2024)
Ph.D., Saint Louis University	
Trisha Prunty, Ph.D.....	Psychology (2020)
Ph.D., University of Massachusetts at Amherst	
Joana Ramsey, M.S.....	Physical Education/Sports Management (2022)
M.S. Western Illinois University, Macomb, IL	
Max Schaad, B.A.....	Computer Science Teaching Assistant (2022)
B.A. Blackburn College	
Erin Scussel, Ph.D.....	Education (2023)
Ph.D., Policy Studies and Social Foundations, Georgia State	
Chad Smith, Ph.D. ....	Education/Special Education (2024)
Ph.D., Nova Southeastern University	
Carley Swalley, Ph.D.....	Marketing (2023)
Ph.D., International Business, Liberty University, Virginia	
Ozalle Toms, Ed.D.....	Education (2024)
Ed.D.,	
Cynthia Keller Ward, M.S.....	Education (2024)
M.S., Eastern Illinois University	
Joseph Welch, D.M.A.....	Music (2019)
D.M.A, University of Minnesota; Masters of Music, University of Minnesota; Bachelors of Music, Southern Illinois University Edwardsville	
Laura E. Wiedlocher, Ph.D. ....	Political Science (2014)
Ph.D., University of Missouri–St. Louis; M.A., University of Missouri–St. Louis;	
B.A., Missouri University of Science and Technology	
Timothy D. Wilson, Ph.D. ....	Spanish (2015)
Ph.D., University of Illinois at Urbana-Champaign, M.A., University of Illinois at Urbana-Champaign, B.A., Northern Illinois University in DeKalb	

## Chairs of the Divisions

The Natural Sciences .....	Dr. James Bray
The Social Sciences .....	Dr. Christina McCurley
Humanities .....	Dr. Mark Benedetti

## PART-TIME FACULTY FOR 2024-2025

Chris Barth .....	Accounting
See Tsai Chan, D.M.A. ....	Music (2002)
D.M.A., Eastman School of Music	
Erin Crain .....	Education
Brandace Cloud .....	Art
Maryann Harp .....	Physical Education
Sabrina Hoeper .....	
Rodney Leggett .....	Business & Economics
Heather McNamee .....	Accounting
David Reid .....	Biology
Kristy Swearingen .....	Accounting
Lowell Schwartz .....	Physical Education
Roberta Trump .....	Mathematics (2015)
Anthony Vitale .....	History (1992)
Jennifer Watson .....	Justice Administration (2010)

## ADJUNCT FACULTY IN MEDICAL LABORATORY SCIENCE AT AFFILIATED HOSPITAL

James Bray, MLS, Ph.D., Blackburn College .....	(2002)
Galna Kessler, AP/CP, School of CLS .....	(2016)
Michaele McDonald, M.S.H.A., MT (ASCP), Good Samaritan Hospital .....	(2007)
M.H.S.A., St. Francis University; B.S., Purdue University	
Gilma I. Roncancio-Weemer, M.S., St. John's Hospital .....	(1985)
M.S., College of St. Francis; MT (ASCP), CLS (NCA); B.S., Western Illinois University	
Stephanie E. Wallace, M.S., MLS (ASCP), OSF Healthcare .....	(2016)



## FACULTY EMERITI

- M. Iqbal Akhtar, Ph.D. .... Professor Emeritus of Economics (1982)  
Ph.D., Texas A & M; M.S., University of Philippines; B.S., Punjab Agricultural College (Pakistan)
- John R. Alberti, Ph.D., L.L.D. .... President Emeritus (1974-1982)  
Ph.D., M.A., Ohio State University; L.L.D., Parsons College; B.S., Findlay College
- Mark A. Armstrong, Ph.D. .... Professor Emeritus of Chemistry (1981-2021)  
Ph.D., Michigan State University, B.A. Kalamazoo College
- Melba M. Buxbaum, Ph.D. .... Professor Emeritus of Spanish (1972)  
Ph.D., B.S., St. Louis University
- J. Mitchell Clark, M.F.A. .... Professor Emeritus of Art (1965)  
M.F.A., B.F.A., Texas Christian University
- Richard Crowell, Ph.D. .... Professor Emeritus of Biology (1985-2015) Ph.D., University of  
Arkansas; M.S., B.A., Southern Illinois University of Carbondale
- Pamela S. Danker, Ph.D. .... Professor Emeritus of Psychology (2012-2023)  
Ph.D., Texas Tech University; M.A., Miami University; B.A., Hanover College
- Arthur H. Darken, Ph.D. .... Provost and Dean of the College Emeritus (1977-1990)  
Ph.D., Columbia University; M.Div., Union Theological Seminary (NY); B.A., Bates College
- William F. Denman, D.Phil. .... President Emeritus (1982-1989)  
D.Phil., Syracuse University; M.A., University of Oregon; B.S., Purdue University
- Ren Draya, Ph.D. .... Professor Emeritus of English & Communications (1989-2020)  
Ph.D., M.A., University of Colorado; B.A. Tufts University
- Patricia D. Kowal, Ph.D. .... Professor Emeritus of Freshman Studies (1985-2007)  
Ph.D., M.A., Southern Illinois University-Carbondale; B.A., Northern Illinois University
- Marsha Meredith, Ph.D. .... Professor Emeritus of Computer Science (1981-2015)  
Ph.D., M.S., M.A., Indiana University; B.A., Hunter College
- Samuel Meredith, Ph.D. .... Professor Emeritus of Political Science (1979 – 2014)  
Ph.D., M.A., Indiana University; M.A.T., Emory university; B.A., College of the Ozarks
- Gregory J. Meyer, Ph.D. .... Religion/Philosophy (1981-2014)  
D.Min, M.Div., Louisville Presbyterian Theological Seminary; B.A., Carroll College
- Terry Rainey, Ph.D. .... Education (2003)  
Ph.D., Ed.M., University of Illinois-Urbana/Champaign; B.S.Ed., Northern Illinois University
- Cindy Rice, Ed.D. .... Professor Emeritus of Education (2015-2023)  
Ph.D., Ed.M., University of Illinois-Urbana/Champaign; B.S.Ed., Northern Illinois University
- John C. Schaefer, Ph.D. .... Professor Emeritus of Chemistry (1985-2008)  
Ph.D., M.S., University of Chicago; B.S., Massachusetts Institute of Technology
- Bob Schweikle, M.M. .... Business/Economics (1999)  
M.M., Northern University; J. L., Kellogg Graduate School of Management; B.S., University .....  
of Illinois
- Dilbagh Singh, Ph.D. .... Professor Emeritus of Biology (1967-2002)  
Ph.D., University of Wisconsin-Madison; M.Sc., B.Sc., (Honors School), Punjab University  
B.A., Government College, Ludhiana, India
- Eveline P. Weld, Ph.D. .... Professor Emeritus of French (1970-1978)  
Ph.D., Stanford University; M.A., New York University; B.A., Hofstra University
- Edward J. Zalisko, Ph.D. .... Professor Emeritus of Biology (1989-2020)  
Ph.D., Washington State University; M.A., B.A., Southern Illinois University at Carbondale
- Jan Zimmerman, Ph.D. .... Professor Emeritus of History (1985)  
Ph.D., Northwestern University; B.A., University of Wisconsin, Green Bay

## ADMINISTRATIVE STAFF

### *Office of the President*

<b>Larry K. Lee, M.S.</b> .....	<b>President (2024)</b>
Kim Camara-Harvey, MBA .....	Director of Athletics (2023)
Jason Cloninger, B.A. ....	VP for Information Technology & Chief Information Officer (1999)
Logan Elliott, M.A. ....	VP of Student Life, Dean of Students, Title IX (2022)
Leslie Johnson, M.A. ....	Dean of Work (2024)
Sarah Koplinski, B.A., CFRE .....	VP for Institutional Advancement (2013)
Kyle Lowden, B.A. ....	Director of Marketing & Public Relations (2019)
Justin Norwood, B.A. ....	VP for Inclusive Enrollment (2005)
Deana Rogers, MBA, CPA .....	VP for Administration & Finance (2019)
Shawna Poe, B.A. ....	Executive Assistant to the President (2014)
Laura Wiedlocher, Ph.D. ....	Provost (2024)
Open.....	Executive Director of Diversity, Equity and Inclusion

### *Office of the Provost*

<b>Laura Wiedlocher, Ph.D.</b> .....	<b>Provost (2021)</b>
Mindy Beisner, LCPC .....	Director of Counseling Services (2023)
Haley Bray, B.A. ....	Director of Career Services and Experiential Learning (2022)
Annamarie Cosenza.....	Blackburn and Beyond Student Support Paraprofessional (2022)
Mackenzie David .....	Blackburn and Beyond Student Support Paraprofessional (2024)
Kelsey Farris, B.A. ....	Program Navigation Advisor (2023)
Daniel Lanctot .....	College Counselor (2024)
Jeremy McAninch, MLIS. ....	Library Director, Interim Director of Student Success (2022)
Tim Morenz, Ph.D., LCPC. ....	Interim Director of Institutional Research (2013)
Lynette Piontek, Ph.D. ....	Director of Online Education, Golden Apple Liaison (2023)
Dianna Ruyle, B.A. ....	Director of Advising, Records, and Registration (1998)
Courtney Ryan, B.A. ....	Licensure Officer, Field Placement Coord, and Office Admin (2023)
Melissa Snider .....	Admin Assistant to Provost & VP for Admin and Finance (2022)
Claire Stein .....	Blackburn and Beyond Student Support Paraprofessional (2024)
Brianna Sutton, M.Ed. ....	Director of Blackburn and Beyond (2022)
Open.....	College Registrar
Open.....	Student Success and Accessibility Coordinator
Open.....	Special Assistant for Academic Programs

### *Administration & Finance*

<b>Deana Rogers, MBA, CPA</b> .....	<b>Vice President for Administration &amp; Finance (2019)</b>
Chris Beck, B.A. ....	Accounts Receivable Supervisor (2014)
Stephanie Emery, M.S. ....	Temporary Accountant (2023)
Kim Peterson, B.S. ....	Auxiliary Services Manager (2008)
Marshall Petty, LL.M. ....	Director of Human Resources (2022)
Jo Anna Williams .....	Accounts Payable Supervisor (2022)

### *Admissions & Financial Aid*

<b>Justin Norwood, B.A.</b> .....	<b>Vice President of Inclusive Enrollment (2005)</b>
Alexis Brown, MA.Ed.....	Director of Financial Aid (2021)
Jenifer DeLong, B.A. ....	Assistant Director of Financial Aid (2021)
Sakura Fagan, B.A. ....	Interim Admissions Counselor (2023)
Ainsley Gwillim, B.A. ....	Admissions Office Manager (2022)
Sophie King, B.A. ....	Interim Financial Aid Advisor (2024)

***Admissions & Financial Aid (cont'd)***

Mikey Moorman, B.A. .... Admissions Counselor (2022)  
 Marie O'Brien M.A. .... Admissions Counselor (2020)  
 Hayden Reese, B.A. .... Interim Admissions Counselor (2024)

***Athletic Programs***

**Kim Camara-Harvey, MBA** ..... **Director of Athletics**  
 Andrew Arterburn ..... Assistant Men's Soccer Coach (2023)  
 Gabriele Attanasio ..... Assistant Women's Soccer Coach (2022)  
 Shannon Bishop ..... Head Volleyball Coach, Asst. Sports Information Director (2024)  
 Noah Daum, B.A. .... Head Cross Country and Track & Field Coach (2024)  
 Allen Dehority ..... Head Women's Basketball Coach, Sports Information Director (2023)  
 Dalton Fisher ..... Assistant Baseball Coach (2024)  
 Kila Harris, B.A. .... Assistant Women's Basketball Coach (2022)  
 Heather Heater ..... Assistant Softball & Volleyball Coach (2024)  
 Kathleen Jacoby ..... Softball Coach (2023)  
 Austin Kirby, B.A. .... Associate Athletic Director, Head Men's Basketball Coach (2019)  
 Jacob Kraft ..... Head Baseball Coach (2024)  
 John Mansholt ..... Head Women's Soccer Coach (2021)  
 Tim Marston ..... Assistant Men's Basketball Coach (2019)  
 Abigail Maurer ..... Head Athletic Trainer (2018)  
 Josh Oswald ..... Head Men's Soccer Coach (2019)  
 Marshall Petty, LLM ..... Assistant Wrestling Coach (2023)  
 Reed Rusten, B.A. .... Associate Athletic Director, Asst. Men's Basketball Coach (2019)  
 Glen Scherer ..... Interim Head Golf Coach (2022)  
 Richard Whelan ..... Head Wrestling Coach (2023)

***Institutional Advancement***

**Sarah Koplinski, B.A., CFRE** ..... **Vice President for Institutional Advancement (2013)**  
 Christine Behne, B.A. .... Development Officer (2023)  
 Alisha Kapp, M.S. .... Executive Director of Advancement and Alumni Relations (2010)  
 Teresa Kirk, B.A. .... Executive Director of Advancement and Philanthropic Operations (2017)  
 Elisabeth Kramp, M.A. .... Corporate & Foundation Relations Officer (2024)  
 Glen Krupica, M.A. .... Campaign Manager (2022)  
 Mary McMurray, B.A. .... Institutional Advancement Manager (1998)  
 Dawn Peterson, MLIS ..... Institutional Advancement Manager (2024)  
 Open ..... Blackburn Fund Manager

***Marketing & Public Relations***

**Kyle Lowden, B.A.** ..... **Director of Marketing & Public Relations (2019)**  
 Becky Bishop, B.A. .... Marketing & Public Relations Manager (2020)  
 Jaime Hammann, A.A. .... Digital Marketing & Design Manager (2020)

***Student Life***

**Logan Elliott, M.S.** ..... **Vice President of Student Life, Dean of Students, Title IX Coordinator (2022)**  
 Tod Dowdy ..... Director of Campus Safety (2020)  
 Samantha Eich, B.A. .... Student Life Office Manager & Housing Coordinator (2020)  
 Jaime Pineda, B.A. .... Resident Director for Campus Safety & Wellness (2024)  
 Alia Stewart, B.A. .... Director of Student Engagement (2023)  
 Open ..... Director of Inclusive Housing

*Physical Plant*

<b>Nick McKorkle</b> .....	<b>Director of Physical Plant (2018)</b>
Cody Dunn .....	Grounds and Event Support Supervisor (2023)
Norm Gillen .....	Project Manager (2023)
James Goetcher .....	Campus Services Assistant Supervisor (2023)
Michael Jones .....	Supervisor of Utilities (2023)
Lonnie Law .....	HVAC/Mechanical Supervisor (2023)
Caleb Newell .....	Campus Services Assistant Supervisor (2022)
Gena Ober .....	Physical Plant Coordinator/Motor Pool (1981)
Jorge Stewart, B.A. ....	Supervisor of Carpentry and Building Maintenance (2012)
Michael Troutt, B.A. ....	Campus Services Supervisor (2022)
Open .....	Grounds Assistant Supervisor

*Technology Services*

<b>Jason Cloninger, B.A.</b> .....	<b>Vice President for Information Technology &amp; CIO (1999)</b>
Kionte Baker, B.A. ....	Systems Administrator (2022)
Matt Brown, A.A. ....	Technology Support Administrator (2014)
Steve Hill, B.S. ....	Network Administrator (2023)

*Work Program*

<b>Leslie Johnson, M.A.</b> .....	<b>.Dean of Work (2024)</b>
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**Accreditation, Membership and Legal Notices**

Blackburn College is accredited by the Higher Learning Commission. Its programs of teacher education are recognized by the Illinois State Teacher Certification Board and the State Superintendent of Education. The American Association of University Women grants Blackburn women graduates membership.

In addition to its representative memberships in various organizations that benefit specific administrative and academic departments, the College holds institutional memberships in the Council of Independent Colleges, the College Entrance Examination Board, the Federation of Illinois Colleges and Universities, the Associated Colleges of Illinois, the Association of Governing Boards of Universities and Colleges, and the Association of Presbyterian Colleges and Universities.

**Nondiscrimination Policy:** Blackburn College does not discriminate against anyone on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap, sexual orientation, military status, or unfavorable discharge from military service. This applies to College life, including, but not limited to, hiring, recruiting and admissions, educational programs, housing, counseling, financial assistance, career planning, health and insurance benefits, services, and athletics.

**The Family Rights and Privacy Act of 1974:** Under the terms of this act, students may request access to their college records. The College must grant such access in not more than 45 days after receiving the request. Students should refer to the Blackburn College Student Handbook (B-Book) for the complete policy. A copy of the Family Rights and Privacy Act of 1974 is on file and is also available on the College’s website.